

DANIEL L. MALDONADO

LOCATION: PANAMA CITY, FL
RELOCATION: NOT OPEN TO RELOCATION (PREFER REMOTE W/ TRAVEL)
CLEARANCE: SECRET (VALID UNTIL 2023)
CERTIFICATION: PMP; PROFESSIONAL MANAGER CERTIFICATION
AVAILABLE: MARCH 2021
POSITION TYPE: SKILLBRIDGE INTERNSHIP; FULL-TIME; REMOTE

PROJECT MANAGEMENT • OPERATIONS MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 15 years of experience within a large, diverse organization. Expertise in Project Management in Aviation Maintenance Production, Operations Management, and Human Resources. Breadth of experience in Support Equipment Management, Program Management, Career Counseling, and Accession Recruitment with accountability for high value assets and budgets. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practice used to effectively communicate, lead, and manage complex initiatives. *United States Air Force veteran, Secret security clearance.*

AREAS OF EXPERTISE

Project Management	Process Integration Program Management
Operations Management	Aviation Production Aviation Support Equipment
Human Resource Management	Mentor/Training & Development Accession

Recruiter

CAREER HISTORY

UNITED STATES AIR FORCE

PROJECT INTEGRATION MANAGER, F-35 SUPPORT EQUIPMENT - PANAMA CITY, FL

JAN 2021 - PRESENT

Integrate and expedite F-35 aircraft maintenance functions, including working across multiple enterprise teams at multiple locations.

OPERATIONS MANAGER (FLIGHT DIRECTOR) – PANAMA CITY, FL

JAN 2020 - JAN 2021

Responsible for fabrication and aerospace ground equipment (AGE) operations, leading 110 personnel across five career fields supporting 30 F-22 and 17 T-38 aircraft and 162 pieces of AGE valued at \$4.6B+.

DIRECTOR (PRODUCTION SUPERINTENDENT) – EGLIN AFB, FL

DEC 2017 - DEC 2020

Led production efforts of 626 personnel supporting 55 F-22 and 17 T-38 aircraft valued at \$9.1B+.

OPERATIONS MANAGER, FABRICATION AND AEROSPACE GROUND EQUIPMENT - PANAMA CITY, FL AUG 2016 - DEC 2017

(Same position as Jan 2020 - Jan 2021 above.)

MANAGER, HUMAN RESOURCES (MILITARY LIAISON SUPERVISOR) - FORT DIX, NJ

SEP 2012 - JUL 2016

Managed scheduling and processing of all Air Force applicants across a 29.9K square mile region.

RECRUITER - RED BANK, NJ

FEB 2009 - SEP 2012

Interviewed, screened, tested, and evaluated civilian applicants for Air Force enlistment.

POSITIONS OF INCREASING RESPONSIBILITY - VARIOUS LOCATIONS

2002 - 2009

EDUCATION • CERTIFICATION

MBA / Master's in Business Administration, Troy University	2020
BS, Business Administration, Trident University International	2017
AAS, Human Resource Management, Community College of the Air Force	2013
AAS, Aerospace Ground Equipment Maintenance, Community College of the Air Force	2013

PMP, Project Management Professional Certification in progress, PMI / Vets2PM Expected 2021

PMC, Professional Manager Certification, Community College of the Air Force 2017



MICHAEL CHIN, PMP

PROJECT MANAGER | SCRUM MASTER | EMPLOYEE COACH

OBJECTIVE

Utilize my skills and abilities on a broader scale by joining a fast paced, innovative management team to drive continuous improvement, create a cohesive team culture and deliver the best products and services possible. Focused on individual and team development to assist individuals reach their full potential.

ABOUT

Location: Montgomery, AL
Active Secret Security Clearance
Available: December 2021

Willing to relocate
Certification: PMP; PMC, Level II CIC
Seeking Full-Time; Contract; Remote Opportunities

EXPERIENCE

- DEPARTMENT OF DEFENSE, SENIOR LEADER COACH 7/20 → PRESENT
- MUNICIPALITY of ANCHORAGE • Anchorage Police Dept • 09/14 → 09/16
- Program and Project Manager
- UNITED STATES AIR FORCE 06/98 → 01/22
- Human Relations Manager • Anchorage AK • 03/20 → 06/20
- Project Manager / Scrum Master • Anchorage AK • 03/18 → 02/20.
- Resource & Program Manager • Anchorage AK • 10/16 → 02/18
- Varies Positions with increased responsibility • 11/94 → 09/14

PEOPLE MANAGEMENT: Responsibilities include building an atmosphere of trust and establishing credibility; Ensuring open communication and staff camaraderie; Conducting 1:1s with each team member; Providing verbal and written performance feedback to individual team members.

PROCESS ANALYSIS & IMPROVEMENT: Responsibilities include fostering a culture dedicated to trust and transparency driven by continuous improvement; Targeting and developing individual and group competencies to enhance project performance.

PROJECT MANAGEMENT | SCRUM MANAGER: Responsibilities include accountability for delivering on time and within budget; Working as a strategic partner with the business; Channeling strategic vision into concrete plans of action; Managing the tactical steps needed to push the project forward; Crafting, communicating, and measuring specific objectives and end results.

NOTABLE PROJECTS / RESOURCE MANAGEMENT

ANCHORAGE POLICE DEPARTMENT: POINT OF SALE SYSTEM

MUNICIPALITY OF ANCHORAGE: RECORDS MANAGEMENT SYSTEM

DEPARTMENT OF DEFENSE: CURRICULUM OVERHAUL

HUMAN RELATIONS INITIATIVE: Spawned support substructure for a cross functional organization bringing cohesion, and stability to 5.7K employees.

EDUCATION / CERTIFICATION

EDUCATION: MA, Education from Trident University

CERTIFICATION: PMP; Experienced Scrum Master; Agile Framework; CPI Green Belt; Level III CIC

Nicholas K. Blackburn

Location: Fayetteville, NC
Relocation: Not open to relocation
Clearance: Active TS/SCI Security Clearance
Certification: PMP, CSM; LSSBB certification training in progress
Available: March 15, 2022
Position Type: Full-Time; Open to Remote Opportunity

EXECUTIVE SUMMARY

Project Management / Human Resources / Operations Management / Transitioning Veteran

An accomplished leader recognized for coordinating high impact projects through government and civil organizations that improved quality of life. Managed material/materiel and projects valued at \$40M+. Managed cross-functional teams that effectively achieve shared goals. Proven leader who is adaptable in diverse dynamic environments, able to build trust, problem solve, drive change and secure results. Active Top Secret / SCI Security Clearance.

Strategic Planning	Inter/Intra Organizational Coordination	Project Planning
Team Leadership	Project Management	Contract Negotiation
Conflict Resolution	Crisis / Risk Management	Stakeholder Engagement

EXPERIENCE

UNITED STATES ARMY (2002 – Present)

Operations Manager / Project Manager, USASOC - Fort Bragg, NC, SW Asia *2016 – Present*

- Lead Civil-Military Coordinator with governmental organizations, non-governmental organizations, and Foreign Partners regarding the facilitation of essential service delivery projects
- Managed teams that delivered \$5M+ in projects, coordinated with the Department of State and USAID
- Developed training plans to address operational deficiencies; increased operational readiness to 100%

Project Manager / Personnel Manager, Special Operations - Fort Bragg, NC, SW Asia *2010 – 2016*

- Collaborated across teams for essential regional (SW Asia) service delivery
- Trained foreign partner senior stakeholders in civil military activities; established sustainable training programs that enabled independence and quality of life in locations across SW Asia
- Developed SOPs for core activities, increased stakeholder engagement effectiveness and safety
- Qualified as EEO representative, presenting briefs spanning race, color, religion, sex, and national origin

Project Manager / Personnel Manager, Airborne Corps - Fort Bragg, NC *2007 – 2010*

- Managed 30+ projects that increased operational readiness across Fort Bragg, NC
- Trained and mentored 60+ Service Members that resulted in 90% retention rates
- Built and maintained relationships that contributed to the success of the organization
- Incorporated a train the trainer method that increased manager efficiency and trained staff on new skills

Talent Manager / First Line Supervisor, Infantry Division - Schofield Barracks, HI, SW Asia *2002 – 2007*

- Trained 40+ managers safe operations; streamlined horizontal infrastructure builds with zero safety faults
 - Mentored 10 junior managers for promotions; resulted in 100% pass rates
 - Designed an educational program for junior managers to attain higher level of education
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EDUCATION AND CERTIFICATIONS

BA, Public Administration, Southern New Hampshire University 2020

Project Management Professional (PMP), Certified ScrumMaster (CSM) 2021

CHRISTIAN EDGE

Location: Washington, DC
Relocation: Open to relocation, no restrictions
Clearance: Secret security clearance
Certification: PMP; Certified Anti-Money Laundering Specialist
Availability: May 2022 (Internship); May 2023 (Full Time)
Education: MBA Candidate
Position Type: Internship (Summer 2022); Federal or Government Contractor (2023)

EDUCATION

GEORGETOWN UNIVERSITY, McDonough School of Business **Washington, DC**
Master of Business Administration *May 2023*

UNIVERSITY OF ALABAMA **Tuscaloosa, Alabama**
Bachelor of Arts, American Studies *May 2012*

- Minor in Computer Science, Dean's list four semesters, Recipient of Olecia Robbin White Memorial Scholarship
- University of Alabama Men's Ice Hockey Team, Member of the History Club

EXPERIENCE

UNITED STATES ARMY - Fort Campbell, Kentucky *February 2018 – July 2021*
Logistics Officer, January 2021 – July 2021

Operations Officer, February 2018 – January 2021

BBVA USA - Birmingham, Alabama *July 2012 – July 2018*
Commercial Relationship Associate, September 2015 – July 2018

Commercial Underwriter, July 2013 – September 2015

Training Associate, July 2012 – July 2013

DISTINCTIONS

Achievement: Project Management Professional, Army Commendation Medal, Army Achievement Medal, US Army Airborne School, Certified Anti-Money Laundering Specialist, ACHA Academic All-American.

Leadership: Infantry Officer (US Army), Captain of Alabama Men's Ice Hockey Team

Community: National Kidney Foundation

Involvement: Wildlife Conservation, Ice Hockey

STEPHEN SCHERZER

LOCATION: GRAND RAPIDS, OH
RELOCATION: NOT AT THIS TIME
CLEARANCE: TS/SCI (ACTIVE)
CERTIFICATION: PMP
AVAILABLE: 1 SEPTEMBER 2021
EDUCATION: MASTERS DEGREE (X2)
POSITION TYPE: FULL TIME, WORK FROM HOME

PROJECT / PROGRAM MANAGEMENT • LOGISTICS MANAGEMENT • OPERATIONS MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 25 years of experience within a large, diverse organization. Expertise in Aviation Project, Program, Logistics, and Operations Management. Breadth of experience in Military Consulting within complex operations and multiple DoD platforms (including fighter and vertical lift platforms). A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to develop strategies while consistently exceeding project schedules and budgets. **United States Air Force Veteran, TS/SCI security clearance.**

AREAS OF EXPERTISE

Operations Management
Logistics Platforms
National Security

Project Management
Team Leadership / Mentor
Program Management

Strategic Planning
Budget / Resource Planning
Organizational Leadership

- Directed organizations of 1,000+ personnel and managed multi-billion-dollar aircraft maintenance and operational support programs in the aviation industry.
- Executed contingency operations in a joint/multi-domain operating environment; ensured combat aircraft fleet health and agile logistics support operations.
- Controlled operational budgets up to \$592M, managed transportation contracts up to \$1.5B, and maintained accountability of \$500M in equipment and facilities over 500K square feet.
- Successfully utilized performance metrics and reliability-centered maintenance practices to develop short/mid/long term sustainment strategies while meeting / exceeding project schedules and budgets.

CAREER HISTORY

UNITED STATES AIR FORCE DIRECTOR OF SAFETY – RAMSTEIN AB, GERMANY	2018 – PRESENT
DIRECTOR, MAINTENANCE GROUP – SPANGDAHLEM AB, GERMANY	2015 – 2018
LOGISTICAL AND OPERATIONS MANAGER – OQAB, AFGHANISTAN	2014 – 2015
MAINTENANCE TRAINING MANAGER – SHEPPARD AFB, TX	2012 – 2014
PROGRAM MANAGER, JOINT TRAINING PROGRAM – PENTAGON, ARLINGTON, VA	2010 – 2012
OPERATIONS & LOGISTICS MANAGER – VARIOUS LOCATIONS	1993 – 2010

EDUCATION • CERTIFICATION

MBA , Business Administration, College of William & Mary	2004
MA , Counseling & Leadership Development, University of Colorado	2005
BS , History, United States Air Force Academy	1993
PMP , Project Management Professional Certification, PMI / Vets2PM	2021

TECHNICAL SKILLS/KEY WORDS: Microsoft Office, SharePoint, MAC, Microsoft Windows.

DONALD W. HURST

CURRENT LOCATION: SPRINGFIELD, VA
RELOCATION: CURRENTLY NOT OPEN TO RELOCATION
CLEARANCE: ACTIVE TS/SCI
CERTIFICATION: PMP; DEFENSE ACQUISITION UNIVERSITY LEVEL III IN PROGRAM MANAGEMENT AND CONTRACTING
AVAILABILITY: 1 JUNE 2022
POSITION TYPE: FULL TIME

PROJECT MANAGER • OPERATIONS MANAGER • TECHNOLOGY / MODERNIZATION

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 25 years of experience within a large, multidisciplinary organization. Expertise in leading, training, and solving complex problems with breadth of experience in DoD weapon system, program management, and government contracting. Depth of experience leading Enterprise Business System development, operations, cloud migration, and cyber defense. A natural communicator, effectively utilizing industry best practices to deliver project and program excellence while gaining the trust and confidence of a diverse, multigenerational workforce across the socioeconomic spectrum. *United States Army Veteran, TS-SCI security clearance.*

AREAS OF EXPERTISE

Project Management	Operations Management	Resource Management
Contract Management	Cyber Security / Defense	Program Management
Team Building / Mentor	Stakeholder Engagement	Acquisition Management

CAREER HISTORY

UNITED STATES ARMY

DIRECTOR, CAPABILITIES & ACQUISITION DIVISION, JOINT STAFF – PENTAGON, WASHINGTON DC	2019 – PRESENT
PROGRAM MANAGER, DEPARTMENT OF DEFENSE BIOMETRICS – FORT BELVOIR, VA	2015 – 2019
DIRECTOR, ACQUISITION, LOGISTICS, AND TECHNOLOGY – PENTAGON, WASHINGTON DC	2014 – 2015
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY – CLEVELAND, OH	2010 – 2014
SENIOR PROGRAM ANALYST, ARMY STAFF – PENTAGON, WASHINGTON DC	2006 – 2010
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1992 – 2006

EDUCATION • CERTIFICATION

AS, Strategic Studies, U.S. Army War College	2014
AS, Master of Business Administration, Touro University	2002
AS, Political Science, California State University Sacramento	1992
PMP , Project Management Professional Certification, PMI / Vets2PM	2021
CBSE , Certified Biometrics Security Engineer, Certified Biometrics Security Professional Institute	2017
Joint Professional Military Education, Level II	2014
DAWIA – Program Management, Level 3	2013
DAWIA – Acquisition Logistics, Level 1	2006
DAWIA – Contracting, Level 3	2004
Member, Army Acquisition Corps	2004
Training with Industry Fellowship, Raytheon Missile Systems	2003

Technology / Key Words: Cloud Computing, Biometric collect, match, share technologies and Cyber Defense/Compliance, Risk Management Framework (RMF).

ROBERT HAMPTON MEASE III

ENTERPRISE, AL
DALLAS, TX / GREENVILLE, TX
ACTIVE SECRET
PMP; AIRFRAME AND POWERPLANT LICENSE; FAA PART 107 SUAS
15 NOVEMBER 2021
FULL TIME

PROJECT MANAGER / PROGRAM MANAGER • TRAINING • LOGISTICS • OPERATIONS

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 19 years of experience within a large, diverse organization. Expertise as a Senior Aviation Operations Leader and Aircraft Mechanic with comprehensive experience in military and government systems / programs, process improvement, and change management. Breadth of experience as a strategic advisor driven by safety, quality assurance, and regulatory guidance / compliance. Impactful leader focused on empowering others through professional development and mentorship. Cultivates joint partnerships to execute organizational initiatives efficiently and effectively. A natural communicator, liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to maintain forward progress despite any setbacks. *United States Army Veteran, Secret security clearance.*

AREAS OF EXPERTISE

Aviation Maintenance	Logistics Program Management	Training / Instructor
Team Leadership / Mentor	Stakeholder Engagement	Quality Assurance
Project Manager	Fiscal Management	Resource Allocation

CAREER HISTORY

UNITED STATES ARMY

TRADOC CAPABILITIES MANAGER – UNMANNED AERIAL SYSTEMS (UAS) – FORT RUCKER, AL **2019 – 2021**

- Represented the Army Aviation’s Training and Doctrine Command as Capabilities Manager for Unmanned Aircraft Systems by providing oversight for seven separate programs of record.

OPERATIONS / PROGRAM MANAGER, MQ-1C GRAY EAGLE (FIRST SERGEANT) – FT. HOOD, TX **2018 – 2019**

- Directed operations of 128 employees across 12 separate career specialties / occupations.

MAINTENANCE SUPERVISOR, MQ-1C GRAY EAGLE – FORT HOOD, TX **2015 – 2018**

- Managed the personnel, maintenance, and logistical requirements for a fleet of 12 MQ-1C Gray Eagle aircraft; maintained a 96% operational readiness rate.

SENIOR INSTRUCTOR / WRITER – FORT HUACHUCA, ARIZONA **2012 – 2015**

- Developed, co-wrote, reviewed, and approved technical manuals (SOPs) and Interactive Electronic Technical Manuals for a wide range of programs supporting all Platforms of Instruction and Interactive Media Instruction.

TECHNICAL INSPECTOR/ INSTRUCTOR/ TRAINER/ MECHANIC – MULTIPLE LOCATIONS **2002 – 2012**

EDUCATION • CERTIFICATION

BS, Liberal Arts | Excelsior College (Summa Cum Laude)
AS, Criminal Justice / Safety Studies | Troy University

PMP , Project Management Professional Certification, PMI / Vets2PM	2021
FAA , Part 107 sUAS Remote Pilot in Command Certification	2021
Airframe and Powerplant License 4381198	2020
FCC General Radiotelephone Operator License	2007
Services Acquisition Team Member Defense Acquisition University	
Agile: DoD Team Member Defense Acquisition University	
Life Cycle Logistics Level 1 Defense Acquisition University	

U.S. ARMY COURSEWORK: US Army Basic Training; OH-58D Helicopter Repairers Course; Primary Leadership Development Course; Army Basic Instructor Course; Unit Movement Officers Course; Advanced Leadership Course; MQ-1C Gray Eagle Repairers Course; Senior Leadership Course; Capability Developers Course.

MICHAEL W. ENGLISH

LOCATION: SAN ANTONIO, TX
RELOCATION: OPEN TO RELOCATE; COLORADO DESIRED
CLEARANCE: ACTIVE SECRET
CERTIFICATION: PMP; COMPTIA SECURITY+; CSM; CSPO
AVAILABLE: CURRENTLY AVAILABLE
POSITION TYPE: PREFER FULL-TIME; OPEN TO OTHER

PROJECT MANAGEMENT • PROGRAM MANAGEMENT • ORGANIZATIONAL DEVELOPMENT

SUMMARY

Accomplished Project Manager with more than 20 years of experience within a large, diverse organization. Expertise in Project Management and Organizational Development, addressing system acceptance and validation while providing critical services to a global workforce. Experienced in planning, monitoring, implementing, and delivering specialized technical projects per stakeholder objectives. A natural communicator, effectively liaising at all levels and across divisions while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to effectively lead teams and individuals, manage projects and resources, and provide leadership and innovation within resource constrained environments. *U.S. Air Force Veteran, Secret security clearance.*

AREAS OF EXPERTISE

Project Management	Program Management	Organizational Development
Operations Management	Policy / Procedures (SOPs)	Strategic Planning
Team Leadership /Mentor	Stakeholder Engagement	Professional Development
Satellite Communications	Radar / Network Communications	Systems Development

CAREER HISTORY

UNITED STATES AIR FORCE

PROGRAM MANAGER (FUNCTIONAL MANAGER), EDUCATION & TRAINING – SAN ANTONIO, TX 2018 – PRESENT

- Direct 275 personnel across 18 airfields and 1.8K systems valued at \$291M, merging airfield operations to Air Education and Training Command – enabled operations / flights.

PROGRAM MANAGER (SUPERINTENDENT), EUROPEAN REGIONAL MAINTENANCE CENTER – GERMANY 2017 - 2018

- Led 31 technicians and flight inspectors across eight regional airfields, and a nine-person maintenance team.

PROGRAM MANAGER, AIR TRAFFIC CONTROL & LANDING SYSTEMS – JOINT BASE MDL, NJ 2014 – 2017

- Led 42 joint service technicians providing Air Traffic Control and Landing Systems support across five groups and 88 tenant organizations, producing 131K flights per year.

PROJECT / PROGRAM / OPERATIONS MANAGER, AIR SUPPORT – JB ELMENDORF AFB, AK 2012 – 2014

- Led 42 military and civilian personnel across 15 career functions within the Pacific region's most diverse group, managing \$5.3B in assets and contracts valued at \$721M.

PROJECT MANAGER, C4 OPERATIONS / AIR COMMUNICATIONS – JB ELMENDORF AFB, AK 2011 – 2012

- Led 21 military, civilian, and contractor personnel in the operations and maintenance of Alaska NORAD region secure C2 network.

SENIOR MANAGER, READINESS / ENGINEERING – KEESLER AFB, MS 2011

- Led team in executing deployment operations for 135 personnel, while managing \$4.5M in materials.

SENIOR MANAGER, GROUND RADAR SYSTEMS / ENGINEERING – KEESLER AFB, MS 2009 – 2010

POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS 1995 – 2009

EDUCATION • CERTIFICATION

Doctorate (candidate), Leadership and Innovation, St. Thomas University	Expected 2022
MBA , Business Administration / Accounting, Strayer University	2014
BS , Computer Systems Networking / Telecom, Strayer University	2007
AS , Electrical, Electronics, and Computer Engineering, Community College of the Air Force	2001
BA , English Language and Literature, Loyola University Maryland	1994
PMP , Project Management Professional Certification, PMI / Vets2PM	2021
CSPO , Certified Scrum Product Owner, Scrum Alliance	2021
CSM , Certified Scrum Master, Scrum Alliance	2020
CompTIA Security+ Certification	2019
Instructor, Maxwell 'Train the Trainer' (T3)	

DANIEL J. KELLY

CURRENT LOCATION: RAMSTEIN AIR BASE, GERMANY
RELOCATION: OPEN; PREFER PANAMA CITY, FL REGION
CLEARANCE: ACTIVE TS/SCI
CERTIFICATION: PMP
AVAILABLE: OCTOBER 2025
POSITION TYPE: FULL-TIME; FEDERAL/GOVERNMENT; CONTRACTOR

PROJECT MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Technical Project Manager with more than 15 years of experience within a large, diverse organization. Expertise in technical leadership, building and rebuilding programs from the ground up, as a Nuclear Emergency Actions Controller. Breadth of operational experience in joint and collaborative professional environments. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to ensure meticulous, analytical delivery of program objectives. *U.S. Air Force Veteran, TS/SCI security clearance. Available October 2025.*

AREAS OF EXPERTISE

Project Management	Operations Management	Emergency Management
Team Leadership/Mentor	Program Management	Stakeholder Engagement
Security Operations	Training and Development	Critical Problem Solving

CAREER HISTORY

UNITED STATES AIR FORCE

SENIOR MANAGER COMMAND CENTER/NUCLEAR OPERATIONS CENTER – RAMSTEIN AB, GERMANY SEP 2019 – PRESENT

SENIOR MANAGER, COMMAND AND CONTROL SYSTEMS – KUNSAN AB, ROK **AUG 2018 – SEP 2019**

SENIOR MANAGER, REPORTS GROUP AND SYSTEMS – TYNDALL AFB, FL **JUL 2017 – AUG 2018**

SENIOR MANAGER, TRAINING – MULTIPLE LOCATIONS **FEB 2015 – JUL 2017**

SENIOR MANAGER, EMERGENCY OPERATIONS COMMAND CENTER – WRIGHT-PATTERSON AFB, OH **DEC 2010 – JAN 2015**

SENIOR MAINTENANCE OPERATIONS CENTER CONTROLLER – MULTIPLE LOCATIONS **JUN 2007 – DEC 2010**

ASSISTANT DEDICATED CREW CHIEF – MULTIPLE LOCATIONS **JUN 2006 – JUN 2007**

EDUCATION • TRAINING

MA , Management with an Organizational Leadership Concentration, AMU	2020
BA , in Management with Leadership Concentration, AMU	2016
AAS , Emergency Management, Community College of the Air Force	2012
AAS , Aviation Maintenance Technology, Community College of the Air Force	2012

PMP, Project Management Professional Certification, Vets2PM/PMI 2021

Leadership / Noncommissioned Officer Academy — In-Residence Course 2020

TECHNOLOGY / KEY WORDS: Microsoft Office Suite (Word, Excel, PowerPoint). Proficient with SIEMENS, VIPR, VOIP, RedSwitch, and STE telephone systems, Milstar Radio/Voice Networks, DRSN, VTCs & SVTCs, Agile Client.

JASON DOWNING

CURRENT LOCATION: FORT HOOD, TX
RELOCATION: YES; SAN ANTONIO, AUSTIN, OR HOUSTON, TX (ANYWHERE IN TX)
CLEARANCE: PENDING RECERTIFICATION OF SECRET SECURITY CLEARANCE
CERTIFICATION: PMP; LEAN SIX SIGMA GREEN BELT (SIX SIGMA GLOBAL INSTITUTE)
AVAILABILITY: LATE 2022
POSITION TYPE: FULL-TIME

FACILITY MANAGER • PROJECT MANAGER • OPERATIONS MANAGER

PROFESSIONAL SUMMARY

Accomplished professional with more than 20 years of experience within a large, diverse organization. Expertise in change management, managing people and resources, and training personnel. Breadth of expertise in global operations and effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Possesses a comprehensive background in performance metrics, asset management, training, and program management. Success derived from the application of lessons learned analysis and industry best practices to ensure effective operations management analysis and management of diverse logistics teams. **United States Army Veteran, Secret security clearance.**

AREAS OF EXPERTISE

Cross- Functional Leadership
Training & Development
Facilities Management

Human Resource Management
Data Gathering & Analysis
Operations Management

Project Management
Professional Development
Industrial Distribution

CAREER HISTORY

UNITED STATES ARMY

LOGISTICS AND MAINTENANCE OPERATIONS MANAGER – FORT HOOD, TX	Jun 2020 – PRESENT
SENIOR LOGISTICS AND MAINTENANCE MANAGER – FORT HOOD, TX / SEOUL, SOUTH KOREA	Nov 2018 – JUN 2020
SENIOR TRAINING MANAGER – FORT HOOD, TX	JUL 2016 – Nov 2018
LOGISTICS AND MAINTENANCE MANAGER – FORT CAMPBELL, KY	MAR 2013 – JUL 2016
SENIOR TEAM LEADER – FORT JACKSON, SC	DEC 2010 – MAR 2013
UNITED STATES ARMY – VARIOUS LOCATIONS	JUL 2000 – 2010

EDUCATION • CERTIFICATION

Master of Facility Management, University of Texas at San Antonio (in progress)	In Progress
BS, Liberal Arts and Sciences, Excelsior College	2021
AA, General Studies, Central Texas College	2016
PMP, Project Management Professional Certification, PMI/Vets2PM	2021
Graduate Certificate, Facility Management (in progress), UTSA	In Progress
Lean Six Sigma Green Belt (LSSGB), Six Sigma Global Institute	2020
Master Resiliency Trainer, University of Pennsylvania	2011

DANIEL L. GREGORY

Current Location: Tucson, AZ
Relocation: Open to Relocation; Prefer Huntsville, AL; or southeast U.S.
Clearance: Active Secret; prior Top Secret
Certification: PMP; Professional Manager Certification
Available: April 2022
Position Type: Full Time; Defense Contractor

PROJECT MANAGEMENT • OPERATIONS MANAGEMENT • LOGISTICS MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 25 years of experience within a large, diverse organization. Expertise in human capital and operations management with breadth of experience in supply chain, logistics, operations, and production strategy. Experienced in delivering consistent success in planning, development, and leadership of programs, resources, public speaking, prioritization, risk analyses, technologies, and process innovations that establish industry precedents and contribute to productivity, efficiency, and bottom-line performance. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to ensure team development, resource management, and efficient project management excellence. *United States Air Force veteran, Secret security clearance.*

AREAS OF EXPERTISE

Operations Management	Training & Development	Project Management
Logistics Management	Safety Oversight	QA & Change Management
Aerospace Operations	Explosives Management	Maintenance Management

CAREER HISTORY

UNITED STATES AIR FORCE

PROGRAM MANAGER, MAINTENANCE GROUP – TUCSON, AZ 2019 – 2021

Personnel and human resources manager for 300 personnel assigned to Davis-Monthan AFB, focused on aligning talent with the correct position to ensure continuity of the enlisted force.

PROGRAM MANAGER, UNITED STATES AIR FORCES CENTRAL COMMAND (USAFCENT) – DOHA, QATAR 2018 – 2019

POC for USAFCENT and regional groups on all Weapons / Armament Systems matters across the region.

PROGRAM MANAGER (SUPERINTENDENT), MAINTENANCE GROUP (AETC) – PHOENIX, AZ 2015 – 2018

Advised stakeholder on weapons related issues and contract negotiations, leading 340 personnel in maintaining 138 F-16 and F-35 aircraft valued \$5.5B.

DEPUTY PROGRAM MANAGER (SUPERINTENDENT), AIRCRAFT MAINTENANCE – HAMPTON, VA 2014 – 2015

Directed all maintenance and aircraft sortie generation on 23 F-22 aircraft valued at \$3.3B.

SENIOR MANAGER (FLIGHT CHIEF), AIRCRAFT ARMAMENT / MAINTENANCE – HAMPTON, VA 2013 – 2014

Directed and mentored 33 Active Duty/Air National Guard personnel, overseeing weapons maintenance supporting 46 F-22 aircraft valued at \$6.7B.

POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS 1992 – 2013

EDUCATION • CERTIFICATION

MBA, Human Resources Management and Services, Columbia Southern University 2017

BS, Technical Management, Embry-Riddle Aeronautical University 2013

AAS, Aircraft Armament Systems Technology, Community College of the Air Force 2006

PMP, Project Management Professional Certification, PMI / Vets2PM 2021

PMC, Professional Manager Certification, Community College of the Air Force 2012

Six Sigma / Green Belt, certification in progress In progress

TRAINING / FORMER CERTIFICATION: Occupational Safety, Explosive Safety Management, Safety Manager.

P. Nicolas Watson

Current Location: Davenport, IA
Relocation: Yes; Baton Rouge/New Orleans, LA area
Clearance: Active Secret; previous TS/SCI (2014)
Certification: PMP; Lean Six Sigma Green Belt
Available: Two weeks from Job Offer
Position Type: Full-Time; Federal; Government Contractor

PROFESSIONAL SUMMARY

Active-Duty Veteran Non-Commissioned Officer with 5+ years of experience in project and Safety programs management (PMP Certified March 2021) across a wide range of disciplines. Possess a comprehensive background in Field engineering, operations management, program analysis, strategic planning, stakeholder relationships, appropriations management, team building, and cross-functional leadership. Proven ability to combine vision, ingenuity, and strong business acumen with well-developed project management and leadership qualities to support organizational effectiveness, reach, and overall expansion. Demonstrated commitment to the development, implementation, and effectiveness of Quality Management Systems per ISO/USDA/FDA environments. Core skills and knowledge include:

- Strategic Leadership
- Project Management
- Technical Team Leadership
- Appropriations Management
- Operations Leadership
- Quality Assurance/Control
- Stakeholder Management
- Risk Management
- Process Improvement
- Written/Verbal Communication

EDUCATION & CERTIFICATIONS

MBA – Business Analysis & Management, 3.4 GPA, Ohio University, *Athens, OH* *Aug 2020*
 BA – Business Analysis & Management, 3.4 GPA, University of Arizona, *Tucson, AZ* *June 2018*
 AAS – Advanced Avionics Systems Theory, 3.3 GPA, Community College of the Air Force *Jan 2013*
 AA – General Studies, 3.1 GPA, The University of Phoenix, *Phoenix, Arizona* *Mar 2013*

PMP, Project management Professional Certification, PMI/Vets2PM *Mar 2021*
 Lean Six Sigma Green Belt Certified *Oct 2020*
 Active Secret Security Clearance (previous/expired TS/SCI)

Technical Proficiency	MS Office	Microsoft	AutoCAD
	SAP	Project	Excel
	Products	Power	Analytic
		BI/Data	Solver /
		Analysis	Data Miner
		Tools	

PROFESSIONAL EXPERIENCE

Programs Manager/Production Manager (GS-12 Equivalent) *Nov 2019 – Current*
 Arconic Inc., Davenport, IA
Assistant Production Manager (GS-12 Equivalent) *Mar 2019 – Nov 2019*
 Nestle Purina, Davenport, Iowa
Maintenance Supervisor *Jul 2018 – Feb 2019*
 Tyson Fresh Foods, Hillside, Illinois
Field Service Engineer (Project Manager) *Feb 2016 – July 2018*
 3D Systems, Remote
Avionics Systems Specialist (E-5, Safety Program Manager) *Aug 2009 – Aug 2015*
 United States Air Force, Holloman Air Force Base

MATTHEW C. B. LARSEN

CURRENT LOCATION: YORKTOWN, VA (RELOCATING TO DENVER, CO AUGUST 2021)
RELOCATION: DENVER, CO ONLY
CLEARANCE: TOP SECRET / SINGLE SCOPE INVESTIGATION (TS/SCI)
CERTIFICATION: PMP; PROFESSIONAL MANAGER; PMI-ACP IN PROGRESS; SSBBP IN PROGRESS
AVAILABLE: PRIVATE SECTOR: 09 2021; FEDERAL: 12 2021
POSITION TYPE: FULL-TIME; REMOTE; FEDERAL; GOVERNMENT CONTRACTOR; PRIVATE SECTOR

DIRECTOR / EXECUTIVE • SENIOR OPERATIONS / EMERGENCY MANAGER • PROGRAM / PROJECT MANAGER

PROFESSIONAL SUMMARY

Accomplished Program Manager with more than 20 years of experience within a large, diverse organization. Expertise as a Senior Operations Management Professional with extensive experience in operational administration, emergency response planning, contingency operations, information/physical security, team training, and improving performance / delivering objectives. An executive leader and manager with a proven ability to communicate strategic goals and build individual talent, motivating teams towards disciplined action to accomplish common objectives. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices. *U.S. Air Force, TS / SCI (current until Nov 2024). Available Sep/Dec 2021.*

AREAS OF EXPERTISE

Operations Management	Contingency Response Operations	Emergency / Disaster Management
Global Manpower Oversight	Command & Control (C2) Operations	Airlift Mission Planning / Execution
Quality Assurance / QA	Policy and Procedures Development	Stakeholder Engagement

CAREER HISTORY

UNITED STATES AIR FORCE

REGIONAL PROGRAM MANAGER (C2 OPERATIONS, GLOBAL FORCE MANAGER) – LANGLEY AFB, VA APR 2019 – PRESENT

SUPERINTENDENT C2 / EMERGENCY OPERATIONS CENTER – LANGLEY AFB, VA MAY 2018 – APR 2019

PROGRAM MANAGER, C2 CONTINGENCY RESPONSE OPERATIONS – TRAVIS AFB, CA OCT 2016 – MAY 2018

TEAM LEAD, CONTINGENCY RESPONSE READINESS, TRAINING & EQUIPMENT - TRAVIS AFB, CA NOV 2014 – OCT 2016

TEAM LEAD, OPERATIONS / INSPECTIONS / SECURITY – JB PEARL-HARBOR HICKAM, HI NOV 2012 – NOV 2014

POSITIONS OF INCREASING RESPONSIBILITY - VARIOUS LOCATIONS 2000 – 2012

EDUCATION • CERTIFICATION

BA, Disaster and Emergency Management, American Military University	2017
AAS, Emergency Management, Community College of the Air Force	2011
PMI-ACP, PMI-ACP in progress	Expected Mar 2021
SSBBP, Sigma Six Black Belt Certificate, Management and Strategy Institute	Expected May 2021
PMP, Project Management Professional Certification, PMI / Vets2PM	2021
PM, Professional Manager, Community College of the Air Force	2016

TECHNOLOGY: Microsoft Office / 365; Adobe Suite; Zoom Video Applications; PDF Suite; Black Berry AtHoc Emergency Mass Notification System (EMNS); Giant Voice Mass Notification System; Siemens HiPath 4000 Phone Systems; Unclassified and Classified UHF / VHF / HF Radio; Motorola Land Mobile Radio (LMR); Global Decision Support System 2 (GDSS2); Training Management Tool (TMT); Deliberate and Crisis Action Planning and Execution Segments (DCAPES); Joint Operation Planning and Execution System (JOPES); Joint Personnel Adjudications System (JPAS); Defense Information System and Security (DISS); Voice Over Secure Internet Protocol (VoSIP); Secure Transmission Equipment (STE); Defense Red Switch Network (DRSN); Defense Switching Network (DSN); Dataminr; AN/PYQ-10 Simple Key Loader (SKL); Defense Connect Online (DCO); Unclassified and Classified Microsoft Internet Relay Chat (mIRC); DoD Secure Internet Protocol Router (SIPR) / Non-Secure Internet Protocol Router (NIPR) computer systems.

JAMES A. PARHAM

Current Location: Chester, VA
Relocation: Open; TX, FL, AL
Clearance: Secret
Certification: PMP; Level I Certified Thermographer; PMI-ACP; CSPO, LSSBB, DSL, CSM
Available: 1 June 2021
Position Type: Full-Time, Contract, Federal, Government Contractor

SCRUM MASTER • PROJECT MANAGER • PROGRAM MANAGER • OPERATION MANAGER

PROFESSIONAL SUMMARY

Accomplished Senior Logistician with more than 20 years of experience within large diverse organization. Expertise as an analytical leader, improving organizational processes, with breath of experience in operations and logistics management. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams towards a common goal. Success derived from application of lessons learned analysis and industry best practices used to train, develop, and empower teams while ensuring effective resource management and continuous process improvement. *U.S. Army Veteran: Secret security clearance.*

Lean/Agile Management	Operations Management	Project / Program Management
Team Leadership / Mentor	Training & Development	Senior Leader / Advisor
ERP systems SAP BI/BO	Logistics Analysis (Maintenance)	Risk Management/QA-QC

CAREER HISTORY

UNITED STATES ARMY COURSE MANAGER / INSTRUCTOR – FORT LEE, VA	JULY 2019 – PRESENT
PROGRAM MANAGER SENIOR LOGISTICS MANAGER – FORT BLISS, TX	JUNE 2018 – JULY 2019
MAINTENANCE MANAGER LOGISTICS MANAGER – FORT BLISS, TX	JUNE 2015 – JUNE 2018
TRAINING, ADVISING, AND COUNSELING (TAC) OFFICER MENTOR – FORT RUCKER, AL	JULY 2013 – JUNE 2015
MAINTENANCE CONTROL MANAGER LOGISTICS MANAGER – MULTIPLE LOCATIONS	AUG 2007 – JUL 2013

EDUCATION • CERTIFICATION

MS , Project Management, Troy University	Expected Graduation 2023
MS , Clinical Mental Health Counseling, Argosy University (school closed, 2019)	Completed 45 credit hours
BS , Psychology, Troy University	2013
CSPO , Certified Scrum Product Owner, Scrum Alliance	2021
CSM , Certified Scrum Master, Scrum Alliance	2021
PMP® , Project Management Professional, PMI	2021
LSSBB , Lean Six Sigma Black Belt, Lean Six Sigma Institute	2020
PMI-ACP® , Agile Certified Professional, PMI	2020
Level 1 Certified Thermographer, Infrared Training Center	2020

FORMAL MILITARY TRAINING: Warrant Officer Senior Service Education; Small Group Instructor Course; Total Army Instructor Course; Unit Prevention Leader; Equal Opportunity Leader Course.

COMMENDATION: Bronze Star Medal; MSM; Army Commendation Medal; Army Achievement Medal; Order of Samuel Sharp Award.

COMPUTER PROFICIENCY: Microsoft Office, Power Point, Excel, Outlook; JPAS; SAP (GCSS-A).

JASON LEIGHTON

CURRENT LOCATION: Hampton, VA
RELOCATION: Yes; Prefer Europe; Puerto Rico, FL, Charleston, SC
CLEARANCE: TS/SCI (Active)
CERTIFICATION: PMP; CCAF CIC Level-1 (Certified Adult Collegiate Educator)
AVAILABLE: 15 May 2021
POSITION TYPE: Full-Time, Remote, Federal, Government Contractor

Project Management • Program Management • Management Consultant

Professional Summary

Accomplished Project / Program Manager with 20 years of experience leading large and diverse organizations. Expertise as a Senior Program and Project Manager with breadth of experience in leadership, organizational, and change management. A natural communicator, effectively liaising at all organizational levels and across divisions, while guiding and developing multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to effectively deliver stakeholder objectives. *U.S. Air Force Veteran, Top Secret/SCI security clearance.*

Areas of Expertise

Project Management	Program Management	Operations Management
Risk Management	Management Consultant	U.S. Regulatory Knowledge
International Law/Policy	Training & Development	Foreign Liaison / NATO

Career History

UNITED STATES AIR FORCE	
GLOBAL OPERATIONS MANAGER – JOINT BASE ANDREWS, MD	2019 – PRESENT
SENIOR PROJECT MANAGER / ADMINISTRATOR – INCIRLIK AB, TURKEY	2018 – 2019
HUMAN RESOURCE AND TRAINING MANAGER, TRAINING AND READINESS – HAMPTON, VA	2015 – 2018
PROGRAM MANAGER, PARALEGAL ACCREDITATION PROGRAMS – MONTGOMERY, AL	2012 – 2015
DEFENSE PARALEGAL – RANDOLPH AFB, TX	2009 – 2012
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	2000 – 2009

Education • Certification

MA , Public Policy - International Affairs, Liberty University	2015
BS , Interdisciplinary Studies - Government w/minor in Education, Liberty University	2013
AS , Instructor, Military Sciences, Community College of the Air Force	2013
AS , Paralegal Studies, Community College of the Air Force	2009
AS , Electronic Systems Technology, Community College of the Air Force	2009
PMP , Project Management Professional Certification, PMI / Vets2PM	2020
CIC Level 1 , CCAF Certified Instructor Level 1, Community College of the Air Force	2015

TIMOTHY W. COOK

CURRENT LOCATION: Colorado Springs, CO
RELOCATION: Not open to relocation
AVAILABLE: April 2021
CURRENT CLEARANCE: TS/SCI
CERTIFICATION: PMP
POSITION TYPE: Open to all position types

PROGRAM MANAGER • PROJECT MANAGER • PORTFOLIO MANAGER

PROFESSIONAL SUMMARY

Accomplished Program Manager with more than 25 years of experience within a large, diverse organization. Expertise in program management, providing training and organization management for 1.2K personnel. Experienced in managing communication programs from the corporate level. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to effectively manage people, resources, and complex programs. *U.S. Air Force Veteran, Top Secret / SCI security clearance.*

AREAS OF EXPERTISE

Project Management	Program Management	Portfolio Management
Training & Development	Organizational Management	Budget / Resource Management
Stakeholder Engagement	Personnel Management	Risk Management / Mitigation

CAREER HISTORY

UNITED STATES AIR FORCE

DIRECTOR / CHIEF ENLISTED MANAGER, HQ UNITED STATES SPACE FORCE PUBLIC AFFAIRS

COLORADO SPRINGS, CO

MAY 2019 – PRESENT

PROGRAM DIRECTOR / CAREER FIELD MANAGER, PUBLIC AFFAIRS – PENTAGON, WASHINGTON DC 2016 – 2019

DIRECTOR / CHIEF ENLISTED MANAGER, HQ AIR FORCE SPACE COMMAND – COLORADO SPRINGS, CO 2015 – 2016

PROGRAM MANAGER, HQ AIR FORCE SPECIAL OPERATIONS COMMAND – HURLBURT FIELD, FL 2014 – 2015

**DEPUTY DIRECTOR / ASSISTANT CAREER FIELD MANAGER, PUBLIC AFFAIRS
– PENTAGON, WASHINGTON, DC**

2011 – 2014

POSITIONS OF INCREASING RESPONSIBILITY - VARIOUS LOCATIONS

1992 – 2011

EDUCATION • CERTIFICATION

AS, Applied Science, Community College of the Air Force

2001

BS, Accounting, Liberty University

2018

PMP, Project Management Professional Certification, PMI / Vets2PM

2020

TRAINING: Air Mobility Warfare Center Academic Instructor Course; Joint Senior Enlisted Public Affairs Course; Public Affairs Qualification Course; AF Senior NCO Academy; Airman Leadership School; AF NCO Academy.

TECHNOLOGY: Microsoft Office (Word, Excel, PowerPoint, Access); Adobe Photoshop.

OLIVER AMAYA

CURRENT LOCATION: Fayetteville, NC
RELOCATION: Yes; open to relocation
CLEARANCE: TS/SCI
CERTIFICATION: PMP
AVAILABLE: February 2021
POSITION TYPE: Prefer Full-Time and/or Remote

PROJECT MANAGER • DEPUTY PROJECT MANAGER • SENIOR PROJECT MANAGER

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 14 years of experience within a large, diverse organization. Expertise in managing projects within a highly specialized community with strategic, organizational, and national effects. Experienced in building, leading, and mentoring teams to accomplish common goals and produce strategic objectives. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used align efforts to achieve efficiency, deliver complex projects, foster relationships, and effectively lead, develop, and manage highly skilled teams. *U.S. Army Veteran, TS/SCI security clearance.*

AREAS OF EXPERTISE

Project Management	Operations Management	Program Development
Team Leadership / Mentor	Resource Management	Training & Development
Project Planning	Stakeholder Engagement	Continuous Improvement

CAREER HISTORY

UNITED STATES ARMY

PROJECT MANAGER / TRAINING MANAGER, CIVIL AFFAIRS SPECIAL OPERATIONS

FORT BRAGG, NC

2020 – PRESENT

PROJECT COORDINATOR / MANAGER, CIVIL AFFAIRS, US EMBASSY PANAMA – PANAMA

2019 – 2020

PROJECT COORDINATOR / MANAGER, CIVIL AFFAIRS SPECIAL OPERATIONS – FORT BRAGG, NC

2017 – 2019

GEOSPATIAL INTELLIGENCE AND DATA ANALYST SUPERVISOR – FORT CARSON, CO

2014 – 2017

POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS

2006 – 2014

EDUCATION • CERTIFICATION

BS, Liberal Arts with a focus on Military Intelligence, Excelsior College 2020

AAS, Intelligence Operation Studies, Cochise College 2020

AS, Liberal Arts with a focus in Indonesian, Excelsior College 2014

PMP, Project Management Professional Certification, PMI / Vets2PM 2020

Graduate, Advanced Leadership Course, U.S. Army 2018

Emergency Management, FTCC 2018

Business Administration, FTCC 2018

GPC-F, Geospatial Intelligence Professional Certification-F, NGA 2016

TECHNOLOGY: Microsoft Office; Word, PowerPoint, Excel, One Note, Adobe PDF.

ROBERT M. WOMBLES

CURRENT LOCATION: NASHVILLE, TN
RELOCATION: NO
CURRENT CLEARANCE: SECRET
CERTIFICATION: PMP
AVAILABLE: FEBRUARY 2021
POSITION TYPE SEEKING: FULL-TIME; REMOTE; CIVILIAN OR GOVERNMENT

PROJECT MANAGEMENT • PROGRAM MANAGEMENT • OPERATIONS MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 22 years of experience within a large, diverse organization. Expertise in Operations and Personnel Management, with military and civilian experience in Government Organizations managing high stress situations and accomplishing deliverables on time and within budget. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to effectively manage teams, project deliverables, operations, resources, and in coordinating and facilitating training events. *United States Air Force Veteran, Secret security clearance.*

AREAS OF EXPERTISE

Operations Management	Project Management	Process Improvement
Project Planning - Delivery	Training and Education	Risk Management / Mitigation
Personnel Management	Military / Civilian Liaison	Stakeholder Management

- Experienced project management in the USAF for over 21 years, leading projects by creating scope documents based on approved charters, developing project plans (WBS), monitoring project status, and identifying dependencies, risks and issues that impact quality, timelines, and cost.
- Work closely with teams and internal stakeholders to communicate critical path items and work toward resolving challenges early to keep programs on schedule and team members accountable, ensuring project success.
- Tracks key milestones and adjusts project plans, budget requests, and/or resources to ensure projects are delivered on time, within budget, adhere to quality standards, and meet expectations.

CAREER HISTORY

PROGRAM MANAGER, TRAINING & OPERATIONS, CITY OF FRANKLIN, TN – FRANKLIN, TN	2016 – PRESENT
UNITED STATES AIR FORCE RESERVE OPERATIONS MANAGER / SENIOR NCO (PART TIME), TYNDALL AFB – PANAMA CITY, FL	02/2008 – PRESENT
ADJUNCT FACULTY, GULF COAST STATE COLLEGE - PANAMA CITY, FL Adjunct Instructor teaching criminal justice classes and law enforcement training classes.	03/2015 – 08/2017
SENIOR INSTRUCTOR & TRAINING MANAGER, BAY COUNTY – PANAMA CITY, FL	11/2008 – 07/2016
EMERGENCY MANAGEMENT / INVESTIGATION, MERIDIAN POLICE DEPARTMENT – MERIDIAN, ID	2005 – 2008
UNITED STATES AIR FORCE (ACTIVE DUTY) – FAIRCHILD AFB, WA	1996 – 2005

EDUCATION • CERTIFICATION

MS , Criminology, University of Cincinnati	2014
BA , Criminal Justice, American Military University	2013
AA , Criminal Justice, Community College of the Air Force	2013
PMP , Project Management Professional Certification, PMI / Vets2PM	2020

TECHNOLOGY / KEY WORDS: Microsoft Office (Excel, PowerPoint, Exchange), Mac OS Programs.

COMMENDATION: Recipient of numerous awards for performance excellence.

J. DAVID ALLEN

LOCATION: RAMSTEIN AB, GERMANY
RELOCATION: RELOCATING TO PANAMA CITY, FL
CLEARANCE: SECRET
CERTIFICATION: PMP; PROFESSIONAL MANAGER CERTIFICATION (PMC); HAZARDOUS MATERIAL AIRLIFT INSPECTOR
CERTIFIED
AVAILABLE: AUGUST 2021
POSITION TYPE: FULL TIME

OPERATIONS MANAGEMENT • LOGISTICS MANAGEMENT • QUALITY ASSURANCE • TRAINING & DEVELOPMENT

PROFESSIONAL SUMMARY

Accomplished Operational Manager with more than 22 years of logistics experience within a large, diverse organization. Vast experience leading complex global operations, including international airport operations, quality assurance, airlift planning/execution, training, and compliance with contract agreements/government regulations. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to enforce policies, manage operations/resources, and develop personnel.

AREAS OF EXPERTISE

Air Transportation	Operations Management	Quality Assurance
Project Management	Continuous Process Improvement	Contract Management
International Relations	Leadership/Mentorship	Stakeholder Management

SAMPLE PROJECT DELIVERED

PROJECT MANAGER, UNITED STATES AIR FORCE – Led the Air Terminal and Ground Handling contract turnover at Kuwait International Airport. Identified key deliverables based on requirements and customer expectation. Developed project schedule based on deliverable and milestones to manage timely completion. Managed tasks execution based on the project plan by leading/developing the team to achieve deliverables. Communicated the project status to stakeholders. Transferred deliverables ownership to stakeholders using the project plan to facilitate closure. Drafted after action reports, collected lessons learned and updated knowledge repositories.

CAREER HISTORY

UNITED STATES AIR FORCE

OPERATIONS MANAGER, AERIAL PORT SQUADRON – RAMSTEIN AIR BASE, GERMANY	2017 – PRESENT
SENIOR ADVISOR/LOGISTICS MANAGER, AIR MOBILITY SQUADRON – KUWAIT INTERNATIONAL AIRPORT	2016 – 2017
SENIOR ADVISOR/LOGISTICS MANAGER, ELECTRONIC ATTACK WING, PACIFIC FLEET – N.A.S. WHIDBEY ISLAND, WA	2013 – 2016
QUALITY ASSURANCE PROGRAM MANAGER, AERIAL PORT SQUADRON – POPE FIELD, NC	2012 – 2013
OPERATIONS SUPERVISOR, AERIAL PORT SQUADRON – POPE FIELD, NC	2009 – 2012
TRAINING & DEVELOPMENT SPECIALIST, TRAINING SQUADRON – SHEPPARD AIR FORCE BASE, TX	2005 – 2009
FIRST-LINE SUPERVISOR, LOGISTICS READINESS SQUADRON – HURLBURT FIELD, FL	2002 – 2005
POSITIONS OF INCREASING RESPONSIBILITY – AIR TRANSPORTATION TEAM MEMBER - DOVER AIR FORCE BASE, DE	1998 – 2002

EDUCATION • CERTIFICATION

MS, Human Environmental Sciences (Consumer Quality Management), University of Alabama	2017
BS, Transportation & Logistics Management, American Military University	2013
AS, Education & Training Management, Community College of the Air Force	2007
AS, Transportation, Community College of the Air Force	2007
PMP, Project Management Professional Certification, PMI / Vets2PM	2020
CPI, Green Belt-CPI Practitioner, USAFE-AFAFRICA Innovation & Transformation Office	2019
PMC, Professional Manager Certification, Community College of the Air Force	2015
LP, Air Load Planner, Air Mobility Command	2004
Hazmat Airlift Insp, Hazardous Material Airlift Inspector, Community College of the Air Force	2003

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

STEVEN R. TURNER

Location: Pensacola, FL
Relocation: Able to relocate in 2022
Clearance: TS/SCI
Certification: PMP; ACP in progress; ATP License
Available: January 2021
Position Type: Open to all

PROGRAM MANAGEMENT • PROJECT MANAGEMENT • OPERATIONS MANAGEMENT • DEFENSE / AVIATION

PROFESSIONAL SUMMARY

Accomplished Program and Project Management professional with more than 25 years of experience within large, diverse organizations. Expertise in Aviation Operations, Maintenance, Training, and Management with breadth of experience in Project and Operations Management and establishing two separate squadrons (120 personnel) and one aviation training group (3K personnel). A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to ensure aviation training and management excellence. *United States Marine Corps Veteran, TS/SCI with CI Polygraph security clearance.*

AREAS OF EXPERTISE

Program Management	Project Management	Operations Management
Risk Management	Stakeholder Engagement	Policy & Procedure Development
Budget / Resource Management	Training & Development	Team Leadership / Management

CAREER HISTORY

SENIOR AVIATION ANALYST / SUBJECT MATTER EXPERT, MANTECH INTERNATIONAL – RESTON, VA **2019 – PRESENT**
Perform analysis to further develop Future of Vertical Lift (FVL) Design Reference Missions (DRMs) and Concept of Employment (CONEMPS).

CONTRACT SIMULATOR INSTRUCTOR, CAE - NORTH AMERICA / TAMPA, FL **2014 – PRESENT**
Directly responsible for classroom and simulator flight instruction for students in the Joint Multi Service Training Program, delivering 1K+ winged aviators to the operational forces on an annual basis.

UNITED STATES MARINE CORPS
DIRECTOR / EXECUTIVE OFFICER – NAS PENSACOLA, FL **2012 – 2015**
Advised Senior Executive / Stakeholder on issues relating to the group's mission and personnel. Qualified to take command of the group in the Senior Executive's absence. Responsible for 5K+ personnel, delivering entry-level USMC training in specialties as diverse as aviation, armor, dive school, and signals intelligence.

OPERATIONS MANAGER / OFFICER, AVIATION TRAINING SUPPORT - NEW RIVER, NC **2011 – 2012**
Managed eight operational and training groups, including 120+ MV-22B Osprey aircraft and 2.5K personnel, Sailors, and Civilians.

POSITIONS OF INCREASING RESPONSIBILITY - VARIOUS LOCATIONS **1993 – 2012**

EDUCATION • CERTIFICATION

BS, Criminal Law, University of Nebraska-Omaha 1994

PMP, Project Management Professional Certification, PMI / Vets2PM 2020
Syracuse University, Project Management Professional (PMP) Certificate
Graduate, Graduate Level Leadership Program / Command and Staff College, USMC
Graduate, Aviation Maintenance Officer Course, USMC
Additional Training, Naval Postgraduate School, Advanced Security Manager's Course, Aviation Safety Course
Member, U.S. Naval Institute, Marine Corps Aviation Association

TECHNOLOGY: Microsoft Office Applications.

SAM R. SCANLON

LOCATION: RICHMOND, VA
RELOCATION: OPEN
CLEARANCE: TS/SCI
CERTIFICATION: PMP
AVAILABLE: MAY 2021
EDUCATION: MA; BA
POSITION TYPE: FULL TIME

PROJECT / PROGRAM MANAGEMENT • OPERATIONS SUPERVISOR • PROJECT LEAD

PROFESSIONAL SUMMARY

Accomplished Project / Program Manager with more than six years of experience within a large, diverse organization. Expertise in complex material (Explosive Ordnance Disposal) (EOD) serving in roles ranging across leadership levels. Experienced working within high stress and dynamic environments requiring the skill to overcome cultural barriers while leading multinational teams. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to ensure effective team building, resource management, and delivery of stakeholder objectives despite numerous challenges. *United States Army Veteran, TS/SCI security clearance.*

AREAS OF EXPERTISE

Project Management
Team Leadership / Mentor
Risk Management / Mitigation

Operations Management
Strategic Planning
Resource Management

Training & Instruction
Stakeholder Management
Training Plan Development

CAREER HISTORY

UNITED STATES ARMY

INSTRUCTOR, EOD SCHOOL, EOD TRAINING DEPARTMENT – FORT LEE, VA

MAY 2020 – PRESENT

Lead a specialized team of eight Explosive Ordnance Disposal (EOD) Technicians Phase I Instructors.

DIRECTOR (COMPANY COMMANDER), ORDNANCE (EOD) – YAKIMA, WA

JUN 2018 – MAR 2020

Served as the C-IED/EOD subject matter expert (SME) to the Special Operations Task Force - Afghanistan. Responsible for administration and employment of 20 globally deployed personnel and two groups.

SENIOR MANAGER, FUTURE OPERATIONS (OFFICER), TASK FORCE ATLAS – CAMP ARFLIAHN

MAR 2017 – JUN 2017

Coordinated with the State Department and Special Operations in the development and equipping of a specialized tactical team in Northern Syria.

TEAM LEADER (PLATOON LEADER), EOD OPERATIONS – FORT BLISS, TX

MAR 2015 – MAR 2017

Served as a team leader responsible for mission operations of four EOD teams, consisting of 13 personnel with a strategy to protect personnel and property from Chemical, Biological, Radiological, Nuclear (CBRN) and High Explosives threats in a global environment.

EOD SCHOOL – FORT LEE, VA / EGLIN AFB, FL

AUG 2013 – JAN 2015

Selected to attend the premier EOD school in the world with an annual graduation rate of 35% among attendees across all services in the US Military, including allied countries.

EDUCATION • CERTIFICATION

MA, Homeland Security/Emergency Management, Arizona State

2017

BA, Law and Society, Purdue University

2013

PMP, Project Management Professional Certification, PMI / Vets2PM

2020

COMMENDATION: Bronze Star Medal for services and actions during Afghanistan deployment (2020).

TO1020

CURRENT LOCATION: TACOMA / SEATTLE, WA REGION
RELOCATION: YES, PREFER MO
CLEARANCE: ACTIVE TS/SCI SECURITY CLEARANCE
CERTIFICATION: PMP; AZURE FUNDAMENTALS, CAPM, MTA SOFTWARE DEVELOPMENT, PROFESSIONAL MANAGER CERTIFICATION (PMC)
AVAILABILITY: SUMMER / FALL 2021
POSITION TYPE: FULL-TIME, CONTRACT, REMOTE, FEDERAL, OR CONTRACTOR

IT PROJECT MANAGER • PROJECT MANAGER

PROFESSIONAL SUMMARY

Accomplished IT Project Manager with more than 21 years of experience within a large, diverse organization. Expertise in Information Technology Project Management, Training Management, and Operations Management, leading teams and providing critical services to a global workforce. Breadth of experience in instructional system design, quality assurance, and process improvement. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to provide organizational leadership, project management excellence, and training and development required for compliance and seamless operations. *United States Air Force Veteran, TS/SCI security clearance.*

AREAS OF EXPERTISE

Project Management
Instructional Systems Design
Quality Assurance

Training Management
Strategic Planning
Team Leadership / Mentor

Operations Management
Process Improvement
Stakeholder Management

SAMPLE PROJECT DELIVERED

Project Manager, United States Air Force – Assigned to develop, schedule and run eight new training courses on Intercontinental Ballistic Missile and Space Operations. During initiation, analyzed the project charter and identified key stakeholders and functional managers across the Department of Defense civilian counterparts. Worked with cross-functional managers to develop project management plans, develop a work breakdown structure and forecast the schedule. Closely monitored and analyzed work performance data, reviewed 56K classified documents, converted the program documents to a digital format and eliminated 15K pages of waste annually. Finally, implemented new procedures, assessed success rates, updated project documents and briefed senior management on the project success.

CAREER HISTORY

UNITED STATES AIR FORCE

OPERATIONS MANAGER, MAINTENANCE – GRAHAM, WA	2019 – 2020
TRAINING OPERATIONS MANAGER AND DEVELOPMENT SPECIALIST – COLORADO SPRINGS, CO	2015 – 2019
MANAGER, MAINTENANCE TRAINING / OPERATIONS – OMAHA, NE	2011 – 2015
TEAM LEADER, SCHEDULING ELEMENT, AIRCRAFT MAINTENANCE – AVIANO AB, ITALY	2010 – 2011
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	2000 – 2009

EDUCATION • CERTIFICATION

MA, Organizational Leadership, Western Kentucky University
BS, Computer Studies, University of Maryland University College
AS, Education & Training Management, Community College of the Air Force
AS, Information Systems Technology, Community College of the Air Force
AS, Electronic Systems Technology, Community College of the Air Force

PMI-ACP, Agile Certified Practitioner in Progress, PMI / Vets2PM
PMP, Project Management Professional Certification, PMI (ID# 2807807)
CAPM, Certified Associate of Project Management, PMI (ID# 2752437)
Azure, Azure Fundamentals, Microsoft (ID# H418-9326)
MTA, Microsoft Technology Associate, Microsoft (ID# H401-2835)

TECHNOLOGY / KEY WORDS: Software: Microsoft Office, SharePoint; Operating Systems: MAC, Microsoft Windows. Coursework: Instructional Design; Instructional Systems Design.

MGG0920

CURRENT LOCATION: GERMANY
RELOCATION: YES; PREFER SAN DIEGO OR LAS VEGAS; OPEN TO ALTERNATIVE LOCATIONS
CLEARANCE: ACTIVE SECRET CLEARANCE
CERTIFICATION: PMP, PROJECT MANAGEMENT PROFESSIONAL
AVAILABLE: AUGUST 2021
EDUCATION: MBA, BS, AAS
POSITION TYPE: FULL-TIME, PROJECT OR PROGRAM MANAGEMENT

PROGRAM MANAGEMENT • OPERATIONS MANAGEMENT • SENIOR LEADERSHIP

PROFESSIONAL SUMMARY

Accomplished Program Manager with more than 20 years of experience within a large, diverse organization. Expertise in delivering multiple projects, programs, and units across three diverse career fields with breadth of experience in Human Resources Leadership, Budget and Resource Management, and Continuous Improvement initiatives. An authentic and concise communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to efficiently guide teams, enable professional development, mentor personnel, and produce streamlined processes. *U.S. Air Force Veteran, Secret security clearance.*

AREAS OF EXPERTISE

Program Management	Excellence in Operations Management	Leadership & Development
HR Administration	International Compliance	Training & Development
Portfolio Management	Budget / Resource Management	Stakeholder Management

CAREER HISTORY

UNITED STATES AIR FORCE

DEPUTY PROGRAM / PORTFOLIO DIRECTOR, CIVIL ENGINEERING – SPANGDAHLEM AB, GERMANY **2017 – PRESENT**

Leads 63 personnel and 33 international team members, directing HR functions, including hiring, training, retention, progressive discipline, and ongoing operations, while maintaining compliance with national and international laws and regulations while managing three fire stations and \$30M in assets.

DEPUTY DIRECTOR, CIVIL ENGINEERING – TRAVIS AIR FORCE BASE, CA **2015 – 2017**

Supervised the division's largest fire safety group, responsible for leading operations teams pertaining to 78 military and civilian employees, and management of Union disputes and negotiations.

U.S. AIR FORCE ACADEMY – COLORADO SPRINGS, CO, OPERATIONS DIRECTOR **2014 – 2015**

Key advisor to Academy CEO, providing daily insight, guidance, and confidentiality to executive leadership on direction of the organization, successes, and difficulties in unit, discipline, and recognition of ten units / 1K+ members.

UNITED STATES AIR FORCE ACADEMY – COLORADO SPRINGS, CO, TEAM LEADER / TRAINER **2011 – 2014**

Primary stakeholder advisor, key to executing unique mission of producing leaders of character.

PROGRAM MANAGER (SUPERINTENDENT) OF DORMITORIES – TRAVIS AIR FORCE BASE, CA **2009 – 2011**

Directed resident housing division / projects for 16-dormitory complex and \$84M daily operations budget to provide the highest level of customer service and quality of life to 1.2K+ residents.

POSITIONS OF INCREASING RESPONSIBILITY - VARIOUS LOCATIONS **1996 – 2009**

EDUCATION • CERTIFICATION

MBA, HR Management, Colorado Technical University	2013
BS, Fire Science Management, American Military University	2010
AAS, Fire Science, Community College of the Air Force	2006

PMP, Project Management Professional Certification, PMI / Vets2PM 2020

PMC, Professional Managers Certification, Community College of the Air Force 2011

TECHNOLOGY / KEY WORDS: Microsoft Office, IOS, Windows, SharePoint.

CURRENT LOCATION: WICHITA, KS
 RELOCATION: No
 CLEARANCE: SECRET
 CERTIFICATION: PMP
 AVAILABLE: AVAILABLE IMMEDIATELY
 EDUCATION: MA; BS; AS
 POSITION TYPE: OPEN TO ALL POSITION TYPES

PROJECT / PROGRAM MANAGEMENT • AVIATION MAINTENANCE • HUMAN RESOURCES

PROFESSIONAL SUMMARY

Accomplished Senior Leader with more than 29 years of experience within a large, diverse organization. Expertise in military aviation, aircraft maintenance, human resource management, logistics, and project / program management, with a reputation for meeting the most challenging organizational goals and objectives. Capable of quickly adapting within an ever-changing environment while maintaining professionalism and focus. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to effectively solve complex problems, ensure human resources development, and lead multifunctional teams. *United States Air Force Veteran, Secret (TS Cleared April 2011) security clearance.*

AREAS OF EXPERTISE

Project Management	Operations Management	Administrative Leadership
Team Leadership / Mentor	Training & Development	Operations Risk Management
Contract Negotiation	Labor Unions	Human Resource Management
Aircraft Maintenance	Strategic Leadership	Motivation / Coaching

SAMPLE PROJECT DELIVERED

PROJECT MANAGER, UNITED STATES AIR FORCE, AIRCRAFT MAINTENANCE UNIT, HURLBURT FIELD, FLORIDA – Worked with Sponsor to identify key discrepancies in the Aircraft Safety program. Oversaw planning processes and liaised with key stakeholders to identify critical scope requirements while also building and managing high performance teams . Led teams during execution and closely monitored and analyzed work performance data identifying 176 critical flight safety errors. Devised change requests and briefed senior management and stakeholders of finding. Finally, drafted after action reports, collected lessons learned and updated knowledge repositories to eliminate future occurrences.

CAREER HISTORY

UNITED STATES AIR FORCE

PROGRAM MANAGER (SQUADRON SUPERINTENDENT), AVIATION MAINTENANCE – LITTLE ROCK AFB, AR	2016 – 2020
PROJECT MANAGER (SUPERINTENDENT), AIRCRAFT MAINTENANCE UNIT (AMU) – HURLBURT FIELD, FL	2015 – 2016
PROJECT MANAGER (SUPERINTENDENT), COMPONENT MAINTENANCE SQUADRON – HURLBURT FIELD, FL	2013 – 2014
HUMAN RESOURCES MANAGER (FIRST SERGEANT) – DOVER, DE & GERMANY	2007 – 2013
PROJECT MANAGER (PRODUCTION SUPERINTENDENT) – DOVER AFB, DE	2004 – 2006
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1990 – 2005

EDUCATION • CERTIFICATION

MA , Human Relations, University of Oklahoma	2015
BS , Liberal Studies, Excelsior College	2005
AS , Human Resource management, Community College of the Air Force	2008
AS , Aviation Maintenance Technology, Community College of the Air Force	2001
PMP , Project Management Professional Certification, PMI / Vets2PM	2020
LSSGB , Lean Six Sigma Green Belt, U.S. Air Force	2015

TECHNOLOGY / KEY WORDS: Microsoft Office (Word, Excel, PowerPoint), and Apple iOS operating systems.

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

LKH0820

Current Location: Destin / Fort Walton Beach, FL
Relocation: Not open to relocation
Clearance: Current Secret Clearance
Certification: PMP® (Project Management Professional)
Availability: Available immediately
Position Type: Prefer full time, government or contractor position in Project Management or Logistics Project Management

PROGRAM MANAGER | OPERATIONS MANAGER | LOGISTICS SPECIALIST

Program Manager and Air Force Veteran leveraging 20+ years of project/logistics and leadership/management experience. Committed, service oriented subject matter expert (SME) on multiple defense systems with proven track record of developing relationships and leading high-stakes projects in fast-paced environment. Leverages team member talents to ensure program goals are translated, team-aligned and achieved through team's collaborative efforts. Skilled in multi-tasking, lean processing and continuous process improvement, all designed to establish best practices and strategic direction towards overall project success. Ability to work independently and implement analytical, smart solutions to mitigate risks of project scope. Excels meeting deadlines, honoring protocols and apprising stakeholders throughout project lifecycle. Career supported by Master of Arts in Leadership and Management and Project Management Professional (PMP) Certification.

PROFESSIONAL COMPETENCIES

- TS/SCI Eligible
- Project Planning
- Stakeholder Engagement
- Strategic Direction
- Change Management
- Supply Chain Management
- Time Management
- Attention to Detail
- Ms Outlook

EDUCATION | CERTIFICATIONS

Secret Clearance | Security Clearance current until 2026
Master of Arts (M.A.) Leadership and Management | Liberty University
Bachelor of Arts (B.S.) Computer Science | Troy University
Associates of Applied Science (A.S.) Aviation Maintenance Technology | Community College of the Air Force
PMP Certification | Project Management Institute (PMI) #296434

CAREER HIGHLIGHTS

Program Management: Initiated performance analysis, presented 250 refined program management processes, mitigated 3 project risks earning enterprise best 99% compliance on operations compliance inspection
Operations Management: Supervised line operations of 26 F-35s and 14 F-16s valued at \$3.7 billion. Exercised quality control of sustainable processes raising 8 of 10 technical metrics to an 8-year high rating
Logistics Management: Oversaw life cycle/plan development of 4 critical enterprise projects/programs. Ensured support, procurement and sustainability of high visible assets valued at \$6.1 billion

PROFESSIONAL EXPERIENCE

Logistics/Program Manager United States Air Force – Songtan, Korea	Dec 2018 - Apr 2020
Logistics Operations Manager United States Air Force – Eglin Air Force Base, FL	Jul 2015 - Dec 2018
Quality Assurance (QA) Program Manager United States Air Force – Geilenkirchen, Germany	Dec 2011 - Jul 2015
Lead Production Manager United States Air Force – Langley Air Force Base, VA	Jun 2008 - Dec 2011

JMJ0820

LOCATION: MCKINNEY, TX
RELOCATION: OPEN FOR THE RIGHT OPPORTUNITY; PREFER U.S. LOCATIONS ONLY
CLEARANCE: N/A
CERTIFICATION: PMP®, LEAN SIX SIGMA GREEN BELT
AVAILABILITY: AVAILABLE IMMEDIATELY
EDUCATION: MASTERS OF HEALTHCARE ADMINISTRATION
POSITION TYPE: FULL TIME

PROJECT MANAGEMENT BUSINESS DEVELOPMENT HEALTHCARE

PROFESSIONAL SUMMARY

Accomplished Business Development and Project Management professional with 16+ years of experience within large, diverse organizations and eight years of experience cultivating and growing revenue within the healthcare industry. Experienced in implementing proven business models for healthcare providers while expanding the national footprint for healthcare organizations. Breadth of experience in project management, market research and development, creating strategic sales strategies and processes, and team leadership. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to ensure effective team and program leadership, business development excellence, and strategic sales planning. *U.S. Marine Corps Veteran.*

AREAS OF EXPERTISE

Business Development	Healthcare Operations	Project Management
Strategic Sales Planning	Goal Development & Tracking	Team & Program Leadership
Territory Development	Market Research & Insights	Internal/External Relationships

SAMPLE PROJECT DELIVERED

PROJECT MANAGER – PARTNERSHIP DEVELOPMENT. The objective of the project was to establish a new partnership with a regional Medical Center to implement rural diagnostic services and increase statewide footprint across the enterprise. The secondary objective was to educate / provide new revenue and increase market penetration. Outcome: established a two-bed diagnostic lab that aided in the diagnosis and treatment of hundreds of patients. Responsible for establishment and oversight of the new company diagnostic location, ensuring patient and lead flow created a financially sustainable diagnostic center, and to foster continued growth. Managed lab construction and development, resource acquisition, marketing, and stakeholder communication. The final deliverable was a successful new company location and the possibility of future expansion within the rural hospital community.

PROFESSIONAL EXPERIENCE

VICE PRESIDENT, PRACTICE PARTNERSHIPS, PROSPIRA PAINCARE, INC. - ROSWELL, GA	2019
DIRECTOR, PHYSICIAN DEVELOPMENT, MDVIP, INC. - BOCA RATON, FL	2015 - 2019
RURAL HOSPITAL DEVELOPMENT MANAGER, ALLIANCE FAMILY OF COMPANIES - IRVING, TX	2012 - 2015
INFANTRY SQUAD LEADER, RANK- SERGEANT (E-5), UNITED STATES MARINE CORPS	2004 - 2012

EDUCATION CERTIFICATION

MS, Healthcare Administration (cum laude) Trinity University, San Antonio, TX	2018
BS, Kinesiology (cum laude) University of North Texas, Denton, TX	2011
PMP®, Project Management Professional Certification, PMI / Vets2PM	2020
Lean Six Sigma Green Belt Certification, Goleansixsigma.com	2019

OTHER AWARD(S): Eagle Scout Award; Good Conduct Service Medal; Humanitarian Service Medal; Operation Iraqi Freedom Service Medal.

JHB0720

CURRENT LOCATION: KAISERSLAUTERN, GERMANY
RELOCATION: PREFER: DENVER / COLORADO SPRINGS, CO
CLEARANCE: TOP SECRET/SCI WITH CNWDI (CRITICAL NUCLEAR WEAPON DESIGN INFORMATION)
CERTIFICATION: PMP; PMC (PROFESSIONAL MANAGER CERTIFICATION VIA U.S. AIR FORCE)
AVAILABILITY: AVAILABLE MARCH, 2023
EDUCATION: MASTERS, CYBERSECURITY STUDIES
POSITION TYPE: FULL TIME, OPEN TO STATE / FEDERAL / CONTRACTOR / PRIVATE SECTOR

INFORMATION SYSTEMS SECURITY ENGINEER • CYBER SECURITY ENGINEER • SYSTEMS & NETWORK ADMINISTRATOR

PROFESSIONAL SUMMARY

Accomplished Project / Program Manager and demonstrated leader with more than 18 years of experience within a large, diverse organization. Expertise in protecting U.S. National Security and interests, including nuclear munitions, weapons storage and Security System (WS3), and quality assurance, utilization, and management of classified information systems. Breadth of expertise in complex prioritization and scheduling. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to manage national level programs, develop high-performing teams, account for high-value assets, and communicate complex ideas to all audience levels. *United States Air Force Veteran, Top Secret / SCI security clearance, with CNWDI.*

AREAS OF EXPERTISE

Project / Program Management	Operations Management	Cybersecurity Research
Budget / Resource Management	Risk Management / Mitigation	Stakeholder Engagement
Team Leadership / Mentor	Training & Development	Cloud Computing

- Possesses nearly two decades of experience working on assets that are pinnacle to U.S. national security, entrusted with its most important assets, data, and maintenance.
- Directed actions across four geographically separated locations, two main operating hubs, and NATO partners, requiring cross-cultural competencies.
- Possesses years of Personal Reliability Program certification, engaged in high level reliability for U.S. national security-sensitive positions.
- Responsible for direct personnel management and administration, guiding career progression, performance assessment, reporting, and awards / recognition.

CAREER HISTORY

US AIR FORCE

DIRECTOR (SUPERINTENDENT), MUNITIONS MAINTENANCE GROUP – RAMSTEIN AIR BASE, GERMANY 2018 – PRESENT

SENIOR MANAGER, MUNITIONS CONTROL, MUNITIONS – FE WARREN AFB, WY 2017 – 2018

SENIOR MANAGER, NUCLEAR ACCOUNTABILITY REPORTING / MUNITIONS – FE WARREN AFB, WY 2015 – 2017

SENIOR MANAGER, WEAPONS MAINTENANCE – BUECHEL AB, GERMANY 2012 – 2014

QUALITY ASSURANCE INSPECTOR – INCIRLIK AB, TURKEY 2011 – 2012

POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS 2002 – 2011

EDUCATION • CERTIFICATION

MS, Cybersecurity Studies, American Military University 2019

BS, Information Technology Management, American Military University 2012

AS, Munitions Systems, Community College of the Air Force 2008

PMP, Project Management Professional Certification, PMI / Vets2PM 2020

PMC, Professional Manager Certification, Community College of the Air Force 2018

TECHNOLOGY / KEY WORDS: Expert knowledge of nuclear munitions, Weapons Storage and Security System (WS3), quality assurance, utilization, and management of classified information systems.

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

CDT0720

CURRENT LOCATION: VALDOSTA, GA
RELOCATION: OPEN – PREFER TN OR CO
CLEARANCE: SECRET (REQUIRES RE-INVESTIGATION)
CERTIFICATION: PMP
AVAILABILITY: IMMEDIATELY
POSITION TYPE: FULL-TIME

PROJECT / PROGRAM MANAGEMENT • MULTI-FUNCTION MANUFACTURING MANAGER / SUPERVISOR

PROFESSIONAL SUMMARY

Accomplished Project / Program Manager with more than 20 years of experience within a large, diverse organization. Expertise in managing aircraft fleets, including flying schedule management, scheduled maintenance, fleet health, resource procurement, off-station engagements, aircraft status reporting, and personnel management. Breadth of experience as Security Manager, Flightline Expeditor, Section Chief, and Flying Crew Chief. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to effectively manage aircraft, projects, people, resources, and balancing multiple stakeholder priorities. Possesses a keen aptitude for team dynamics, consensus-building, and collaboration. *United States Air Force Veteran, Secret security clearance.*

AREAS OF EXPERTISE

Project / Program Management	Operations Planning / Execution	Aircraft Maintenance / Production
Team Leadership / Mentor	Risk Management / Mitigation	Stakeholder Engagement
Training & Development	Personnel Management	Acquisition Management

CAREER HISTORY

UNITED STATES AIR FORCE

PROGRAM MANAGER / PRODUCTION SUPERINTENDENT, AIRCRAFT MAINTENANCE GROUP – VALDOSTA, GA 2016 – 2020

Direct 270 personnel managing flight production, aircraft maintenance, and ensuring fleet health for 14 C-130J aircraft valued at \$868M.

PROGRAM MANAGER (SECTION CHIEF), AIRCRAFT MAINTENANCE GROUP – RAMSTEIN, GERMANY 2015 – 2016

Managed 68 SMEs conducting maintenance on 14 C-130J aircraft valued at \$868M for the premier tactical airlift group within the Air Force, Europe region.

FLIGHTLINE EXPEDITOR, AIRCRAFT MAINTENANCE GROUP – RAMSTEIN, GERMANY 2014 – 2015

Directed 60 personnel performing maintenance on aircraft and equipment to execute daily flightline maintenance requirements and priority execution, safeguarding \$62M in assets.

PROGRAM MANAGER, SPECIAL OPERATIONS AIRCRAFT MAINTENANCE GROUP– CANNON AFB, NM 2012 – 2014

Led nine-person programs team, managing 36 programs, including Security, Information Assurance, Antiterrorism, Evaluations, Manning, and Emergency Management for three units / 700 personnel.

DEPUTY PROGRAM MANAGER, SPECIAL OPERATIONS AIRCRAFT MAINTENANCE GROUP – CANNON AFB, NM 2011 – 2012

Managed 96 personnel maintaining 12 MC-130W aircraft valued at \$762M.

- Mentored staff through training and in-house work evaluations to achieve a 93% QA pass rate.

POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS 1999 – 2010

EDUCATION • CERTIFICATION

AS, Aerospace Maintenance Technology, Community College of The Air Force 2012

PMP, Project Management Professional Certification, PMI / Vets2PM 2020

Graduate, Mobility Air Force Maintenance Supervision and Production Course, U.S. Air Force 2014

Graduate, Senior Leadership Academy, U.S. Air Force 2012

Maintenance Technical Training, U.S. Air Force 2000

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

TT0720

CURRENT LOCATION: LITTLE ROCK, AR
RELOCATION: SEEKING TAMPA, FL ONLY
CLEARANCE: SECRET SECURITY CLEARANCE
CERTIFICATION: PMP; CERTIFIED ALCOHOL AND DRUG COUNSELOR
AVAILABLE: OCTOBER 2020
EDUCATION: BACHELOR'S IN SOCIAL PSYCHOLOGY
POSITION TYPE: FULL-TIME; PART-TIME; REMOTE; PRIVATE INDUSTRY / CONTRACTOR / FEDERAL

Seasoned and detail-oriented Project Management Professional with over 20 years of experience in the US Air Force leading multinational initiatives, overseeing multi-million-dollar budgets, and spearheading teams with over 100 members. Adept in optimizing productivity by implementing cost-effective process improvement ideas, boosting staff performance through mentorship, and minimizing operational risks by ensuring adherence to applicable regulations. Experienced in spearheading medical operations, including a Mental Health Facility, reducing lead times with lean management tactics, and maximizing efficiency with better operational processes.

CORE SKILLS AND COMPETENCIES

- Process Improvement
- Project Management
- Budget Management
- Inventory Management
- Scheduling
- Strategic Communications
- Resource Planning
- Stakeholder Management
- Cost Reduction
- Risk Management
- Contract Management
- Coaching and Mentoring
- Drug Abuse Prevention
- Mental Health Advocacy
- Staff Development

WORK EXPERIENCE

19TH HEALTHCARE OPERATIONS SQUADRON (AMC), LITTLE ROCK AFB AR (Oct 2018 - Sep 2020)
Program Director, Mental Health Flight Chief

7TH BOMB WING (AFGSC), DYESS AFB TX (Oct 2017 - Sep 2018)
Project Planner, Exercise Planner

7TH MEDICAL OPERATIONS SQUADRON (AFGSC), DYESS AFB TX (Oct 2015 - Sep 2017)
Director, Squadron Superintendent

52D MEDICAL OPERATIONS SQUADRON (USAFE), GERMANY (Jul 2013 - Sep 2015)
Program Manager, Superintendent, Wing Plans and Programs

52D MEDICAL OPERATIONS SQUADRON (USAFE), GERMANY (Jul 2012 - Jul 2013)
Director, NCOIC, Alcohol and Drug Abuse Prevention and Treatment (ADAPT) Element

319TH MEDICAL OPERATIONS SQUADRON (AMC), GRAND FORKS AFB ND (AD) (Jan 2010 - Jul 2012)
Program Director, Behavioral Health Services (BHS) Flight Chief

EDUCATION

PARK UNIVERSITY, PARKVILLE MO (2016)
BACHELOR'S DEGREE, SOCIAL PSYCHOLOGY
Graduated Magna Cum Laude

COMMUNITY COLLEGE OF THE AIR FORCE, MAXWELL AFB AL
ASSOCIATE OF APPLIED SCIENCE DEGREE, MENTAL HEALTH SERVICES (2009)
ASSOCIATE OF APPLIED SCIENCE DEGREE, INFORMATION SYSTEMS MANAGEMENT (2006)

NOTEWORTHY ACCOMPLISHMENTS

THE MERITORIOUS SERVICE MEDAL (2015, 2018)

THE AIR FORCE COMMENDATION MEDAL (2012)

GW0720

Current Location: San Antonio, TX
Relocation: Open; prefer GA, TN, UT
Clearance: Active Secret; Previously cleared at TS/SCI
Certification: PMP, LSSGB (final project pending); PMI-ACP (awaiting test); PMC (Professional Manager Certification)
Availability: Corporate Fellowship April 2021; Full availability 1 June 2021
Education: MS; BS; AAS (X2)
Position Type: Full Time; open to Remote; Federal; or Government Contractor

SENIOR EXECUTIVE • CONSULTANT • LOGISTICIAN • AIRCRAFT MISSION GENERATION

Results-oriented and self-motivated senior leader with exponential passion for excellence and achieving stakeholder objectives while completing project goals. Respected leader, able to develop highly motivated, cross-functional teams focused on driving organizational vision and mission. TS/SCI eligible; active SCI (DCID 1/14 Eligible).

- Strategy Development
- Human Capital Evolution
- Emerging Analytics
- Flexibility & Adaptability
- Operations Management
- Succession Planning

PROFESSIONAL HIGHLIGHTS

UNITED STATES AIR FORCE **2001 - Present**

SENIOR PROGRAM MANAGER | Joint-Base San Antonio – Lackland, TX **2018 - Present**

Led manpower & equipment analysis, development, and employment business initiatives; engaged with enterprise-wide stakeholders to institute strategic advantage; functional training chair for 1,200 personnel, increased competency based training 67%; rated #1 of 26 to lead organizational endeavors!

OPERATIONS MANAGER & BRANCH CHIEF | Royal Air Force Base Lakenheath, UK **2015 - 2018**

Led plans analysis, development and integration division and distribution branch; headed 113 person multifunctional, highly requested, award-winning team; won Air Force-level Logistics Effectiveness Award, USDA Certification 3-consecutive years, “Excellent” U.S. Customs Inspection and “Superior Team” Award!

DIVISION CHIEF | Joint-Base McGuire-Dix-Lakehurst, NJ **2012 - 2015**

Directed plans and integration division; supervised 12 direct reports supporting 88 diverse stakeholders including Presidential support, FEMA, FBI and 44,000 customers; managed War Reserve Materiel program worth \$25M; 5-time Logistics award winner and Team of the Year; received Humanitarian Service Medal!

PRODUCTION MANAGER | Aviano, IT & Misawa, JP & Ogden, UT **2001 - 2012**

Aircraft mission generation leader for DoD fighter and bomber aircraft (B-52/H, A-10, F-16C/D); consistently excelled and delivered results through 11 relocations; managed 21 direct reports and 33 programs valued at \$988M; handpicked as region Quality Inspector; 3-time team of the year & 2-time manager of year winner!

EDUCATION AND CERTIFICATIONS

M.S. Management, University of Management and Technology, Arlington, VA

B.S. Business Administration, University of Management and Technology, Arlington, VA

A.S. Logistics, Community College of the Air Force, Montgomery, AL

A.S. Aircraft Armament Systems Technology, Community College of the Air Force, Montgomery, AL

Tableau Certified Associate – Desktop Certification, Tableau.com

Completed numerous senior and executive-level courses in strategic development, project management, change management, leadership and human capital development.

PROFESSIONAL AFFILIATION

Project Management Institute – San Antonio and Austin Chapter Member

Alamo Project Management Institute – Community Outreach & K-12 Outreach Volunteer

San Antonio Food Bank – Food Distribution Coordinator

DRK0720

Current Location: Salt Lake City, UT
Relocation: Not currently; Yes in the future
Clearance: N/A (Previous Secret / Clearable)
Certification: PMP; CSM
Availability: Two Week Notice
Education: MBA; BSEE
Position Type: GS Government Position / Federal; Full Time; Part Time; Remote

Senior Technical Program Manager, Confidential, Salt Lake City, UT **2020 – Present**

- Program Manager & Technical leader for complex system integration efforts involving cross functional team leadership in a high technology environment working closely with the Chief of Information Security, Chief of Compliance and Chief of Legal.

Senior Project Manager, HP Ince., Boise, ID **2017 – 2020**

- Provided innovative project management support to senior executives on technology systems, project/program finance knowledge, risk assessment and management, process optimization, infrastructure development, and coordination of product delivery.

Senior Technical Project Manager, GlobalFoundries, Malta, NY **2016 – 2017**

- Project Manager for multiple Cloud-based / Web-based software development projects from planning to deployment, including multiple Salesforce application development projects. Translated business requirements into system requirements, documented and tracked project status, and analyzed and documented technical issues to engineer solutions based on technical, schedule and resource constraints.

Business Consultant, RunTitle, Inc., Austin, TX **2015 – 2016**

- Provided systems design and business analysis to executives, stimulating continuous process improvement and expense reduction. Designed data analysis tools and created reports to standardize processes, provide insight into current operations and forecasts for future actions. As Scrum Master, I ensured delivery of products in scope and on schedule.

Graduate School **2014 – 2016**

Project Manager/Process Integration Eng., Samsung Austin Semiconductor, Austin, TX **2011 – 2014**

- Process Engineer for leading semiconductor research, development, & manufacturing fabricator. Coordinated IT and engineering process implementation across 200+ engineering team, overseeing multimillion-dollar semiconductor inventory and producing \$230M worth of microchips annually.
- **Staff Sergeant (1A271), U.S. Air Force, Charleston, SC 2006 – 2011**
 - Managed operations of 60+ personnel; regularly transported and deployed >10M\$ in human and materiel assets. Calculated aeronautical statics, dynamics; monitored, troubleshot, and maintained in-flight systems.

EDUCATION • CERTIFICATION • HONORS

MBA, Engineering and Technology, Texas State University May 2016
BS, Electrical Engineering Technology, Milwaukee School of Engineering May 2006

- PMP, Project Management Professional, PMI, 2020
- Certified Scrum Master, International Scrum Institute, 2017
- Previously held Secret Clearance
- SmartSheets, Wrike, Lucid Charts, Visio, Jira

Professional Associations: (IEEE) Institute of Electrical and Electronics Engineers; (SAME) Society of American Military Engineers

Military Honors: Airman Leadership Course Distinguished Graduate, 2010; Numerous medals & decorations including 4 Air Medals and the Air Force Good Conduct Medal

CU0620

CURRENT LOCATION: ALBUQUERQUE, NM (IN GERMANY UNTIL AUGUST 1, 2020)
RELOCATION: OPEN TO COLORADO
CLEARANCE: SECRET (EXPIRES 2024)
CERTIFICATION: PMP; GREEN BELT IN PROGRESS
AVAILABLE: AUGUST 2020
POSITION TYPE: SEEKING FULL TIME ROLE

PROJECT MANAGEMENT • CIVIL ENGINEERING • CONSTRUCTION • DEFENSE • AEROSPACE

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than five years of experience within a large, diverse organization. Expertise in facilitating smooth flow of communication and project phase transition with breadth of experience in making ensuring clear collaboration by providing high quality visual and formal communication on project deliverables. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to manage people, stakeholder expectations, and to motivate and educate teammates. Possesses a keen aptitude for team dynamics, consensus-building, and collaboration. *United States Air Force Veteran, Secret security clearance (active through 2024).*

AREAS OF EXPERTISE

Civil Engineering	Project / Program Management	Construction
Public Health	Event Planning	Real Estate Management
Stakeholder Engagement	Team Leadership / Mentor	Resource Management
Continuous Process Improvement	ESRI / CAD Software Design	Defense / Aerospace

SAMPLE PROJECT DELIVERED

Project Manager, United States Air Force – Initiated 1.9K hour project to identify and report airfield obstructions on no-fail airfield used for combat operations. Identified key project requirements, deliverables, and stakeholder expectations during project initiation. Planned communication capabilities and drafted key management plans enabling the execution of high-performance teams to conduct project work. Closely monitored and analyzed work performance data and reported findings and change requests to both the Department of Defense and Federal Aviation Administration Terminal Instrument Procedures databases. Finally, drafted after action reports, collected lessons learned and updated knowledge repositories.

CAREER HISTORY

UNITED STATES AIR FORCE

ENGINEERING CRAFTSMAN, US AIR FORCES EUROPE – SPANGDAHLEM, GERMANY	2017 – 2020
ENGINEERING TECHNICIAN, US AIR FORCES PACIFIC – OSAN AB, KOREA	2016 – 2017
ENGINEERING ASSISTANT – FORT LEONARD WOOD, MO	2014 – 2016
EMERGENCY MEDICAL TECHNICIAN (EMT-I) / DRIVER	
ALBUQUERQUE AMBULANCE SERVICE – ALBUQUERQUE, NM	2010 – 2014

EDUCATION • CERTIFICATION

BS, Psychology, University of Maryland	2020
AS, Construction Technology, Community College of the Air Force	2018
PMP, Project Management Professional Certification, PMI / Vets2PM	2020

TECHNOLOGY / KEY WORDS: Geographic Information Systems, Microsoft Office, Auto CAD, Excel, Outlook, LiDAR Data Application, Arc GIS, GPS surveying.

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

AJ0520

CURRENT LOCATION: GREATER PORTLAND, OR METRO AREA
RELOCATION: YES, WITHIN OREGON OR WASHINGTON
CLEARANCE: TS-SCI, CURRENT THROUGH 2023
CERTIFICATION: PMP; COMMERCIAL PILOT RATING (FAA)
AVAILABLE: NOVEMBER 2020
POSITION TYPE: FULL TIME, PRIVATE SECTOR, FEDERAL, GOVERNMENT CONTRACTOR
INDUSTRY: PREFER IT, DATA MANAGEMENT, ENGINEERING, TECH DESIGN

PROJECT MANAGER • PRODUCT MANAGER • BUSINESS INTELLIGENCE • DATA ANALYTICS • BUSINESS OPERATIONS

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 13 years of experience within a large, diverse organization. Expertise in Project and Product Management, including Operational Planning, Organizational Leadership, Aviation, and Global Logistics. A decision maker with an innovative mindset providing critical services to a global workforce. Able to make data-driven decisions, present analysis to both senior leaders & large groups. A natural communicator, liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Comfortable with ambiguity and able to translate lessons learned and industry best practices to effectively manage skilled teams, ensure process improvement, and provide customer focused project excellence. *United States Air Force Veteran, Top Secret/SCI w/ CI Polygraph security clearance.*

AREAS OF EXPERTISE

Project Management	Product Development	Operations Management
Stakeholder Engagement	Training & Development	Global Logistics
Risk Analysis / Mitigation	Team Leadership / Mentor	Budget / Resource Management

CAREER HISTORY

UNITED STATES AIR FORCE

SENIOR DIRECTOR/DIRECTOR OF STAFF, COMMANDER'S ACTION GROUP – WRIGHTSTOWN, NJ	2019 – PRESENT
SENIOR DIRECTOR, CONTINGENCY RESPONSE OPERATIONS – WRIGHTSTOWN, NJ	2018 – 2019
DEPUTY DIRECTOR, CONTINGENCY RESPONSE / EVALUATOR – WRIGHTSTOWN, NJ	2016 – 2018
MANAGER, OPERATIONS SUPPORT / TRAINING INSTRUCTOR – HONOLULU, HI	2012 – 2016
DIRECTOR / CONTROLLER, AIRLIFT OPERATIONS – TACOMA, WA	2009 – 2011
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	2003 – 2010

EDUCATION • CERTIFICATION

MBA , Project Management Concentration, Norwich University, VT	2014
BS , Mechanical Engineering, US Air Force Academy, CO	2007
PMP , Project Management Professional Certification, PMI / Vets2PM	2020

TECHNOLOGY / KEY WORDS: Google Suite, Microsoft Office 356.

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

WLH0520

CURRENT LOCATION: TRIER REGION, GERMANY
RELOCATION: YES (PREFER ATLANTA, GA; ANY MAJOR CITY IN U.S. SE REGION; U.S. METROPOLITAN REGIONS; OVERSEAS)
CLEARANCE: CURRENT SECRET (10-YEAR COMPLETED: JULY 2015)
CERTIFICATION: PMP; FAA A&P CERTIFICATE
AVAILABLE: NOVEMBER 2020
EDUCATION: MBA; BS; AAS
POSITION TYPE: FULL TIME

AVIATION MAINTENANCE / LOGISTICS • PROJECT MANAGEMENT • OPERATIONS MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Aviation Maintenance professional with more than 28 years of experience within a large, diverse organization, leading up to 840 personnel. Expertise in Project, Program, and Operations Management, Aviation Maintenance, Logistics Management, Quality Assurance, Supply, and Human Resources. Breadth of experience in weapon system sustainment, test and evaluation, and logistics and maintenance requirements of assigned systems and programs. A natural communicator, effectively liaising at all levels and across divisions while guiding multi-functional teams toward a common goal. Excels in leading multi-cultural teams having lived and worked in Europe and the Middle East for 5+ years. Success derived from application of lessons learned analysis and industry best practices used to ensure effective collaboration, efficiency, and delivery of stakeholder objectives. *U.S. Air Force Veteran, Secret Security Clearance (July 2015); Top Secret SCI eligible.*

AREAS OF EXPERTISE

Project / Program Management	Aviation Logistics & Maintenance	Acquisition & Sustainment
Contracts Management	Program Analysis	Aircraft Test & Evaluation
Budget / Resource Management	Process Improvement	Stakeholder Engagement
Risk Management / Mitigation	Maintenance Production / QA	Training & Development

CAREER HISTORY

UNITED STATES AIR FORCE

SENIOR MANAGER, PROPULSION SYSTEMS / FIGHTER WING – SPANGDAHLEM AB, GERMANY	2018 – PRESENT
SENIOR MANAGER (SUPERINTENDENT), MAINTENANCE SQUADRON – AL DHAFRA AIR BASE, UAE	2017 – 2018
SENIOR MANAGER (SUPERINTENDENT), STUDIES AND ANALYSIS SQUADRON – RANDOLPH AFB, TX	2015 – 2017
SENIOR MANAGER (SUPERINTENDENT), SUPPLY CHAIN OPERATIONS SQUADRON – LANGLEY AFB, VA	2014 – 2015
SENIOR MANAGER (SUPERINTENDENT), AIR EXPEDITIONARY ADVISORY SQUADRON – AFGHANISTAN	2013 – 2014
SENIOR MANAGER (FLIGHT CHIEF), CENTRALIZED REPAIR FACILITY (CRF) C2 – LANGLEY AFB, VA	2009 – 2013
ENGINE SUPERINTENDENT, CENTRALIZED REPAIR FACILITY COMMAND & CONTROL – LANGLEY AFB, VA	2007 – 2009
SUPERINTENDENT, PROPULSION SYSTEMS, PEACE VECTOR IV, U.S. EMBASSY – CAIRO, EGYPT	2006 – 2007
MANAGER / TECHNICIAN, JET ENGINE INTERMEDIATE MAINTENANCE & TEST FACILITY – SHAW AFB, SC	2001 – 2006
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1992 – 2001

EDUCATION CERTIFICATION

MBA, Master of Business Administration, Liberty University	2017
BS, Business Administration / International Management, Columbia Southern University	2012
AAS, Aviation Maintenance Technology, Community College of the Air Force	2008
PMP, Project Management Professional Certification #2755098 PMI / Vets2PM	2020
A&P, Airframe & Powerplant Certificate, Federal Aviation Administration	2020
GROL, General Radiotelephone Operator License, Federal Communications Commission	2019
CPI, continuous Process Improvement, Lean Six Sigma Green Belt, United States Air Force	2016
PMC, Professional Manager Certificate, Community College of the Air Force	2012
Graduate, Air Force Chief Master Sergeant Strategic Leadership Course	2019

COURSEWORK: Graduate of multiple industry-related courses. Full list available upon request.

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

JRM0219

CURRENT LOCATION: GOLDSBORO, NC
RELOCATION: NOT OPEN TO RELOCATION AT THIS TIME
CLEARANCE: CURRENT SECRET CLEARANCE
CERTIFICATION: PMP; PROFESSIONAL MANAGER CERTIFICATION
AVAILABILITY: MARCH 2019
EDUCATION: MBA; BS; AAS; AS
POSITION TYPE: PART-TIME; REMOTE (VOLUNTEER OR PROFESSIONAL)

PROJECT MANAGEMENT • BUSINESS & FINANCIAL MANAGEMENT • AIRCRAFT ELECTRICAL SYSTEMS

SUMMARY

Accomplished Project Manager with more than 15 years of experience within a large, diverse organization. Expertise in Project, Program, and Operations Management, leading highly skilled teams in providing services to a global workforce. Experienced in training, developing, and mentoring teams, accounting for capital assets, budgets, and resources, and ensuring safety within dynamic operating environments. A natural communicator, effectively liaising at all levels and across divisions while leading multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to effectively analyze, plan, monitor, and deliver process improvement, quality production, and stakeholder objectives - on time and within budget.

AREAS OF EXPERTISE

Project Management	Program Management	Business Management
Leadership & Development	Capital Asset Management	Budget / Resource Management
Project Planning – Delivery	Stakeholder Engagement	Risk Management / Mitigation
Training & Development	Quality Assurance / Safety	Electrical / Environmental / HAZMAT

SAMPLE PROJECTS DELIVERED

Identified stakeholders and project goals to create a local purchase card process across five shops in support of 90 personnel. Developed cost management plan based on approved project scope, schedule, resources, and charter and used HR / procurement management plans to acquire and manage project resources. Used change management plan to control project scope, schedule, costs, and stakeholder expectations and OPA to obtain financial, legal, and administrative closure to ensure liability transfer.

Analyzed stakeholder objectives to create project charter to enhance tool check-in/check-out process for a <.01% lost tool rate across 90K transactions. Created WBS and used motivation theories and coaching techniques to maximize team performance. Used inspections to verify deliverables met established quality standards and transferred deliverables ownership to assigned stakeholders per project plan.

CAREER HISTORY

UNITED STATES AIR FORCE

DIRECTOR, ACCESSORIES (FLIGHT CHIEF) – SEYMOUR JOHNSON AFB, NC	2018 – PRESENT
TECHNICAL OPERATIONS / PROGRAM MANAGER, ACCESSORIES (SUPERINTENDENT) – JBER, AK	2016 – 2018
PROJECT / PROGRAM MANAGER, ELECTRICAL & ENVIRONMENTAL MAINTENANCE – JBER, AK	2014 – 2016
SME, ELECTRICAL & ENVIRONMENTAL SYSTEMS – NELLIS AFB, NV & JBER, AK	2004 – 2014

EDUCATION • CERTIFICATION

MBA , Project Management, Keller Graduate School of Management	2013
BS , Occupational Safety & Health, Professional Aeronautics, Embry-Riddle Aeronautical University	2008
AAS , Aviation Maintenance Technology, Community College of the Air Force	2008
AS , Professional Aeronautics, Community College of the Air Force	2008

PMP , Project Management Professional Certification, PMI	2019
PMC , Professional Manager Certification, Community College of the Air Force	2013

COMMENDATION / PERSONAL ACHIEVEMENTS

380 EMXG SNCO of the Quarter	1Q 2018
Thunderbirds NCO of the Quarter	4Q 2012
3 MXG NCO of the Year	2009, 2018
Meritorious Service Medal	2016, 2019
AF Commendation Medal	2018, 2011, 2008

CD0320

CURRENT LOCATION: WAINWRIGHT ALBERTA, CANADA
RELOCATION: NEAR BARRIE ONTARIO, CANADA
CLEARANCE: SECRET (CANADIAN FEDERAL GOVERNMENT)
CERTIFICATION: PMP, ADVANCED OPEN WATER DIVER
AVAILABILITY: CURRENTLY AVAILABLE
EDUCATION: MASTERS, ENVIRONMENTAL APPLIED SCIENCE
POSITION TYPE: FULLTIME GOVERNMENT OR PRIVATE

ENVIRONMENTAL MANAGEMENT • ENERGY • CONSULTING • PROJECT MANAGER

PROFESSIONAL SUMMARY

Accomplished leader with more than 14 years of experience within large, diverse organizations. Experienced in delivering stakeholder objectives by collaborating at all levels and across divisions while ensuring safety, compliance, and program tracking and accountability. An emerging professional in environmental leadership, completed a tailored MSc program to develop an understanding of corporate and government practices, including EMS, change management, life cycle assessment methods for greenhouse gas accounting, and due diligence requirements associated with corporate liability.

Pursuing an Environmental Management role where I can apply my advanced level consulting, communication, and strategic marketing skills for team success and company advancement, with a long-term objective of developing a comprehensive understanding of how government and corporate organizations interact to one day influence policy development.

AREAS OF EXPERTISE

Project Management	Sustainable Culture Development	Environmental Management
Renewable Energy	Systems Engineering	Program Development
Project Planning – Delivery	Performance Management	POL Handling
Information Management	Team Leadership / Mentor	Training & Development

- Master's thesis focused on a life cycle assessment of an algal biorefinery while touching on potential reasons why these systems are difficult to implement and future implications.
- To facilitate environmental sustainability in practice, regularly volunteer with the Green Party of Canada and the Living Green Barrie, a local volunteer organization that helps the city of Barrie implement new environmentally conscious best practices.
- To hone speaking skills, became an active member of the Toastmasters.

CAREER HISTORY

DEFENCE CONSTRUCTION CANADA	
ENVIRONMENTAL PROJECT MANAGER – WAINWRIGHT AB	2018 – 2020
CANADIAN FORCES	
MARKETING ADVISOR / APPLICATION MANAGEMENT TEAM LEAD, RECRUITING – BORDEN ON	2015 – 2017
DEPARTMENT DIRECTOR, ASSISTANT MARINE ENGINEERING DIRECTOR – ESQUIMALT BC	2013 – 2015
ENGINEERING AND EVALUATION CHANGE COORDINATOR, MARITIME OPERATIONS – ESQUIMALT BC	2011 – 2013
MARINE ENGINEERING OFFICER APPRENTICE – ESQUIMALT BC	2009 – 2011
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	2004 – 2009

EDUCATION • CERTIFICATION

MASc , Master of Environmental Science and Management, Ryerson University – Toronto ON	2018
B.Eng. , Chemical Engineering, Royal Military College of Canada – Kingston ON	2008
PMP , Project Management Professional Certification, PMI	2020
Marine Engineer Certification, Department of National Defense	2011
Advanced Open Water Diver	2009
SOFTWARE: MS Office (Word, Project, Excel, PowerPoint, Visio), Outlook	
LANGUAGES: English, French (Reading B; Writing C; Oral Interaction B)	
VOLUNTEER: Unify Toronto; Wainwright Runners; FruitShare; Project Drawdown; Volunteer Naturalist; and Living Green Barrie.	

RHL0320

CURRENT LOCATION: ROUND ROCK, TX
RELOCATION: POSSIBLY OPEN; PREFER CENTRAL TX
CLEARANCE: SECRET (FORMER/EXPIRED)
CERTIFICATION: PMP
AVAILABILITY: APRIL 2020
EDUCATION: BA
POSITION TYPE: FULL TIME; PREFER PRIVATE SECTOR; OPEN TO FEDERAL

PROJECT MANAGER • OPERATIONS MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 20 years of experience within a large, diverse organization. Expertise in managing and leading operations and developing and implementing critical processes with breadth of experience in management of millions of dollars of equipment and dozens of personnel with expertise in training and development. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to manage people and process improvement deliverables. *United States Army & Marine Corps Veteran, security clearance eligible.*

AREAS OF EXPERTISE

Project Management	Operations Management	Environmental Safety & Health
Inventory & Distribution	Manufacturing Facilities	Training & Development
Process Improvement / QA	Team Leadership / Mentor	Research & Testing

SAMPLE PROJECT DELIVERED

PROJECT MANAGER, BASIC TRAINING DEVELOPMENT SECTION, FORT BENNING, UNITED STATES ARMY – Led a two-year, 4.1K hour project initiated to train entry level soldiers into the United States Army. After initial tasking, identified key project requirements, expectations and goals to establish a new organizational training program. As the Project Manager, supervised team in the development of the communications, scope and change management plans. During execution, built and developed high performance teams to execute the assigned tasks to achieve deliverables while using lessons learned to enable continuous process improvements. Finally, after deliverables accepted, transferred ownership to the assigned stakeholders using the outlined procedures in the project management plan.

CAREER HISTORY

UNITED STATES ARMY	
PROJECT MANAGER / TRAINER / COACH / OBSERVER – FORT POLK, LA	2015 – 2018
TEAM LEADER, WEAPONS SUPERVISOR – SCHOFIELD BARRACKS, HI	2014 – 2015
PROGRAM MANAGER, WEAPONS DIVISION – SCHOFIELD BARRACKS, HI	2013 – 2014
OPERATIONS MANAGER, (SENIOR PERFORMANCE INSTRUCTOR) – FORT BENNING, GA	2012 – 2013
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1995 – 2011

EDUCATION • CERTIFICATION

BA, Business Management, American Military University	2019
PMP, Project Management Professional Certification, PMI / Vets2PM	2020
TWIC, Transportation Worker Identification Certified	

TECHNICAL / KEY WORDS: Microsoft (MS) Project, Word, Excel, PowerPoint.

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

MSG0320

CURRENT LOCATION: FAIRFAX, VA
RELOCATION: PREFER DC METRO; OPEN TO SAN DIEGO, CA; CO; OR NC
CLEARANCE: TS/SCI WITH CI POLYGRAPH. PR CLOSED 12/20/2019; AWAITING ADJUDICATION
CERTIFICATION: PMP; LEAN SIX SIGMA GREEN BELT
AVAILABILITY: JUNE 15, 2020; PREFER JULY 01, 2020
EDUCATION: MS, BUSINESS ANALYTICS; MBA
POSITION TYPE: FULL TIME; REMOTE
INDUSTRY: CURRENTLY IN DEFENSE CONTRACTING; WOULD LIKE TO EXPLORE EDUCATION, HEALTHCARE, AEROSPACE, AND TECHNOLOGY

PROJECT MANAGEMENT • OPERATIONS MANAGEMENT • FACILITIES MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 13 years of experience within a large, diverse organization. Expertise in Project, Operations, and Facilities Management, solving complex problems, while ensuring teams understand the ‘big picture’ to accomplish stakeholder strategy. Breadth of experience in Aviation / Aerospace, Process Improvement, Quality Assurance, Logistics Management, and General Management. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to ensure effective team leadership, initiative, and project / program delivery. *United States Navy Veteran, TS/SCI Clearance with Counterintelligence Polygraph.*

AREAS OF EXPERTISE

Project Management
Quality Assurance
Training & Development

Operations Management
Process Improvement
Resource Management

Project Management
Team Leadership / Mentor
Stakeholder Engagement

CAREER HISTORY

SENIOR MANAGER, BOOZ ALLEN HAMILTON – ALEXANDRIA, VA **2019 – PRESENT**

AVIATION BUSINESS CONSULTANT, GRADUATE INTERN, THE BOEING COMPANY – TUKWILA, WA **2018**

UNITED STATES NAVY
DIRECTOR, AVIATION TRAINING & DEVELOPMENT / LEAD INSTRUCTOR PILOT – KEKAHA, HI
2013 – 2017

DEPUTY DIRECTOR, AIR OPERATIONS / QA DIRECTOR – SAN DIEGO, CA & DEPLOYED ABROAD **2010 – 2013**

STUDENT NAVAL AVIATOR, U.S. NAVY FLIGHT SCHOOL – FL, TX, VA **2006 – 2010**

POSITIONS OF INCREASING RESPONSIBILITIES – VARIOUS LOCATIONS **2002 – 2006**

EDUCATION CERTIFICATION

MBA & MS, Business Analytics Dual Degree, University of Notre Dame **2019**
– Magna Cum Laude, Beta Gamma Sigma International Business Honor Society

BS, Ocean Engineering, United States Naval Academy **2006**

PMP, Project Management Professional Certification, PMI / Vets2PM **2019**
Lean Six Sigma Green Belt Certification, MoreSteam **2019**

MILITARY TRAINING: FAA Airline Transport Pilot; 1865 Flight Hours and 126 aircraft carrier arrested landings; SERE School Graduate; US Naval Academy Blue and Gold Officer; Encourage and guide exceptional individuals to see a Naval career through the Naval Academy.

TECHNOLOGY: Mac OS, Windows, Microsoft Office, Excel, R, Tableau, Basic Python, Basic SQL.

RAH0320

LOCATION: FT. MEADE, MD
RELOCATION: OPEN TO RELOCATION
CLEARANCE: TS/SCI WITH CI POLYGRAPH
CERTIFICATION: PMP; PMC (PROFESSIONAL MANAGER CERTIFICATION)
AVAILABILITY: EARLY 2021
POSITION TYPE: OPEN TO ALL POSITION TYPES

EXECUTIVE LEADERSHIP • CYBER / TARGETING • INTELLIGENCE COMMUNITY

PROFESSIONAL SUMMARY

Accomplished Program Manager with more than 16 years of experience within a large, diverse organization. Expertise in joint planning with kinetic and non-kinetic efforts on targets against adversaries. Breadth of experience partnering with foreign law enforcement agencies, Homeland Security investigations, and the CIA with impeding drug and human smuggling through document and media exploitation and additional call-chain analysis. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practice used to build relationships / network, manage skilled teams, and adapt to stakeholder requirements. Possesses a keen aptitude for team dynamics, consensus-building, and collaboration. *United States Air Force Veteran, TS/SCI security clearance with CI Polygraph.*

AREAS OF EXPERTISE

Enforcement	Project Management	Intelligence Community Security / Law
Management / Mitigation	Stakeholder Engagement	Team Leadership / Mentor Risk
Management	Training & Development	Budget / Resource Management Program
Management	Communications Systems	Quality Assurance (QA / QC) Operations

CAREER HISTORY

UNITED STATES AIR FORCE

DIRECTOR, SPECIAL THREATS & ACTIVITIES, AIR OPERATIONS CENTER – DAVIS-MONTHAN AFB, AZ 2018 – PRESENT

DIRECTOR OF OPERATIONS, TARGETS / AIR OPERATIONS CENTER – DAVIS MONTHAN AFB, AZ 2016 – PRESENT

SENIOR MANAGER, TARGET DUTY OFFICER, AIR OPERATIONS CENTER – OSAN AB, REPUBLIC OF KOREA 2015 – 2016

SENIOR MANAGER, TRAINING, INTELLIGENCE GROUP – OFFUTT AFB, NE 2014 – 2015

SUPERVISOR, TARGET DEVELOPMENT SECTION, INTELLIGENCE GROUP – OFFUTT AFB, NE 2013 – 2014

SME, SATCOM, WIDEBAND, AND RF COMMUNICATIONS – SPANGDAHLEM AB, GERMANY 2010 – 2012

POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS 2003 – 2010

EDUCATION • CERTIFICATION

BS, Business Administration and Management, University of Phoenix 2019

AS, Intelligence Studies Technology, Community College of the Air Force 2014

AS, Electronics Systems Technology, Community College of the Air Force 2013

PMP, Project Management Professional Certification, PMI / Vets2PM 2020

PMC, Professional Manager Certification, U.S. Air Force 2018

TECHNOLOGY / KEY WORDS: Joint Planning Process - Cyber/Air; Collateral Damage Estimation Certified; Point Precision Mensuration Certified; Cellebrite Certified; Status of Resources, Training, and Supplies (SORTS) Data Handler; Defense Traveling System Approving Official; Joint Information Operations Planners' Course; Unit Security Manager; Quality Assurance Evaluator; Defense Traveler Certifier; SORTS Data Handler; National Production Workshop SME.

AN0220

Current Location: Nashville, TN
Relocation: Not currently open to relocation
Clearance: Active Secret Clearance
Certification: PMP; Lean Six Sigma Green Belt
Availability: Immediately
Position Type: Full time, onsite, or remote

Professional Summary

Accomplished servant leader and project manager with more than seven years of experience within a large, diverse organization. Proven track record as an innovative project and operations manager who develops effective systems and processes to lead teams and organizations to the next level. Possesses a breadth of experience in transportation operations, human resources / personnel management, and resource management. A natural communicator, effectively liaising with stakeholders at all levels, while guiding multifunctional teams toward a common goal. *United States Army Veteran with a Secret Security Clearance.*

- Project Management Professional
- Organizational Planning
- Risk Mitigation
- Logistical Management
- Lean Six Sigma Green Belt
- Effective Communicator
- System Process Development
- Team Building

Professional Experience

United States Army

Senior Manager/Company Commander – Fort Campbell, KY & Kuwait

May 2018 – Present

Senior Operations and Project Manager – Fort Campbell, KY

February 2017 – May 2018

Operations and Project Manager – Fort Bragg, NC

May 2015 – July 2016

Operations Manager – Fort Bragg, NC

December 2014 – May 2015

Civilian Education

- Project Management Professional (**PMP**) Certification, PMI, Issued February 2020, Credential ID 2750072
- BA, English Literature, Biblical Studies Minor, Biola University; La Mirada, CA (2008 to 2012)
- Lean Six Sigma Green Belt, The Management and Strategy Institute, January 2020, Credential ID 39633369
- Scholars Semester in Oxford study abroad program, Oxford University; Oxford, England (2011)
- John Jay Institute Academic Fellowship, Langhorne, PA (Summer 2012)
 - Program dedicated to preparing military officers for principled public service

Military Training

- Managerial Leadership School (US Army Ordnance Officer Leadership School, 640 hours), Fort Lee, VA (2012) (Class Leader) Sep 2012 – Mar 2013
- Senior Managerial Leadership School (US Army Logistics Captain's Career Course, 960 hours), Fort Lee, VA (2016) July 2016 – Feb 2017
- Hazardous Material First Responder (US Navy Explosive Ordnance Disposal (EOD) School 1,440 hours), Eglin Air Force, Base FL (2012-2013) (Class Leader) Mar 2013 – Dec 2014

NBS0120

CURRENT LOCATION: KAISERSLAUTERN, GERMANY
RELOCATION: OPEN TO RELOCATION; PREFER CO, UT, AZ, CA, TX
CURRENT CLEARANCE: TOP SECRET/SCI
CERTIFICATION: PMP; GREEN BELT
AVAILABILITY: 1 AUGUST 2020
EDUCATION: BS, INFORMATION TECHNOLOGY
POSITION TYPE: FULL TIME, REMOTE, GOVERNMENT CONTRACTOR / CIVILIAN INDUSTRY, LOGISTICS, MANAGEMENT

PROGRAM MANAGEMENT • INTERNATIONAL LOGISTICS / SUPPLY CHAIN • EMERGENCY MANAGEMENT

SUMMARY

Accomplished Program Leader with more than 20 years of experience within large, diverse organizations. Expertise in Program, Project, and Operations Management, Logistics / Supply Chain, Emergency Management and Instruction / Course Development with breadth of experience in planning, monitoring, and delivering specialized services to a global workforce. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to effectively lead highly skilled teams, identify organizational deficiencies, and create sound solutions to ensure safety, efficiency, and mission objectives.

**Cleared for Top Secret Information and granted access to sensitive compartmented information based on a single scope background investigation completed on 11 July 2017.
Experience in Security and Logistics Special Access Programs.**

AREAS OF EXPERTISE

Program/Project Management	Operations Management	Quality Assurance / Safety
Budget / Resource Management	Process & Procedure / SOPs	Education / Course Instruction
Change / Process Improvement	Strategic Operational Planning	Stakeholder Engagement

CAREER HISTORY

UNITED STATES AIR FORCE

COMMAND MUNITIONS MANAGER, HQ U.S. AIR FORCE EUROPE – RAMSTEIN AB, GERMANY	2016 – PRESENT
MANAGER, MUNITIONS PRODUCTION (SECTION CHIEF), MAINTENANCE – INCIRLIK AB, TURKEY	2014 – 2016
PROGRAM MANAGER, COURSE CURRICULUM (FLIGHT CHIEF), MUNITIONS – BEALE AFB, CA	2012 – 2014
COURSE INSTRUCTOR, MUNITIONS – BEALE AFB, CA	2010 – 2012
MANAGER, MAINTENANCE / MUNITIONS INSPECTION – VARIOUS LOCATIONS	2000 – 2010

EDUCATION • CERTIFICATION

BS , Information Technology Systems Management w/ Honors, University of Phoenix	2008
AS , Instructor in Technology, Community College of the Air Force	2011
AS , Munitions System Technology	2009

PMP , Project Management Professional Certification, PMI / Vets2PM	2019
Special Experience Identifier 836 - Munitions Inspector	
Classroom Instructor Certification Level I – 1,000 instructional hours, Community College of the Air Force	
Classroom Instructor Certification Level II – 2,000 instruction hours, Community College of the Air Force	

ADDITIONAL EDUCATION / COURSEWORK

Senior Enlisted Joint Professional Military Education II (2017); DCAPES MAJCOM Functional Area Manager (FAM) (2017); NATO NCO Leadership Course (2016); U.S. Air Force Senior NCO Academy (2015); Army Red Team Course (2014); Analysis, Design, Development, Implementation, and Evaluation (ADDIE) course (2014); Contingency Wartime Planning Course (2010); NCO Academy (2010); Civilian Personnel Management Course (2009); Senior Enlisted Joint Professional Military Education I (2009); Airman Leadership School (2003).

COMMENDATION: Recipient of numerous high-level awards for performance excellence. Full list available upon request.

JLB0120

CURRENT LOCATION: OMAHA, NE
RELOCATION: NOT OPEN TO RELOCATION
CLEARANCE: ACTIVE SECRET; PREVIOUS TS (EXPIRED)
CERTIFICATION: PMP, CAPM, APHR, SCRUM MASTER, PRODUCT OWNER, PMC
AVAILABILITY: 1 JULY 2020
POSITION TYPE: FULL TIME PM IN FEDERAL, GOVERNMENT, OR CONTRACTOR POSITION

PROJECT MANAGEMENT • PROJECT COORDINATOR • PROJECT EXPEDITER

PROFESSIONAL SUMMARY

Accomplished Program Manager with more than 19 years of experience within a large, diverse organization. Expertise in in weather forecasting for the U.S. Air Force, and in software development (team member), compliance, and as a product owner. Experienced in program management, training management, security management, and resource management, guiding 110 personnel and an annual budget of \$685K. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to manage people, provide mentorship, and communicate complex information for all audience levels. Possesses a keen aptitude for team dynamics, consensus-building, and collaboration. United States Air Force Veteran, Secret security clearance.

AREAS OF EXPERTISE

Project Management	Program Management	AGILE Methodology
CPI / Process Improvement	Resource Management / Advisor	Compliance / Quality
Stakeholder Engagement	Team Leadership /Mentor	Training & Development

SAMPLE PROJECTS DELIVERED

PROGRAM MANAGER - SELF ASSESSMENT PROGRAMS. Self-Assessment Managers are the focal point for Air Force program compliance. Served as program manager, responsible for correcting deficiencies and keeping the stakeholder apprised of all pertinent information as the go-to person while also managing the information system that tracks deficiencies. For the project charter, created the program and decided how to handle inspections and briefing, devising the plan to ensure the team met all Air Force and DOD requirements. Executed the plan by validating checklists and monitoring deficiencies to successfully resolve them.

PROJECT MANAGER / CONSULTANT - SOFTWARE SUITE DELIVERY. AFW-WEBs is a software suite for Air Force Weather. Held responsibility to deliver products to aviation and military customers to help them travel safety while completing mission objectives. As a product owner, assisted the development team in gaining insight on how weather operators use their projects. Served as key point of contact in kickoff meetings, creating the product backlog, and helping to plan work in the product backlog to guide team in the performance execution. Maintained the website and helped decide when acceptance criteria had been met.

CAREER HISTORY

UNITED STATES AIR FORCE

DIRECTOR (SUPERINTENDENT), STANDARDS & EVALUATION – OFFUTT AFB, NE	2018 - PRESENT
PROGRAM MANAGER, OPERATIONS EXPLOITATION – OFFUTT AFB, NE	2016 - 2018
SENIOR MANAGER, PROJECTS & PROGRAMS – ASHEVILLE, NC	2013 - 2016
MANAGER, TESTING & FIELDING – OFFUTT AFB, NE	2010 - 2013
POSITIONS OF INCREASING RESPONSIBILITY - VARIOUS LOCATIONS 2000 - 2010	

EDUCATION • CERTIFICATION

MS, Management, Liberty University	2007
BS, Occupational Education, Wayland Baptist University	2005
PMP, Project Management Professional Certification, PMI / Vets2PM	2019

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

MHC1219

CURRENT LOCATION: FAYETTEVILLE, AR
RELOCATION: NOT OPEN TO RELOCATION; WILLING TO TRAVEL / COMMUTE
SECURITY CLEARANCE: INACTIVE TS/SCI
CERTIFICATION: PMP
AVAILABILITY: NORMAL NOTICE TO CURRENT EMPLOYER
EDUCATION: MA, STRATEGIC STUDIES / BS, ECONOMICS
POSITION TYPE: FULL TIME; PRIVATE OR GOVERNMENT SECTOR

PROJECT MANAGEMENT • OPERATIONS MANAGEMENT • SENIOR LEADERSHIP

SUMMARY OF QUALIFICATIONS

Accomplished Project and Operations Manager with more than 20 years of experience within large, diverse organizations. Expertise in leading teams with an emphasis in inclusive leadership, strategic planning, effective personnel management, and problem solving. Conducted domestic operations on both coasts and global operations in Afghanistan, Eritrea, Bahrain, Iraq, Japan, Guam and South Korea. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to lead teams, manage resources / costs, and drive effective schedules. *United States Marine Corps Colonel (Veteran) with a Top Secret/SCI Security Clearance (inactive).*

AREAS OF EXPERTISE

Organizational Leadership	Operations Management	Logistics Management
Strategic Planning & Sales Leadership	Risk Management / Mitigation	Training & Development
Human Relations / Collaboration	Policy Implementation / SOPs	Communications / Organization

PROFESSIONAL EXPERIENCE

LEAD PROJECT MANAGER, TL SERVICES, INC – VAN BUREN, AR	2017 – PRESENT
WALMART	2014 – 2017
SENIOR MANAGER, ASSET UTILITY	
GENERAL TRANSPORTATION MANAGER (DEVELOPMENTAL) ONLINE GROCERY	
UNITED STATES MARINE CORPS – MULTIPLE LOCATIONS	1990 – 2014
SENIOR DIRECTOR, OPERATIONS / COMMANDING OFFICER	
DEPUTY OPERATIONS DIRECTOR (OFFICER)	
SENIOR MILITARY PLANNER / POLITICAL – MILITARY PLANNER	
PLANNING PROJECT MANAGER / JOINT PLANS TEAM CHIEF	
DIRECTOR / COMMANDING OFFICER	

EDUCATION • TRAINING

MA, Strategic Studies, Marine Corps War College
MA, Military Science, Marine Corps Command and Staff College
BS, Economics (Burke Scholar), United States Naval Academy

MILITARY EDUCATION

Marine Corps Amphibious Warfare Captain's Career Course; Field Artillery Officer Basic Course; Joint Targeting Course

COMMENDATION

- Recipient of numerous awards for performance excellence. Full list available upon request.

BDS1119

LOCATION: SAN ANTONIO, TX
RELOCATION: NOT AT THIS TIME
CURRENT CLEARANCE: SECRET
CERTIFICATION: PMP; DoD PM LEVEL 3; DoD TEST AND EVAL LEVEL 1
AVAILABLE: MAY 2020
EDUCATION: MBA SPECIALIZING IN PROGRAM MANAGEMENT
POSITION TYPE: FULL TIME

PROJECT & PROGRAM MANAGEMENT • PROCESS IMPROVEMENT • TEST & EVALUATION MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Program Manager with more than 20 years of experience within a large, diverse organization. Expertise in complex and highly technical project and program management (PMP Certified, DoD PM Level 3) with a proven record of successfully developing and implementing solutions to develop, test, maintain, and deliver unique capabilities to fulfill national defense requirements and support strategic objectives. Honed leader and natural communicator, skilled in forging high-performing teams focused on swiftly and succinctly achieving goals, while effectively liaising at all levels and divisions. Success derived from application of lessons learned analysis and industry benchmarking used throughout an extensive professional career. Possesses a keen aptitude for team dynamics, consensus-building, and collaboration. *United States Air Force veteran, Secret security clearance.*

AREAS OF EXPERTISE

Project & Program Management	Product Development	Process Improvement & Sustainment
Team Building & Collaboration	Professional Mentoring	Software Development & Maintenance
Aircraft Systems Improvement	Radar Systems Development	Missile System Augmentation

CAREER HISTORY

UNITED STATES AIR FORCE

INNOVATION PROGRAM MANAGER, AIR EDUCATION AND TRAINING COMMAND – SAN ANTONIO, TX	2018 – PRESENT
DEPUTY PROGRAM MANAGER, HOMELAND DEFENSE RADAR - HAWAII, MDA – REDSTONE ARSENAL, AL	2017 – 2018
PROGRAM MANAGER, CONFIGURATION-3 BOOST VEHICLE DEVELOPMENT, MDA – REDSTONE ARSENAL, AL	2015 – 2017
DIRECTOR, WEAPON SYSTEM SUSTAINMENT, MDA – REDSTONE ARSENAL, AL	2014 – 2015
CHIEF, GROUND COMMAND AND CONTROL BRANCH, HQ USAF, SAF/AQ – PENTAGON, VA	2013 – 2014
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1999 – 2013

EDUCATION • CERTIFICATION

MBA , Program Management, Wright State University	2009
BA , Business Administration, Accounting, University of Texas at San Antonio	1999
PMP , Project Management Professional Certification, PMI / Vets2PM	2019
PM Level 3 , Program Management Level 3, USAF	2010
T&E Level 1 , Test and Evaluation Level 1, USAF	2006

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

ERM1119

CURRENT LOCATION: SUN PRAIRIE, WI (RELOCATING TO PITTSBURGH, PA MAY 2020)
RELOCATION: NO
CLEARANCE: SECRET (ACTIVE)
CERTIFICATION: PMP, ENGINEER IN TRAINING (EIT) (PA)
AVAILABILITY: JUNE 1, 2020
EDUCATION: BS, ENGINEERING MANAGEMENT
POSITION TYPE: FULL-TIME

PROJECT MANAGEMENT • ENGINEERING MANAGEMENT • LOGISTICS MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished **Project Manager** with five years of experience as a proven leader able to effectively place the right personnel and resources to meet internal and external requirements. leveraging breadth of experience in **Engineering Management** to plan, organize, and supervise missions, projects, and programs. Possesses extensive knowledge in **Strategic Planning, Training Development, and Policy Implementation** derived from conducting domestic and global operations. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to solve complex problems in the delivery of stakeholder objectives. *United States Army Veteran, active Secret Security Clearance.*

AREAS OF EXPERTISE

- Project Management
- Engineering Management
- Leadership Development
- Problem Solving
- Employee Assessment
- Operational Planning
- Risk Management
- Conflict Resolution
- Team Building

PROFESSIONAL EXPERIENCE

UNITED STATES ARMY – VARIOUS LOCATIONS

ADJUNCT PROFESSOR, MILITARY SCIENCE AND LEADERSHIP

AUG 2018 – PRESENT

- Reinvigorated recruiting efforts at the University, implementing a comprehensive recruiting program that resulted in a 60% increase in the number of participating students.
- Coached students on leadership, time management, and organization, resulting in a 100% on time graduation rate.
- Planned and resourced an Army Aviation static display for 150+ students and local city residents, resulting in a positive culture on campus and in the local community that embraces the Reserve Officer Training Corps program.
- Imparted knowledge of fitness and experience as a competitive weightlifter to improve students' performance on their occupational physical assessment; training resulted in all students achieving the highest standard to qualify for combat roles.

LOGISTICS PLANNER

MAY 2017 – JAN 2018

- Primary assistant to the Logistics Director for a group of 600+ personnel and 300 vehicles, valued in excess of \$254M.
- Planned and executed the deployment and return of 275+ vehicles, trailers, and containers from CO to LA which included more than 90% of the unit's total combat power.
- Managed the unit's Government Purchase Card account as the Billing Official, ensuring that all mission-critical purchases.
- Assumed Logistics Director duties for field training exercise, ensuring all units were able to provide accurate / timely support.

ASSISTANT DEPARTMENT MANAGER

AUG 2015 – OCT 2016/FEB 2017 – MAY 2017

- Led a 23-person team on a four-month pre-deployment training initiative and a nine-month combat deployment to Kabul, Afghanistan; safely led 150+ events providing personnel protection for top-ranking U.S. and Coalition advisors.
- Deployed a 35-person team to the National Training Center and certified the team in artillery; executed the first ever artillery direct support air assault operation during the training cycle.
- Commended by the unit's senior executive as ranking in the top 10% of 36 peers; received personal praise for leading the only team to successfully certify at the National Training Center with zero attrition.
- Planned and led relocation of a 13-person unit; providing site security for the Afghan Government's Ministry of the Interior.

EDUCATION • CERTIFICATION

BS, Engineering Management, United States Military Academy at West Point | 2014 | Dean's List (8 Semesters), 3.55 GPA

PMP, Project Management Professional Certification, PMI/Vets2pm | 2019

Master Educator Course | 2019

Field Artillery Captain's Career Course | 2018

Unit Movement Officer Course | 2016

Commendation: Recipient of numerous awards for performance excellence. Full list available upon request.



MJT1119

*Lieutenant Commander, M.S. Operations Research
TS/SCI Clearance (Valid until October 2024)*

SUMMARY OF QUALIFICATIONS

- Trained aviator and communicator, well versed in high speed decision making, and effective transmission of ideas.
- Deep understanding of operations research decision processes, and a passion for solving problems.
- Experienced in problem solving using various coding techniques and large data sets.

Location: Annapolis, MD
Clearance: TS/SCI
Certification: PMP
Available: Immediately
Education: MS/BS
Position Type: Full Time, Remote

EXPERIENCE

Master Instructor – Mathematics Department, U. S. Naval Academy

United States Navy / Annapolis, MD / October 2013 - Present

- Instructed over 550 Midshipmen across 8 academic semesters, and 4 summer sessions, in courses of Calculus I, II, and III, Differential Equations, and Math for Economics.
- Math and Science Division Financial Manager (18 months): Responsible for allotting and tracking \$300,000 in Academy funds, and \$165,000 in Gift Funds.
- Government Credit Card Holder (2 Years): Responsible for processing purchases, in excess of 10% of USNA’s annual budget (\$1.2M).
- Powered Flight Program Schedules Officer: Maintained a Python based scheduling algorithm which collated daily training flight results,

Naval Officer

United States Navy / Global / November 1999 – Present

- 2010-2013: Naval Postgraduate School - MS in Operations Research.
- 2008-2010: USS Dwight D. Eisenhower - Tactical Action Officer, Integrated Training Team Leader.
- 2005-2008: Personnel Exchange Program, United Kingdom - Maritime Patrol with Royal Air Force.
- 2002-2005: Patrol Squadron 4 - Tactical Coordinator and Lead Tactical Coordinator Instructor in Maritime Patrol Squadron.
- 1999-2002: Officer Candidate School, Flight School, Fleet Replacement Training
- 7 Middle East Deployments (air and sea), 1 Japanese deployment (air).

SKILLS

Proficiency
MS Office/R/LaTex

Familiarity
Python/Ruby/JMP

Communication

Adaptability

Problem Solving

Strong Work Ethic

Time Management

EDUCATION

MS Operations Analysis
Naval Postgraduate School, 2013

BS Chemical Engineering
University of Cincinnati, 1999

MTS1119

Current Location: Orlando, FL
Relocation: Open within Central FL or Space Coast
Clearance: TS/SCI SSBI (Active, Last investigation July 2015)
Certification: PMP; Lean Six Sigma Green Belt; CompTIA Security+
Availability: Currently Available
Education: BSEE, Florida State University
Position Type: Full time, Contract; Private Industry (preferred); Federal, State

PMI PROJECT MANAGEMENT PROFESSIONAL (PMP) · SYSTEMS ENGINEERING · INSPIRED LEADERSHIP

PROFESSIONAL SUMMARY

Accomplished Project / Program Manager with more than 9 years of experience within a large, diverse organization. Management and leadership expertise in positions of increasing responsibility within the communications and cyber functional areas of the Air Force. Experienced in critical thinking, strategy, process improvement, and planning. A natural communicator, expertly liaising across all enterprise echelons, while leading highly proficient, specialized teams that ensure mission-critical data is gathered and delivered to secure objective accomplishment. Successful in applying proven technical acumen and high-performance leadership to lessons learned analysis and industry benchmarking to assure project deliverables are obtained. Possesses a keen aptitude for team dynamics, consensus-building, and collaboration. *United States Air Force Veteran, TS/SCI Security Clearance.*

“Mitch is a top performer who consistently leads by example to engage and motivate team members. He thinks strategically and communicates complicated information concisely to varied senior-level stakeholders. Combined with his strong technical acumen, he consistently produces high quality results.”

- Division Director, Lt. Col. Donovan Cirino

AREAS OF EXPERTISE

Project & Program Management	Electrical Engineering	Strategic Planning
Team Leadership & Mentorship	Operations & Logistics Management	Financial Management
Risk Management & Mitigation	Cryptographic Management	Stakeholder Engagement

CAREER HISTORY

UNITED STATES AIR FORCE

Operations & Program Management, Joint Network Operations – Robins AFB, GA	2015 – Present
Project Manager, Cyber Network Operations (Concurrent Role) – Robins AFB, GA	2017 – Present
Logistics & Support Supervisor, (Concurrent Role) – Robins AFB, GA	2017 – Present
Planning & Operations Supervisor, Cyber Squadron (Concurrent Role) – Robins AFB, GA	2017 – Present
Project Manager, Cyber Squadron Initiative – Robins AFB, GA	2017 – 2018
RESERVE OFFICER TRAINING CORPS, AIR FORCE	
Intern/Cadet – Detachment 145, Tallahassee, FL	2011-2015

EDUCATION – CERTIFICATION

BS, Electrical Engineering, Florida State University, Tallahassee, FL	2015
PMP, Project Management Professional, PMI / Vets2PM	2019
Lean Six Sigma Green Belt, Aveta Business Institute	2019
Security+, CompTIA	2015

Technology / Key Words: PMP, Security+, MATLAB, 6 Sigma, Undergraduate Cyber Training, Technical Problem Solving (Network Combat Operations)

KJB1119

CURRENT LOCATION: DENVER, CO
RELOCATION: OPEN; PREFER UPSTATE NY
CLEARANCE: TS/SCI WITH CI POLY
CERTIFICATION: PMP; COMPTIA SECURITY+
AVAILABLE: MAY 2020
EDUCATION: BS, INFORMATION TECHNOLOGY
POSITION TYPE: ANY POSITION TYPE EXCEPT REMOTE

PROJECT MANAGEMENT • OPERATIONS MANAGEMENT • INFORMATION TECHNOLOGY / HUMAN RESOURCES

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 22 years of experience within a large, diverse organization. Expertise in military information technology with breadth of experience in human resources management of up to 450 personnel. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practice used to effectively manage personnel, lead teams, and manage resources. Possesses a keen aptitude for team dynamics, consensus-building, and collaboration. *United States Air Force Veteran, TS/SCI security clearance with polygraph.*

AREAS OF EXPERTISE

Project Management	Operations Management	Human Relations Management
Information Technology	Help Desk Management	Senior Technician
Budget / Resource Management	Stakeholder Engagement	Team Leadership / Mentor

CAREER HISTORY

UNITED STATES AIR FORCE
DIRECTOR (FIRST SERGEANT), INTELLIGENCE GROUP – BUCKLEY AFB, CO **2016 – PRESENT**

DIRECTOR, OPERATIONS & READINESS, COMMUNICATIONS GROUP – RAMSTEIN AB, GERMANY **2013 – 2016**

DIVISION DIRECTOR (SECTION CHIEF), MISSION SYSTEMS INFRASTRUCTURE – OSAN AB, SOUTH KOREA **2011 – 2013**

GROUP DIRECTOR, CABLE SYSTEMS, COMMUNICATIONS GROUP – AVIANO AB, ITALY **2009 – 2011**

POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS **1997 – 2009**

EDUCATION • CERTIFICATION

BS, Information Technology, State University of New York Empire State College	2017
AAS, HR Management / Personnel Administration, Community College of the Air Force	2017
AAS, Electronics Systems Technology, Community College of the Air Force	2011
AS, Humanities and Social Sciences, Clinton Community College	2008
PMP , Project Management Professional Certification, PMI / Vets2PM	2019
Security+ Certification, CompTIA	2011

TECHNOLOGY / KEY WORDS: Voice Over IP, telephone key system, voicemail system, call tree experience. Some network experience with a Security+ certification.

CMV0119

LOCATION: TUCSON, AZ
RELOCATION: OPEN TO RELOCATION; OVERSEAS PREFERRED; WILLING TO CONSIDER OTHERS
CLEARANCE: CURRENT SECRET CLEARANCE
CERTIFICATION: PMP CERTIFIED
AVAILABLE: JULY 1, 2019
EDUCATION: MS & BS
TYPE OF ROLE: FULL TIME

PROJECT MANAGEMENT • PROGRAM MANAGEMENT • OPERATIONS MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished senior management professional with more than 20 years of experience within a large, diverse organization. Versatile leader with expertise in Project and Program Management supporting human resources, professional development, and team leadership within complex operational environments. Breadth of experience balancing specialized technical program operations and personnel support / advocacy . A natural communicator, effectively liaising at all levels and across divisions, while leading multifunctional teams toward a common goal. Success derived from applications of lessons learned analysis and industry best practices to guide operational policy, streamline processes, and develop effective procedures for continuous improvement, accountability, safety, and total customer satisfaction. *United States Air Force Veteran, Secret Security Clearance.*

AREAS OF EXPERTISE

Project / Program Management	Operations Management	Logistics / Inventory Management
Resource Management	Operational Planning	Coordination / Collaboration
Risk Management / Mitigation	Stakeholder Engagement	Policies & Procedures / SOP
Training & Development	Team Leadership / Mentor	Performance Management

CAREER HISTORY

UNITED STATES AIR FORCE

DIRECTOR, MATERIEL & EQUIPMENT MAINTENANCE (SECTION CHIEF) – TUCSON, AZ	2018 – PRESENT
PROGRAM DIRECTOR, MUNITIONS SYSTEMS (SECTION CHIEF) – TUCSON, AZ	2016 – 2018
PROGRAM MANAGER (FIRST SERGEANT), OPERATIONS – MOODY AFB, GA AND DAVIS-MONTHAN AFB, AZ	2009 – 2016
TRAINING & MOBILITY MANAGER – AVIANO AB, ITALY	2006 – 2008
MUNITIONS SUPERVISOR – ANDERSEN AB, GUAM	2003 – 2005
SECURITY AND FACILITIES MANAGER – KADENA AB, JAPAN	2001 – 2003
MUNITIONS TECHNICIAN – VARIOUS LOCATIONS	1996 – 2001

EDUCATION • CERTIFICATION

MS , International Relations / Global Studies, Northeastern University	2017
BS , Business Administration / Accounting, University of Maryland University College	2013
AA , Human Resource Management, Community College of the Air Force	2010
AS , Munitions Systems Technology, Community College of the Air Force	2002

PMP , Project Management Professional Certification, PMI	2018
Master Resiliency Certification	2018
Professional Manager Certification, Community College of the Air Force	2012

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

TECHNICAL: Microsoft Office (Word, Excel, PowerPoint), Data Analysis.

MTL1019

CURRENT LOCATION: RAMSTEIN AIR BASE, MIESENBACH, GERMANY
RELOCATION: PREFER RAMSTEIN AB REGION
CLEARANCE: U.S. SECRET SECURITY CLEARANCE
CERTIFICATION: PMP
AVAILABILITY: JULY – AUGUST 2020
EDUCATION: MA, MS, BS
POSITION TYPE: FULL-TIME, FEDERAL, GOVERNMENT CONTRACTOR

OBJECTIVE: Position as a Security Cooperation Training Program Manager

PROFESSIONAL SUMMARY

Accomplished Training Program Manager and African International Affairs Strategist with significant experience in foreign aviation enterprise development and breadth of experience / understanding of legal, cultural, and political nuances involved in working with African Ministries of Defense achieved through more than four years of living and working with partner nation air forces. *United States Air Force Veteran*. Core skill sets include:

Program Management	Aviation / Aerospace
International and US Government Relations	Security Cooperation
Training Program Development	Coordinating / Synchronizing Processes
Team Building & Leadership	Strategy Development
Defense Budgeting / Financial Management	

PROFESSIONAL HIGHLIGHTS

UNITED STATES AIR FORCE	(2003 – Present)
Country Program Manager	
Headquarters U.S. Air Forces Africa - Ramstein AB, Germany	May 2017– Present
Security Cooperation Program Manager, U.S. Embassy - Niamey, Niger	Mar 2016 – Apr 2017
Instructor, Financial Management Staff Officer Course - Biloxi, MS	May 2012 – Oct 2013
Command Analyst, Special Operations Command - Hurlburt Field, FL	May 2009 – May 2012
Deputy Commander, Financial Analysis Flight - Little Rock Air Force Base, AR	Jun 2006 – Jun 2007
Positions of Increasing Responsibility – Various Locations	2003 – 2006

EDUCATION • CERTIFICATION • TRAINING

MA , Security Studies (Sub-Saharan Africa Concentration), Naval Postgraduate School	2015
MS , Financial Analysis, Air Force Institute of Technology	2009
BS , Business Management (Operations), Minor / Accounting, NC State University (Magna Cum Laude)	2003
PMP , Project Management Professional Certification, PMI / Vets2PM	2019
Level I, Department of Defense International Affairs Certification Program	2019
International Programs Security Requirements, (DISAM), Wright-Patterson AFB, OH	2016
French Basic Course, Defense Language Institute, Foreign Language Center, Monterey, CA	2015
Financial Management Staff Officer Course, Keesler Air Force Base, Biloxi, MS	2009
Certified Defense Financial Manager Accreditation, American Society of Military Comptrollers	2007
Basic Financial Management Course, Keesler Air Force Base, Biloxi, MS (Distinguished Graduate)	2005

Proficient with: Microsoft Office Suite, Share Point, Task Management Tool (TMT), Global - Theater Security Cooperation Management Information System (G-TSCMIS), and Security Cooperation Information Portal (SCIP); General Fund Enterprise Business System (GFEB); Commanders Resource Integration System (CRIS); and, General Accounting and Finance Systems (GAFS-BQ).

AWARDS & RECOGNITIONS

- Inductee, “The National Order of Niger,” by Nigerien President Issoufou Mahamadou for exceptional services rendered to the Nigerien Armed Forces
- Resource Manager of the Year (Meritorious Performance), American Society of Military Comptrollers (2010)

RLR1019

CURRENT LOCATION: CHEYENNE, WY
RELOCATION: OPEN TO RELOCATION; PREFER TN, NC
CURRENT CLEARANCE: TS/SCI (MARCH 2018)
CERTIFICATION: PMP, PROFESSIONAL MANAGER CERTIFICATION
AVAILABILITY: MARCH 2020
EDUCATION: BS, MANAGEMENT
POSITION TYPE: FULL TIME

OPERATIONS SUPERINTENDENT • OPERATIONS MANAGEMENT • QUALITY ASSURANCE

PROFESSIONAL SUMMARY

Accomplished Program Manager with more than 24 years of experience within a large, diverse organization. Expertise as a seasoned, highly accomplished leader with proven success managing mission-critical production operations within strictly regulated requirements. Experienced in directing complex operational logistics, planning, scheduling, improvement initiatives, monitoring, and status reporting. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practice used to lead and manage teams, resources, and projects with National Security implications. Directs operation production and scheduling and manages quality based on strict requirements. *United States Air Force Veteran, TS/SCI security clearance.*

AREAS OF EXPERTISE

Operations Management	Quality Assurance / Compliance	Project Management Lifecycle
Strategic Operations Planning	Project / Program Monitoring	Security Operations / Management
Team Leadership / Mentor	Stakeholder Engagement	Logistics Management
Maintenance Management	Training & Development	Budget / Resource Management

CAREER HISTORY

UNITED STATES AIR FORCE
DIRECTOR, MUNITIONS (SUPERINTENDENT) – FRANCES E. WARREN AFB, WY **2017 – PRESENT**

MANAGER, MAINTENANCE AND LOGISTICS, SPECIAL WEAPONS – MINOT AFB, ND **2016 – 2017**

PROGRAM MANAGER / OPERATIONS TEAM LEADER, MAINTENANCE – KIRTLAND AFB, NM **2014 – 2016**

MANAGER, SYSTEMS OPERATIONS / LOGISTICS – KIRTLAND AFB, NM **2012 – 2014**

MANAGER, MUNITIONS MAINTENANCE – BUECCHEL AB, GERMANY **2011 – 2012**

POSITIONS OF INCREASING RESPONSIBILITY - VARIOUS LOCATIONS **1996 – 2010**

EDUCATION • CERTIFICATION

AS, Muniton Systems Science, Community College of the Air Force	2005
BS, Management Science, Park University	2014
PMP, Project Management Professional Certification in progress, PMI / Vets2PM	Expected 2019
PMC, Professional Managers Certificate, Community College of the Air Force	2015

PS1019

Current Location: Redwater Alberta, Canada
Relocation: Open for the right role
Clearance: Previous / Clearable
Certification: PMP; Construction Business Administration Diploma
Available: Currently Available
Education: University Diploma
Position Type: Full Time or Remote

Objective Is to work within a high caliber and professional company.

HIGHLIGHTS OF QUALIFICATIONS:

- Construction Management and Administration Certificate
- Direct experience in earthworks projects, oilfield waste management, pipeline integrity digs, reclamation/remediation, civil construction, and/or oilfield construction.
- Provided Contract Administration and Construction Supervision Support
- Preparation of proposals, cost estimates, budgets, tenders, designs, forecasting, meeting minutes, project diaries, and progressive estimates
- Evaluate and interpret job cost reports to make decisions on schedule, crew and equipment matters
- Directed and coordinated activities of field personnel to ensure project progresses on schedule and within prescribed budget
- Extensive supervisory experience
- Experienced Heavy Equipment and Crane Operator as a civilian and while in the military
- Supports the maintenance of internal and external relations through communication with clients, project teams and any other relevant stakeholders in coordination with Project Managers or delegates as appropriate
- Intermediate computer skills to successfully utilize intranet resources, complete online safety orientation, and HR onboarding tasks
- Strong organizational, problem solving and troubleshooting abilities
- Ensure that operations comply with company policies and government regulations

WORK EXPERIENCE:

Ledcor – Hydraulic Boom Crane Operator – Nisku Alberta	2012/ 2014-2016
Flatiron – Hydraulic Boom Crane Operator – Edmonton Alberta	2012-2014
HMI Industries/Hazco - Superintendent – Fort McMurray Alberta	2006-2010

SHORT TERM CONTRACTS:

Lauriee Picker and Oilfield Services – Picker Operator – Nisku Alberta	2010-2012
Gypsy Rigging and Picker – Picker Operator – Fort McMurray Alberta	
Sunset Sales and Recycle – Site Manager – Fort McMurray Alberta	
Surmont Sand and Gravel – Foreman/Operator – Fort McMurray Alberta	

Canadian Armed Forces – Combat Engineer Equipment Operator	1986-2006
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EDUCATION:

Construction Management and Administration Certificate – University of Alberta	2019
Project Management Professional Certificate from PMI	2019
Construction Industry Gold Seal Certification in process	2019
Journeyman Crane and Hoisting Equipment Operator	1993
Heavy Equipment Operator & Class 1 with Air Endorsement	1990

ADDITIONAL TRAINING:

Construction Industry Ethics course booked Oct 04	2019
Microsoft Project Level 1 course	2019
Banff Middle Management Course	1999
Hazco Safety Supervisor Course	2003

EWE0919

CURRENT LOCATION: HONOLULU, HI
RELOCATION: NO (STAYING IN HI)
CLEARANCE: TS/SCI (JUNE 2019)
CERTIFICATION: PMP
AVAILABILITY: CURRENTLY AVAILABLE

PROJECT MANAGEMENT • PROGRAM MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Program Manager with 20+ years of experience within a large, diverse organization. Expertise in Program / Project Management and Training Development, responsible for driving organization results through strong leadership, while delivering learning and development solutions to a global workforce. Possesses strategic and operational experience at all levels, with the business acumen to create and implement programs, manage complex projects, and liaise with stakeholders and customers in high-tempo environments. A natural communicator and inspirational leader, collaborating at all levels and across organizations, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to ensure organizational success, effective resource management, and deliver stakeholder objectives per strategy. *United States Air Force Veteran, TS/SCI clearance.*

AREAS OF EXPERTISE

Project Management	Program Management	Training Design / Delivery
Strategic Planning	Stakeholder Engagement	Resource Management
Project Planning - Delivery	Negotiation / Liaison	Operations Management
Instructional Design	Talent Management	Team Leadership / Mentor

CAREER HISTORY

OPERATIONS ANALYST, AECOM – HONOLULU, HI	2019 – PRESENT
UNITED STATES AIR FORCE	
PROGRAM MANAGER (BRANCH CHIEF) / LEGISLATIVE LIAISON – WASHINGTON, DC	2017 – 2019
PROGRAM MANAGER (BRANCH CHIEF), SPACE / CYBER PROGRAMS – WASHINGTON, DC	2015 – 2016
SENIOR EXECUTIVE TO THE DIRECTOR, AIR EDUCATION & TRAINING COMMAND (AETC) – SAN ANTONIO, TX	2013 – 2014
DIRECTOR (CHIEF), TRAINING AND DEVELOPMENT – SAN ANTONIO, TX	2011 – 2013
OPERATIONS MANAGER (BRANCH CHIEF) / MISSION DIRECTOR, NSA – FT. MEADE, MD	2010 – 2011
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1993 – 2008

EDUCATION • CERTIFICATION

Master's Degree, Military Operational Art and Science, Air Command and Staff College	2015
MS, Homeland Security Management, University of Maryland University College	2012
BS, Human Services, Wayland Baptist University	2002
PMP, Project Management Professional, PMI / Vets2PM	2019
Published Author	2015

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

MP0919

CURRENT LOCATION: SUMTER, SC
RELOCATION: OPEN TO OLYMPIA / SEATTLE, WA; BILOXI, MS / SLIDELL, LA; PENSACOLA, FL
CLEARANCE: TS/SCI WITH DCID ELIGIBILITY
CERTIFICATION: PMP, PROFESSIONAL MANAGER CERTIFICATION, CIC LEVEL 2
AVAILABILITY: SUMMER 2020
EDUCATION: BACHELOR'S (CUM LAUDE), MS IN PROJECT MANAGEMENT IN PROGRESS
POSITION TYPE: FULL TIME; INTERNSHIP (COULD COMMENCE MARCH 2020)

PROJECT MANAGER

PROFESSIONAL SUMMARY

Accomplished Project Manager with more than 20 years of experience within a large, diverse organization. Expertise in promoting and executing organizational vision with breadth of experience in operations management, project management, contracts, and acquisition with responsibility for large budget execution while providing critical services to a global workforce. A natural communicator, effectively liaising at all levels and across divisions while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to effectively operate with limited resources in austere environments while simultaneously exercising problem solving skills key to delivering stakeholder objectives. U.S. Air Force Veteran.

AREAS OF EXPERTISE

Project Management
Contract / Acquisitions
Training & Development

Operations Management
Team Leadership / Mentor
Stakeholder Engagement

Budget / Resource Management
Manpower Planning
Risk Management - Mitigation

CAREER HISTORY

UNITED STATES AIR FORCE

PROJECT MANAGEMENT

- Built, led and guided the establishment of a new flight operations support organization with six departments with 56 employees, delivering support for over 1,200 employees.
- Oversaw execution of 72 projects, totaling \$15 million(M) in contracts and acquisition of \$14M in equipment.
- Managed \$960,000 annual budget, coordinated 52 remote working trips and renovation of \$10M building.
- Negotiated, sourced manpower requirements and filled vacancies.

TEAM DEVELOPMENT

- Conducted 62 professional skills development seminars for 112 employees focused on writing and verbal communications skills.
- Defined roles and responsibilities of 297 employees cutting organizational training requirements by 90%.
- Developed 24-day job qualification training plan.

COMMUNICATION AND LEADERSHIP

- Guided the development of policies and procedures governing the execution of over 165K hours of combat for the MQ-9 (remotely piloted aircraft).
-

CHRONOLOGICAL CAREER HISTORY

SENIOR ADVISOR (SQUADRON SUPERINTENDENT), U.S. AIR FORCE

2017 – PRESENT

OPERATIONS MANAGER (FLIGHT CHIEF), U.S. AIR FORCE

2013 – 2017

WEATHER FORECASTING INSTRUCTOR, U.S. AIR FORCE

2009 – 2013

EDUCATION CERTIFICATION

MS, Project Management, Liberty University

Expected Fall 2021

BAS, Bachelors of Applies Sciences, Interdisciplinary Studies, Cum Lade, Liberty University

2016

PMP, Project Management Professional Certification, PMI / Vets2PM

2019

Graduate, Senior Military Leadership School, U.S. Air Force

2018

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

GS0819

CURRENT LOCATION: CASPER, WY
RELOCATION: OPEN; ROCKY MOUNTAIN REGION; SOUTHWEST REGION; AND OVERSEAS
CLEARANCE: N/A
CERTIFICATION: PMP; JOURNEYMAN ELECTRICIAN
AVAILABILITY: MARCH 2020
EDUCATION: AAS; BS EXPECTED FALL 2020
POSITION TYPE: FULL TIME, FEDERAL, REMOTE

PROJECT MANAGEMENT • ELECTRICIAN • LEADERSHIP

PROFESSIONAL SUMMARY

United States Navy veteran and skilled Journeyman Electrician with team management and leadership experience who is proactive and passionate about learning new skills and information. Seeking a challenging career with a progressive organization that provides an opportunity to capitalize on my leadership and technical abilities. *United States Navy Veteran.*

AREAS OF EXPERTISE

Project Management	Electrical / Electrician	Team Leadership
Training & Development	Stakeholder Engagement	Construction Bids / Proposals

- Places high priority on time management and personal organization
- Exhibits leadership qualities with a positive and focused approach to all professional endeavors
- Employs a safe, pro-active, and team-oriented style that results in effective business training and development
- Exercises a team-player mindset and ability to work with minimal supervision under tight deadlines

CAREER HISTORY

LEAD JOURNEYMAN, SPRECHER ELECTRIC – CASPER, WY 01/2010 – PRESENT

- Excels at analyzing and solving problems with various electrical controls and systems.
- Oversees a team of technicians in the installation, maintenance, and repair of electrical wiring systems in residential, commercial, and industrial settings.
- Assists in the preparation and execution of numerous commercial bids.
- Earned a reputation for expertise in complex troubleshooting and problem resolution.
- Cultivated excellent relationships with clients that led to a strong base of referral business.

UNITED STATES NAVY

PETTY OFFICER THIRD CLASS – VARIOUS LOCATIONS 2004 – 2009

- Subject matter expert; continually sought out by Junior Officers and Sailors for my exceptional command of all aspects of navigation.
- Maintained over 50 nautical charts, ensured USS Comstock sailed over 100,000 miles without incident.
- Developed comprehensive training plans and tracked Personal Qualification Standards for eight Sailors with minimal discrepancies.

EDUCATION • CERTIFICATION

BS, PROJECT MANAGEMENT, COLORADO STATE UNIVERSITY EXPECTED FALL 2020

AAS, FIRE SCIENCE, CASPER COLLEGE 2014

Fire Sciences and Fire Technology; Hazardous Materials Awareness; Hazardous Materials Operations; Firefighter 1; Inducted into the National Society of Leadership and Success, Sigma Alpha Pi, the largest collegiate leadership honor society in the United States.

PMP, Project Management Professional Certification, PMI / Vets2PM 2019

ADDITIONAL CERTIFICATIONS: CPR/AED; EMT-B; Emergency Oxygen Provider; PADI Certified Rescue Diver; Wilderness First Aid; Brazilian Jiu Jitsu Purple Belt

Medals and Awards

Navy and Marine Corps Achievement Medal; Enlisted Surface Warfare Specialist; Global War on Terrorism Expeditionary Medal; Navy Good Conduct Ribbon.

SF0819

LOCATION: TAMPA / CLEARWATER / ST. PETERSBURG, FL
RELOCATION: NOT OPEN TO RELOCATION
SECURITY CLEARANCE: TS/SCI
CERTIFICATION: PMP; LEAN SIX SIGMA GREEN BELT
AVAILABLE: IMMEDIATE AVAILABILITY
EDUCATION: BBA
POSITION TYPE: FULL TIME, GOVERNMENT CONTRACTOR, FEDERAL, STATE / LOCAL GOV., CONTRACT

SR. IT PROJECT MANAGER

Versatile Project Manager with extensive experience within large and complex organizations planning, implementing, and supporting life-cycle management best practices for global operations. Possesses in-depth aptitude in clearly articulating leadership vision, senior strategies, future planning, complex solutions, cyber/IT security initiatives, and goals-driven team expectations. Successes derived from proficiencies in healthcare, military construction (MILCON), IT, emergency management, and aviation support systems projects. I am looking integrate my diverse background into an organization that demands excellence and seeks professionals that thrive and excel in high-pressure and fast paced environments. **Active TS/SCI clearance.**

AREAS OF COMPETENCY

PMO / Project Leadership	Microsoft Office Suite	Portfolio / Program Analysis
PMBOK / Agile	Stakeholder Engagement	Resource / Budget Management
Collaboration / Liaison	Team Development / Mentorship	Strategic / Operations Planning
Requirements Development	Risk / Conflict Management	Contract Management

PROFESSIONAL EXPERIENCE

UNITED STATES AIR FORCE (USAF) SR. IT PROJECT MANAGER – TAMPA, FL	2018 – PRESENT
SENIOR ADVISOR, JOINT COMMUNICATIONS SUPPORT ELEMENT – TAMPA, FL	2015 – 2018
CHIEF, COMMUNICATIONS PLANS, OPERATIONS, AND AIRFIELD MAINTENANCE – VALDOSTA, GA	2011 – 2015
AIR FORCE SENIOR ENLISTED COMMUNICATIONS ADVISOR – BAGHDAD, IRAQ	2009 – 2010
PROJECT / PROGRAM MANAGER – WASHINGTON, D.C.	2007 – 2009
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1992 – 2007

EDUCATION • CERTIFICATIONS

BBA , Management (Project Management), University of Management and Technology	2015
AAS , Telecommunications Management, Community College of the Air Force	2001
Air Force Advance Leadership Experience, Community College of the Air Force	2013
PMP , Project Management Professional Certification, Project Management Institute	2019
Lean Six Sigma Green Belt	2016
Disney's Approach to Business Excellence , The Disney Institute	2011

MJW0719

COLORADO SPRINGS, CO
OPEN; PREFER WY, TX, OK, FL, OPEN TO OTHER
TS/SCI (EXPIRES 13 SEPT 2019)
PMP; SECURITY+ CE (APRIL 2019)
1 SEPTEMBER 2019
BS
FULL TIME; WILLING TO CONSIDER CONTRACT OR FEDERAL

PROJECT / PROGRAM MANAGEMENT • INTELLIGENCE ANALYSIS IT • INFORMATION SECURITY

PROFESSIONAL SUMMARY

Accomplished Project Manager and Intelligence Professional leveraging 15+ years of experience within a large, diverse organization. Expertise in Project Management, leading teams of 20 in a dynamic, fast paced environments while providing critical services to a global workforce. Possess a comprehensive background in information security, intelligence analysis, process improvement, and documentation handling. Experienced team leader, trainer, and curriculum developer. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to protect assets, property, and equipment valued over \$5M and ensure projects exceed stakeholder expectations *U.S. Air Force Veteran, TS/SCI security clearance, available September 2019.*

AREAS OF EXPERTISE

Project Management
Stakeholder Engagement
Process Improvement (CPI)
Data Analysis

Intelligence Analysis
Resource Management
Training & Development
Research | Analytical Skills

Information Technology Security
Risk Management | Mitigation
Operations Management
Workforce Management

- **OPERATIONS MANAGEMENT** | Grasped strategic vision of executive leadership and swiftly developed detailed plans of action, guiding staff in the execution of groundbreaking organizational objectives.
- **TRAINING / DEVELOPMENT** | Improved organizational performance through hands-on training and a leadership approach that emphasized decision-making through active listening. Designed and implemented integrated training programs in close collaboration with senior leadership analyzing current training demands and devising innovative and appropriate solutions.
- **PROBLEM SOLVING / ANALYSIS** | Analyzed internal processes while recommending and implementing procedural or policy changes to improve and streamline operations and promote overall mission accomplishment.

CAREER HISTORY

UNITED STATES AIR FORCE

DIRECTOR (SUPERINTENDENT), SPACE WING INTELLIGENCE – COLORADO SPRINGS, CO	2019 – PRESENT
PERSONNEL SECURITY MANAGER – TYNDALL AFB, FL	2017 – 2019
PROGRAM MANAGER, INTEGRATED OPERATIONS – GOODFELLOW AFB, TX	2016 – 2017
PROGRAM MANAGER CAREER DEVELOPMENT COURSE WRITER – GOODFELLOW AFB, TX	2013 – 2016
ALL SOURCE INTELLIGENCE ANALYST, DIA – WASHINGTON, DC	2008 – 2013
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1999 – 2008

EDUCATION CERTIFICATION

BS, Bachelor of Business Administration, Peru State College – Peru, NE	2004
PMP, Project Management Professional Certification in progress, PMI Vets2PM	Expected 2019
COMPTIA Security+ ce	2019
Instructor Level 2 Certified, Community College of the Air Force	2014

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

TECHNICAL SKILLS

SOFTWARE: Microsoft Office, SharePoint. **OPERATING SYSTEMS:** Mac | Microsoft Windows

AG0719

CURRENT LOCATION: SAN ANTONIO, TX
RELOCATION: NOT ABLE TO RELOCATE
CLEARANCE: SECRET
CERTIFICATION: PMP; PROFESSIONAL MANAGER CERTIFICATION; CEHRS
AVAILABILITY: AVAILABLE 13 JANUARY 2019
EDUCATION: MHA; MBA
POSITION TYPE: FULL TIME; OPEN TO REMOTE; CONTRACT; FEDERAL; CONTRACTOR

PROJECT MANAGEMENT • HEALTHCARE ADMINISTRATION • HUMAN RESOURCES MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Project Management professional with more than 21 years of experience within large, diverse organizations. Expertise in Healthcare and Human Resources Administration, with breadth of experience in Program Management, Compliance, Team and Talent Management, and information privacy and security. A natural communicator and skilled leader, effectively guiding high-performance teams to accomplish strategic and organizational goals, while simultaneously adapting to shifting situational conditions. Success derived from application of lessons learned analysis and industry best practices used to brief executive stakeholders, identify and resolve issues, effectively manage programs and resources, and boost employee morale. *United States Air Force Veteran, Secret security clearance, available January 2020.*

CORE COMPETENCIES

Project / Program Management	Healthcare Administration	Human Resources Management
Risk Management / Mitigation	Information Privacy	Consultation / Conflict Resolution
Strategic Planning / Execution	Compliance Oversight	Hiring, Training & Development
Stakeholder Engagement	Hospital / Clinical Oversight	Employee Relations

CAREER HISTORY

- DIRECTOR, HEALTH SERVICES MANAGEMENT – AIR FORCE MEDICAL OPERATIONS AGENCY, TX** 2017 – PRESENT
- Senior consultant / liaison for the 2nd largest medical enlisted career field in the Air Force. Leads training, resourcing, and utilization of 5K+ military / civilian employees across 76 military treatment facilities, servicing 260K beneficiaries.
- SENIOR HUMAN RESOURCE PROGRAM MANAGER, DAVID GRANT MEDICAL CENTER – TRAVIS AFB, CA** 2015 – 2017
- Senior advisor overseeing a \$155M budget supporting 376K DoD/VA beneficiaries. Led employee relations programs for 2.5K staff and ensured facility accreditation throughout the enterprise.
- SENIOR HUMAN RESOURCE PROGRAM MANAGER, MEDICAL SUPPORT DIVISION – HICKAM AFB, HI** 2014 – 2015
- Principle senior advisor responsible for training / utilization of 78 staff. Oversaw a \$20M budget supporting 163K multi-service market population. Led organization's recognition, development, and performance evaluation programs.
- MANAGER, HEALTH BENEFITS AND PATIENT ADMINISTRATION – HICKAM AFB, HI** 2013 – 2014
- Led a team of 31 across nine functional work centers supporting 163K multi-service market population. Enterprise Customer Service Manager, Benefits Counselor, and Compliance officer, delivering education / training to 397 staff.
- SENIOR HUMAN RESOURCE PROGRAM MANAGER: MEDICAL OPERATIONS DIVISION – HICKAM AFB, HI** 2012 – 2013
- Principle senior advisor responsible for training / utilization of 84 staff. Oversaw \$20M budget supporting 163K multi-service market population. Led organization's recognition, development, and performance evaluation programs.
- MANAGER, MEDICAL READINESS & CONTINGENCY OPERATIONS – HICKAM AFB, HI** 2011 – 2012
- Led unit deployment functions for 207 Active Duty staff, six deployable units, and four equipment cargo packages. Managed training programs to ensure compliance and served as Security Program manager for 397 employees.
- SENIOR HUMAN RESOURCE PROGRAM MANAGER, MEDICAL SUPPORT DIVISION – CANNON AFB, NM** 2010 – 2011
- Principle senior advisor responsible for training and utilization of 91 employees. Oversaw an \$8.2M budget supporting 9.9K beneficiary population. Led recognition, development, and performance evaluation programs.
- MANAGER, RESOURCE MANAGEMENT, HEALTH IT, AND HUMAN RESOURCES – CANNON AFB, NM** 2009 – 2010
- Led a team of 17 staff across three work centers supporting 9.9K beneficiaries, while executing a \$8.2M operating budget. Oversaw a \$1.2M IT equipment inventory and handled all in-out processing actions for 270 employees.

POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS

1998 – 2009

EDUCATION • CERTIFICATION • TRAINING

MHA, Healthcare Administration (Summa Cum Laude), Trident University – Cypress CA	2013
MA, Business Administration, Regis University – Denver, CO	2003
BS, Business Administration: Human Resources, Webster University – Denver, CO	2002
AAS, Health Services Management, Community College of the Air Force	2001

TECHNOLOGY: Microsoft Word, Excel, PowerPoint, SharePoint; Windows 10 Enterprise.

PD0619

CURRENT LOCATION: GREATER SEATTLE AREA / WA STATE
RELOCATION: CAN CONSIDER
CURRENT CLEARANCE: TS/SCI (EXPIRES 4/16/2020)
CERTIFICATION: PMP, CEH, SECURITY+
AVAILABILITY: AUGUST 26 (LOCAL); SEPTEMBER 15 (IF RELOCATING)
EDUCATION: BS, COMPUTER SCIENCE (IN PROGRESS); AAS, INFORMATION SYSTEMS
POSITION TYPE: FULL TIME, CONTRACT TO HIRE, REMOTE

PROJECT / PROGRAM MANAGEMENT • INFORMATION TECHNOLOGY • IT DIRECTOR

PROFESSIONAL SUMMARY

Accomplished Project / Program Manager with more than 13 years of experience within a large, diverse organization. Experienced cyber professional with SME level knowledge in customer service, server administration, cyber security, and project management used to establish collaborative solutions, and plan, initiate, and manage business objectives. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices used to ensure stellar customer service, escalation management, risk monitoring and control, program management, and technical troubleshooting. *United States Air Force Veteran, TS/SCI security clearance, available September 2019.*

AREAS OF EXPERTISE

Project Management	Program Management	Information Technology
Customer Service / Liaison	Process Improvement	Instructional Design / Training
Team Leader / Mentor	Risk Management / Mitigation	Stakeholder Engagement

SAMPLE PROJECTS DELIVERED

PROJECT MANAGER – SAN HYPER-CONVERGED INFRASTRUCTURE PROJECT. Worked with Air Mobility Command to assist in developing project scope, setting deliverables, and communicating purpose to key decision-makers. Managed three technical teams engaged in metrics collection, allocation of space and IP addressing, and install preparation. Coordinated project execution with project contractor.

PROJECT MANAGER – SYSTEM ADMINISTRATOR TRAINING & DEVELOPMENT. Designed technical training plan for system administrators that included scenario-based hands-on experience, practice evaluations, and practical knowledge assessment. Produced written curriculum and evaluation components included in a Cyber Mission Readiness Training plan as part of division strategic objectives.

CAREER HISTORY

UNITED STATES AIR FORCE

PROJECT MANAGER – JB LEWIS-MCCHORD, WA	2018 – PRESENT
SENIOR IT MANAGER, NETWORK OPERATIONS – JB LEWIS-MCCHORD, WA	2016 – 2018
PROGRAM MANAGER, CYBERSPACE OPERATIONS PLANNING – SAN ANTONIO, TX	2015 – 2016
PROGRAM MANAGER, UNIT TRAINING (NETWORK) – SAN ANTONIO, TX	2013 – 2015
CYBER SUPPORT OPERATIONS – ELLSWORTH AFB, SD & SAN ANTONIO, TX	2008 – 2013

CIVILIAN CAREER HISTORY

CORPORATE CUSTOMER SERVICE, AT&T MOBILITY	2008
RETAIL SALES, SPRINT	2007 – 2008
CUSTOMER SERVICE & TECHNICAL SUPPORT, AFFILIATED COMPUTER SERVICES	2005 – 2006

EDUCATION • CERTIFICATION

BS, Computer Science in progress, Park University	Expected 2020
AAS, Information Technology, Community College of the Air Force	2013
PMP, Project Management Professional Certification, PMI / Vets2PM	2019
Cyber 200, Air Force Institute of Technology	2018
Master Resilience Trainer	2016
CompTIA Security+	2015
Intermediate Network Warfare Training, Information Operations, United States Air Force	2011

TECHNOLOGY: Windows, Windows 7, Windows Server, Linux, VMWare, Active Directory, Cisco Technologies, Servers, Microsoft Office, JIRA, Network / Networking, Troubleshooting, Cybersecurity, Computer Security, Information Security, GCHI, Network+, Security+, GSEC, CompTIA, Server Administration, Network Security.

SLD0619

CURRENT LOCATION: DOHA, QATAR; PURSUING OPPORTUNITIES IN LAS VEGAS, NV
RELOCATION: OPEN TO RELOCATION; NO RESTRICTIONS
CURRENT CLEARANCE: TS/SCI
CERTIFICATION: PMP
AVAILABLE: AUGUST 2020
EDUCATION: MA; BS; AS
TYPE OF POSITION: FULL TIME, FEDERAL, GOVERNMENT CONTRACTOR, NONPROFIT

PROJECT / PROGRAM MANAGEMENT • HUMAN RESOURCES MANAGEMENT • EMPLOYEE RELATIONS

PROFESSIONAL SUMMARY

Accomplished Project and Program Manager with 20+ years of experience within a large, diverse organization. Expertise in Operations Management with Human Resources and Employee Relations focus, serving a global workforce. Experienced developing and supervising all aspects of operations and training, project management, and applying analysis to solve issues which streamline operations, resolve conflict, and improve efficiency. A natural communicator, effectively liaising at all levels and across divisions while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to effectively develop collaborative work culture, foster relationships, and develop a strategic, big-picture vision to inspire change. *United States Air Force, TS/SCI Security Clearance, available June 2020.*

AREAS OF EXPERTISE

Project Management	Operations Management	HR / Organizational Development
Employee Relations	Talent Management	Training / Development / Education
Executive Consulting	Public Speaking / Negotiation	Stakeholder Engagement
Team Leadership / Mentor	Resource Management	Strategic Operational Planning

SAMPLE PROJECTS DELIVERED

PROJECT MANAGER – SECURITY INFRASTRUCTURE UPGRADE. Used available information and stakeholder meetings to budget and supervise a complex \$1.7M Security infrastructure and equipment upgrade. Developed cost management plan based on approved scope, schedule, resources and charter and used risk management plan and approved responses to manage project threats and opportunities. Used change management plan to control the approved security scope, schedule and costs, and delivered final project report to document project performance, evaluation, and closure.

PROJECT MANAGER – PREDICTIVE ANALYTICS MANPOWER STRATEGY. Assessed project expectations and goals to create a predictive analytics-based annual manpower strategy to increase staff positions by 12% . Developed change management plan by defining how changes would be managed and used the risk management plan and approved responses to manage project threats and opportunities. Used risk audits to update the risk register and evaluate the effectiveness of response strategies. Utilized OPA to archive all project documents to comply with statutory requirements.

CAREER HISTORY

UNITED STATES AIR FORCE

SENIOR PROGRAM MANAGER, USAF CENTRAL COMMAND – SOUTHWEST ASIA	2018 – PRESENT
PROGRAM MANAGER, ACC – NELLIS AFB, NV	2016 – 2018
PROGRAM MANAGER – WARRENSBURG, MO	2014 – 2016
EXECUTIVE DIRECTOR OF SECURITY OPERATIONS – CHEYENNE, WY	2012 – 2014
SENIOR DIRECTOR OF SECURITY OPERATIONS – CHEYENNE, WY	2010 – 2012
DIRECTOR OF SECURITY OPERATIONS / PROFESSIONAL DEVELOPMENT – MISAWA AB, JAPAN	2009 – 2010
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1995 – 2009

EDUCATION • CERTIFICATION

MA, Executive Leadership, Liberty University	2018
BS, Criminal Justice Administration, University of Phoenix	2007
AS, Police Science, Community College of the Air Force	2000
PMP, Project Management Professional Certification, PMI / Vets2PM	2019
PMC, Professional Manager Certification, Community College of the Air Force	2012

TECHNOLOGY: Microsoft and IOS tools / platforms, Information Sharing tools: SharePoint, Social Media.

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

CAG052019

CURRENT LOCATION: LITTLE ROCK, AR
RELOCATION: YES; PREFER UK; WA, OR, NORTHERN CA; EAST COAST (NH TO VA)
CURRENT CLEARANCE: SECRET (EXPIRES 2029)
CERTIFICATION: PMP
AVAILABILITY: MID-AUGUST, 2019
POSITION TYPE: FULL TIME, CONTRACT, FEDERAL, GOVERNMENT CONTRACTOR

PROJECT MANAGEMENT • PRODUCTION MANAGEMENT • OPERATIONS MANAGEMENT • LOGISTICS MANAGEMENT

SUMMARY

Accomplished Project Manager with 19 years of experience within a large, diverse organization. Expertise in Project, Operations, and Logistics Management, specializing in aircraft structural repair, maintenance production, and personnel management. Experienced planning, monitoring, and directing critical services provided to a global workforce. A natural communicator, effectively liaising at all levels and across divisions while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to effectively manage projects, enable decisive problem solving, provide stellar customer service, and ensure collaborative and inclusive team / personnel management and professional development. *United States Air Force Veteran, Secret security clearance, available October 2019.*

AREAS OF EXPERTISE

Project Management	Operations Management	Aircraft Maintenance
Logistics Management	Quality Assurance	Personnel Management
Stakeholder Engagement	Project Life Cycle	Process Improvement
Resource Management	Personnel Management	Inspection / Validation

SAMPLE PROJECTS DELIVERED

PROJECT MANAGER – CONDUCT FIRST-EVER SAFETY INSPECTION. Assessed project expectations and goals to conduct a first-ever DoD flight control safety inspection in the field. Developed the HR management plan and defined team roles, responsibilities, and deliverables and used change management plan to integrate all approved changes to meet requirements. Used variance analysis and WPR to report project performance to engage stakeholders and delivered final project report to document project performance evaluation and closure.

PROJECT MANAGER – PROCUREMENT PROCESS DEVELOPMENT. Identified the business case and stakeholder requirements for the procurement and installation of two critical equipment items valued over \$650K. Developed scope management plan to define and manage the approved scope and used the communications plan to manage information flow to keep stakeholders engaged. Used issue log reviews to determine corrective actions to minimize the impact of project issues and used OPA to obtain financial, legal, and administrative closure and ensure transfer of liability.

CAREER HISTORY

UNITED STATES AIR FORCE

PROGRAM MANAGER (SECTION CHIEF), AIRCRAFT STRUCTURAL MAINTENANCE – LITTLE ROCK AFB, AR 2015 – 2019
Leads and coordinates maintenance requirements for 81 technicians across three geographically separate work centers and three deployed locations.

AIRCRAFT STRUCTURAL MAINTENANCE SHIFT LEAD, MAINTENANCE GROUP – RAF MILDENHALL, UK 2013 – 2015
Led Structural maintenance repairs / corrosion control on 15 KC-135R, 1 RC-135, 9 C130J, 4 CV-22 aircraft.

MANAGER, MAINTENANCE OPERATIONS CENTER, MAINTENANCE GROUP – RAF MILDENHALL, UK 2011 – 2013
Supervised 11 Maintenance Operations Center (MOC) Coordinators, while managing and coordinating maintenance activities on KC-135 aircraft.

MANAGER, CORROSION CONTROL, MAINTENANCE GROUP – KUNSAN AB, REPUBLIC OF KOREA 2009 – 2010
Provided Structural Maintenance and Corrosion Control support for 45 F-16 acft/614 pieces of Aerospace Ground Equipment.

EDUCATION • CERTIFICATION

BS candidate, Aeronautics, Embry-Riddle Aeronautical University	Expected 2021
AA, Aircraft Structural Maintenance Technology, Community College of the Air force	2012
PMP, Project Management Professional Certification, PMI / Vets2PM	May 2019

TK052019

CURRENT LOCATION: TAMPA BAY AREA, FL
RELOCATION: NOT OPEN TO RELOCATION
CURRENT CLEARANCE: TS/SCI
CERTIFICATION: PMP
AVAILABILITY: LATE JUNE, 2019
EDUCATION: MA; BS
POSITION TYPE: FULL TIME, REMOTE, FEDERAL GOVERNMENT, GOVERNMENT CONTRACTOR, TRAVEL

PROJECT MANAGEMENT • OPERATIONS MANAGEMENT • SAFETY / RISK MANAGEMENT • MARITIME

SUMMARY

Accomplished senior leader with more than 20 years of experience within a large, diverse organization. Expertise in Project, Program and Operations Management, with security / risk management and strategic planning experience requiring collaboration among high level stakeholders. Breadth of experience spans Maritime industry leading operations, safety / risk, logistics management, leadership development and consulting / advisory services. A natural communicator, effectively liaising at all levels with keen ability to translate complex information for all audience levels. Success derived from application of lessons learned analysis and industry best practices to efficiently lead teams toward a common goal, improve processes, manage resources, and deliver objectives. *United States Coast Guard Veteran.*

AREAS OF EXPERTISE

Project Management	Program Management	Operations Management
Safety / Risk Management	Security Management	Project Coordination
Project Planning – Delivery	Stakeholder Management	Strategic Planning
Team Leadership / Mentor	Human Factors Analysis	Accident Investigation

SAMPLE PROJECT EXCELLENCE

PROJECT MANAGER – MARITIME ACCIDENT INVESTIGATION / LESSONS LEARNED. Led Safety Mishap Analysis Board for a fatal mishap involving a Coast Guard boat. Managed team producing an exhaustive report of causative influences to the accident, recommending across the board policy and equipment changes. Delivered in depth analysis of specific human factors contributing to the accident, and currently serve in a consulting role regarding any boat accident involving a Coast Guard boat around the globe.

PROJECT MANAGER – RESPONSE TO EVOLVING / EMERGENT OPERATIONAL RESOURCE DEMANDS. Regularly balanced manpower and resources for unplanned events to include equipment malfunction / fatality incidents, post-storm assessments, environmental response, and unit participation for maritime security exercises and surge operations for very large public events, in collaboration with local and regional security partners.

CAREER HISTORY

UNITED STATES COAST GUARD

COAST GUARD LIAISON OFFICER, UNITED STATES CENTRAL COMMAND – TAMPA, FL	2017 - PRESENT
OPERATIONS MANAGER, MARITIME SECURITY RESPONSE TEAM WEST – SAN DIEGO, CA	2014 - 2017
DIRECTOR, JOINT STRATEGIC PLANNING DIVISION – WASHINGTON, D.C.	2011 - 2014
PROGRAM MANAGER, NATIONAL DEFENSE STRATEGY DIVISION – WASHINGTON, D.C.	2010 – 2011
COAST GUARD SELECTEE, COLLEGE OF NAVAL COMMAND AND STAFF, US NAVAL WAR COLLEGE	2009 – 2010
EXECUTIVE OFFICER, MARITIME SAFETY AND SECURITY TEAM – HONOLULU, HI	2006 - 2009
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1996 – 2009

EDUCATION • CERTIFICATION • TRAINING

MA, National Security and Strategic Studies, United States Naval War College – Newport, RI	2010
BS, Environmental Resources Management & Planning, University of West Florida, Pensacola, FL	1996
PMP, Project Management Professional Certification, PMI / Vets2PM	2019
Emergency Management Institute Certificate of Professional Development	2017

TRAINING: Extensive training and practical application in Human Factors Analysis as advanced accident investigation.

VOLUNTEER: Coach, Manager, and Umpire, Little League; Assistant Scoutmaster, Boy Scouts of America.

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

MD0619

CURRENT LOCATION: ORCHARD PARK, NY
RELOCATION: PREFER NORTHEAST; BUT OPEN FOR THE RIGHT OPPORTUNITY
CLEARANCE: NONE (PAST SECRET)
CERTIFICATION: PMP CERTIFIED
AVAILABILITY: ONE MONTH FROM OFFER
EDUCATION: MASTERS (INFORMATION SYSTEMS); BS
POSITION TYPE: FULL-TIME; REMOTE

PROJECT ENGINEER • PROJECT MANAGER • SENIOR LEADERSHIP

PROFESSIONAL SUMMARY

Accomplished Project Engineer and Senior Leader with more than 15 years of experience within large, diverse organizations. Expertise in implementing process improvements across functions and verticals with breadth of experience in business analysis, software solutions, and contamination control on aircraft systems and space cleanrooms. A natural communicator, effectively collaborating at all levels and with multicultural audiences, while guiding highly skilled teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to manage risk upon multiple lines to protect assets, property, and equipment valued more than \$20M, while meeting stakeholder expectations. *United States Marine Corps Veteran.*

AREAS OF EXPERTISE

Project Management	Risk Management / Mitigation	Quality Assurance / QA
Information Technology	Training & Development	Subject Matter Expert / SME
Data Analytics	Policy Implementation	Cross Functional Leadership
Resource Management	Safety Management / SOPs	Maintenance Management

SAMPLE PROJECTS DELIVERED

- **PROJECT MANAGER, IWI-N CERTIFICATION MODULE** – Worked with Viewpoint Systems to create the iWI-N Certification Module. This module established a means of digitally monitoring and controlling cleanroom certifications, eliminating all potential of human error, reducing processing times, and notifying the required parties of upcoming and due certifications daily.
- **PROJECT MANAGER, SOFTWARE VALIDATION** – Created and maintain Moog’s Paperless Factory Floor System validation process to ensure all updates received from vendors perform as they should and meet all requirements per the agreed-upon contract.
- **PROJECT MANAGER, PAPERLESS TRANSITION** – Guided and directed multiple worldwide Moog facilities through the paperless transition of manufacturing, assembly, and test work instructions. These paperless transitions provide Moog with millions of points of data for analytics to improve processes.

PROFESSIONAL EXPERIENCE

MOOG INC. – EAST AURORA, NY	2010 – PRESENT
OPERATIONS PROJECT ENGINEER (2018 – PRESENT)	
SYSTEM ADMINISTRATOR / PROGRAMMER / SME (2016 – 2018)	
CONTAMINATION ANALYST (SPACE & DEFENSE GROUP) (2012 – 2016)	
ASSEMBLER TECHNICIAN (AIRCRAFT GROUP) (2010 – 2012)	
UNITED STATES MARINE CORPS – VARIOUS LOCATIONS	2005 – 2009
PROJECT / PROGRAM MANAGER, QUALITY ASSURANCE (2007 – 2009)	
AIRCRAFT MAINTENANCE SUPERVISOR (2007 – 2009)	
AIRCRAFT MECHANIC (2004 – 2009)	

EDUCATION • CERTIFICATION

Master of Information Systems – Business Analytics, University of Phoenix	2018
BS, Information Technology – Software Engineering, University of Phoenix	2015
PMP , Project Management Professional Certification, PMI / Vets2PM	2019
Graduate Business Analytics Certification , University of Phoenix	2018

SOFTWARE: Microsoft Office, SAS, SQL, Java, C++, HTML, .NET, iWI-N, MBS, Softterra, SharePoint
OPERATING SYSTEMS: Mac / Microsoft Windows (95, 98, XP, Vista), Windows 7, 8, & 10

COMMENDATION: Recipient of multiple awards for outstanding performance and professionalism. Full list available upon request.

JL0519

CURRENT LOCATION: PITTSBURGH, PA
RELOCATION: NO
CLEARANCE: SECRET
CERTIFICATION: PMP; PROFESSIONAL MANAGER CERTIFICATION
AVAILABLE: AUGUST 2019
EDUCATION: BACHELOR'S IN BUSINESS MANAGEMENT
POSITION TYPE: FULL-TIME; CONTRACT; REMOTE; FEDERAL; GOVERNMENT CONTRACTOR

PROJECT MANAGER • DIRECTOR OF QUALITY

SUMMARY

Accomplished Project Manager with 20+ years of experience within a large, diverse organization. Expertise in Project, Program, Operations, and Personnel management, providing critical services to a global workforce. Experienced in planning, directing, and delivering program excellence in aviation maintenance, construction, and training / development, while ensuring policy and procedure effectiveness and continuous improvement. A natural communicator, effectively liaising at all levels and across divisions while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to effectively manage budgets, personnel, assets, processes, and delivery of stakeholder objectives. *U.S. Air Force Veteran, Secret security clearance, available August 2019.*

AREAS OF EXPERTISE

Project Management	Program Management	Quality Assurance / QA
Process Improvement / CPI	Strategic Planning	Operations Management
Stakeholder Engagement	Resource / Budget Management	Training & Development
Team Leadership / Mentor	Risk Management / Mitigation	Validation / Compliance

SAMPLE PROJECTS DELIVERED

PROJECT MANAGER, CPI - Identified stakeholders and analyzed expectations to conduct a lean CPI project to shorten key propeller repair shop processes and increase capacity. Developed change management plan by directing how changes would be managed and led and developed the team to execute deliverables. Analyzed lessons learned for continuous incremental project improvement and collated lessons learned to conduct a full project review to update organizational knowledge base.

PROJECT MANAGER, MISSION PLAN - Identified key requirements, deliverables, expectations, and goals to conduct a 60-day mission to Poland to enhance NATO partnerships. Developed change management plan by defining how changes would be managed and used HR / procurement management plans to acquire / manage resources to meet requirements. Used variance analysis and WPR to report project performance and analyzed lessons learned to conduct a full project review for organizational knowledge base.

CAREER HISTORY

UNITED STATES AIR FORCE

INSPECTOR GENERAL SUPERINTENDENT – RAMSTEIN AB, GERMANY	2018 – PRESENT
DIRECTOR, MAINTENANCE GROUP (AEROSPACE GROUND EQUIPMENT) – RAMSTEIN AB, GERMANY	2017 – 2018
DIRECTOR OF QUALITY – RAMSTEIN AB, GERMANY	2015 – 2017
PRODUCTION SUPERINTENDENT, MAINTENANCE – RAMSTEIN AB, GERMANY	2014 – 2015
PROGRAM MANAGER, SPECIALIZED PERSONNEL (SECTION CHIEF) – RAMSTEIN AB, GERMANY	2013 – 2014
PROGRAM MANAGER, PROGRAMS AND RESOURCES – LITTLE ROCK AFB, AR	2012 – 2013
MANAGER, MAINTENANCE SUPPORT – LITTLE ROCK AFB, AR	2011 – 2012
MANAGER, AEROSPACE PROPULSION MAINTENANCE – LITTLE ROCK AFB, AR	2009 – 2011
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1997 – 2009

EDUCATION • CERTIFICATION

BBA, Management (Cum Laude), University of Management and Technology	2016
AAS, Aviation Maintenance Technology, Community College of the Air Force	2013
PMP, Project Management Professional Certification, PMI / Vets2PM	2019
DAWIA Level 1 Certification, U.S. Air Force	2016

COURSEWORK / TECHNICAL SPECIALTIES: Risk Management, Technical Reviews, Production, Quality and Manufacturing Fundamentals, Fundamentals of System Acquisition Management, Jet Engine Mishap Investigation (JEMIC) Course, ISO 9000, CAD, Defense Contract Management Agency (DCMA), Contracting Officer's Representative (COR).

ESP 0319

CURRENT LOCATION: COLORADO SPRINGS, CO (JULY 2019)
RELOCATION: NO; DENVER AREA PREFERENCE
CLEARANCE: TOP SECRET (CURRENT)
CERTIFICATION: PMP; PROFESSIONAL MANAGER CERTIFICATION / PMC
AVAILABILITY: 1 AUGUST 2019
EDUCATION: BS
POSITION TYPE: FULL-TIME; GOVERNMENT, CIVILIAN, CONTRACT

PROJECT MANAGEMENT • OPERATIONS MANAGEMENT • SENIOR LEADERSHIP

SUMMARY

Accomplished Leader with more than 20 years of experience within a large, diverse organization. Expertise in Project, Program, and Operations Management, serving as liaison across international business partners and contractors providing critical services to a global workforce. Experienced in project and program planning, execution, and delivery, ensuring efficient processes and effective procedures to safely deliver stakeholder objectives for U.S. and international operations. A natural communicator, effectively liaising at all levels and across divisions / cultures, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to develop and foster strong relationships, promote teamwork, and strengthen coalitions. Seasoned writer and presenter experienced in briefing high level executives and global decision makers. *United States Air Force Veteran, active TS/SCI security clearance (February 2018), available July 2019.*

AREAS OF EXPERTISE

Project Management	Program Management	Operations Management
Strategic Operational Planning	Policy & Procedure Development	Administration / HR Management
Senior International Liaison	Stakeholder Engagement	Budget / Resource Management
Team Leadership / Mentor	Training & Development	Performance Improvement

CAREER HISTORY

UNITED STATES AIR FORCE

SENIOR OPERATIONS MANAGER (SUPERINTENDENT), OPERATIONS GROUP – RAMSTEIN AB, GERMANY 2017 – PRESENT
OPERATIONS MANAGER (FUNCTIONAL MGR.), USAF-EUROPE/AFRICA HQ – RAMSTEIN AB, GERMANY 2016 – 2017
MANAGER, RADAR APPROACH CONTROL SYSTEMS, OPERATIONS SUPPORT – JB MDL, NJ 2015 – 2016
PROJECT / PROGRAM MANAGER, AIR TRAFFIC CONTROL / AF CENTRAL COMMAND - AL U'DEID, QATAR 2014 – 2015
TEAM LEADER, TOWER OPERATIONS (CHIEF CONTROLLER) – DYESS AFB, TX 2013 – 2014
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS U.S. AND GLOBAL LOCATIONS 1994 – 2012

EDUCATION • CERTIFICATION

BS, Professional Aeronautics, Embry-Riddle Aeronautical University 2011
AAS, Aeronautics / Aviation / Aerospace Science and Technology, University of MD University College 2009
PMP, Project Management Professional Certification, PMI / Vets2PM 2019
PMC, Professional Managers Certification, Community College of the Air Force 2013

COMMENDATION: Recipient of numerous awards for leadership and performance excellence. Full list available upon request.

TMS 0319

CURRENT LOCATION: DEPTFORD, NJ
RELOCATION: YES, OPEN TO RELOCATION; PREFER CA, NV, VA, GA, NY, TX, DC, MD, VIRGIN ISLANDS
CLEARANCE: SECRET, ADJUDICATED DEC 2010
CERTIFICATION: CAPM, SECURITY+, ITIL FOUNDATIONS V3
AVAILABILITY: FALL 2019
EDUCATION: MA; BS
POSITION TYPE: FULL-TIME (FEDERAL, GOVERNMENT, CONTRACT)

INFORMATION TECHNOLOGY • DIRECTOR • MANAGER • SITE MANAGER • PROJECT MANAGER

SUMMARY

Accomplished Project Manager with 13+ years of experience within large, diverse organizations. Expertise in planning, managing, and directing service operations for multiple computer networks and IT equipment, guiding cross-functional teams to implement change. A natural communicator, effectively liaising at all levels and across divisions, while leading specialized teams toward a common goal. Collaborates with site leads, project managers, IT operations experts, and customers to achieve program objectives and comply with technical contract performance requirements / SLAs. Success derived from application of lessons learned analysis and industry best practices to adapt to changing business needs, address emerging priorities, and continuously improve efficiency and effectiveness of service operations. *U.S. Air Force Veteran, Active DoD Secret Security Clearance (adjudicated December 2010).*

AREAS OF EXPERTISE

Project Management	Program Management	Information Technology
Stakeholder Engagement	Project Planning – Delivery	Risk Management / Mitigation
Business / Cost Management	Resource Management	Strategic Planning
Team Leadership / Mentor	Enterprise Customer Service	Business Process Re-Engineering

- Plan, manage, and lead daily Tier II service operations on unclassified computer network. Received 36K+ tickets and resolved 11K+, while maintaining 99% technical performance requirements of contract SLA.
- Validated Knowledge Base training documents to ensure relevant training repository for personnel.
- Served as Lead Project Manager on multiple initiatives including \$70K Firewall Refurbishment and Perimeter Performance Enhancement installation, \$83K Enterprise Telephony Management System, \$320K Tactical Forecast System, and implementation of \$108K Instrument Landing System.
- Tracks quantifiable performance metrics to elevate productivity and secure significant cost savings.
- Analyzes and modifies systems to ensure optimal efficiency.

CAREER HISTORY

ENTERPRISE CUSTOMER SERVICE TIER II NORTHEAST REGIONAL MANAGER, SAIC – MCGUIRE AFB, NJ 2015 – PRESENT
UNITED STATES AIR FORCE
DIVISION SUPERVISOR, COMMUNICATIONS FOCAL POINT – HAMPTON, VA 2013 – 2014
DIVISION SUPERVISOR, CLIENT SYSTEMS – OSAN AB, SOUTH KOREA 2011 – 2013
PROJECT MANAGER / SUPERVISOR, PLANS AND IMPLEMENTATION – MONTGOMERY, AL 2008 – 2011
INFORMATION TECHNOLOGY PROJECT MANAGER – MONTGOMERY, AL 2006 – 2008
SUPERVISOR, AIR FORCE DIRECTORY SERVICES PROGRAM CONTROL – MONTGOMERY, AL 2005 – 2006

EDUCATION • CERTIFICATION

MA, Information Technology Management, Webster University - Webster Groves, MO	2011
BS, Management / Computer Information Systems, Park University - Parkville, MO	2006
PMP, Project Management Professional Certification in progress, PMI	Expected 2018
ITIL Foundation Certificate in IT Service Management, EXIN	2015
Security+, CompTIA	2014
Security+ CE, CompTIA	2011

COURSEWORK: Lean Six Sigma, Project management for IS / IT Professionals, and Six Sigma Green Belt.

MRR0319

LOCATION: COLORADO SPRINGS, CO
RELOCATION: OPEN, DOMESTIC OR INTERNATIONAL
CLEARANCE: TS/SCI (AWARDED APR 2018)
CERTIFICATION: PMP, CSM, SAFE, TRUE COLORS FACILITATOR, ADOBE CERTIFIED EXPERT, ADOBE CERTIFIED INSTRUCTOR
AVAILABLE: MUST PROVIDE AMPLE NOTICE TO CURRENT EMPLOYER
EDUCATION: MASTER'S DEGREE IN COMMUNICATIONS & LEADERSHIP
POSITION TYPE: FULL-TIME, REMOTE (WITH STANDARD / FULL-TIME BENEFITS)

PROJECT MANAGEMENT • PROGRAM MANAGEMENT

SUMMARY

Accomplished Leader with more than 20 years of experience within a large, diverse organization. Expertise in Project, Program, and Operations Management of global initiatives, providing strategic oversight, and establishing sound processes and procedures for on time delivery of stakeholder objectives. Experienced leading large, enterprise-wide projects at the tactical and strategic levels to identify and solve gaps, manage risk, foster collaborative culture, and ensure continuous process improvement. A natural communicator, effectively liaising at all levels and across cultures, while leading highly engaged teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices. *United States Air Force Veteran, TS/SCI Clearance, open to relocation / travel.*

Pursuing Project / Program Management role with an organization seeking a trusted leader with breadth of experience and a commitment to organizational excellence and total customer satisfaction.

AREAS OF EXPERTISE

Project Management	Program Management	Operations Management
Project Planning – Delivery	Strategic Planning / Analysis	Risk Management / Mitigation
Organizational Development	Stakeholder Engagement	Training & Professional Development
Budget / Resource / Forecasting	Continuous Improvement	Public Relations / Communications

CAREER HISTORY

PROGRAM MANAGER, COBHAM ADVANCED ELECTRONIC SOLUTIONS – COLORADO SPRINGS, CO	2018 – PRESENT
UNITED STATES AIR FORCE	
SENIOR OPERATIONS MANAGER, PUBLIC AFFAIRS / SPACE COMMAND – PETERSON AFB, CO	2016 – PRESENT
DIRECTOR OF COMMUNICATIONS, HR/FUNCTIONAL MANAGER – SCOTT AFB, IL	2014 – 2016
PROJECT MANAGER / OPERATIONS MANAGER – YOKOTA AB, TOKYO, JAPAN	2011 – 2014
GENERAL MANAGER, RADIO AND TELEVISION STATION MANAGER – KOREA	2009 – 2011
SENIOR MANAGER, REGIONAL NEWS DIRECTOR, AMERICAN FORCES NETWORK PACIFIC	2006 – 2009
USAF DIRECTOR OF TRAINING, AMERICAN FORCES NETWORK-LAJES/RADIO TV STATION	2004 – 2006
USAF NATIONWIDE NEWS CORRESPONDENT, AIR FORCE TV/ TV JOURNALIST	1999 – 2004
USAF SR PRODUCER/ANCHOR, AMERICAN FORCES NETWORK-KOREA/ TV JOURNALIST	1998 – 1999
USAF RADIO & TV BROADCAST JOURNEYMAN, AMERICAN FORCES NETWORK-AVIANO	1996 – 1998

EDUCATION • CERTIFICATIONS • TRAINING • AWARDS

MS , Communications and Leadership, Gonzaga University – Spokane, WA	2013
BA , Communications/General Studies, Excelsior College – Albany, NY	2009
AAS , Community College of the Air Force – Randolph AFB, TX	2006
PMP, Project Management Professional Certification, PMI	2019
Lean Six Sigma Advanced Masters Certificate, Villanova University	2017
Project Management Advanced Masters Certificate, Villanova University	2015
Adobe Certified Expert, Adobe Premiere Pro	2013
Adobe Certified Instructor, Adobe Premiere Pro	
A Call to Action, Instructor Platform Training	
Certified True Colors™ Facilitator - https://truecolorsintl.com	

TECHNOLOGY: Advanced User of Microsoft Office (2003, 2007, 2010, 2013, 2016); Access, Word, Excel, PowerPoint, Outlook, SharePoint. **OPERATING SYSTEMS:** Mac/Microsoft Windows (95, 98, XP, Vista), Windows 10.

RECOGNITION: Recipient of numerous awards for service, commendation, and leadership. Full list available upon request.

MEG0219

LOCATION: MD; OPEN TO RELOCATION; EASTERN TN, WESTERN NC/SC; ME; NH; WASHINGTON, DC METRO; VA BEACH/HAMPTON ROADS/NORFOLK, VA
CLEARANCE: TS/SCI (ACTIVE)
CERTIFICATION: PMP; CISM; COMPTIA SECURITY+
AVAILABLE: 1 AUGUST 2019
EDUCATION: BS, BUSINESS ADMINISTRATION
JOB TYPE: FULL-TIME; GOVERNMENT; CONTRACTOR

PROJECT MANAGEMENT • PROGRAM MANAGEMENT • OPERATIONS MANAGEMENT

PROFESSIONAL SUMMARY

Accomplished Senior Leader with more than 20 years of Project and Program Management within a large, diverse organization. Expertise in Project, Program, and Operations Management, guiding skilled teams in providing services to a global workforce. Breadth of experience in budget / resource management, strategic planning, workforce development, process improvement, and managing risk on complex program initiatives. A natural communicator, effectively liaising at all levels and across divisions / organizations, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to effectively monitor resources, acquisitions, and standards development while providing services to 106K global personnel. *U.S. Air Force Veteran, Chief Master Sergeant.*

AREAS OF EXPERTISE

Project Management	Program Management	Operations Management
Financial / Resource Management	Strategic Vision / Planning	Project Management Lifecycle
Stakeholder / Vendor Management	Risk Management / Mitigation	Workforce Development
Team Leadership / Mentor	Analysis / Problem Solving	Training / Process Improvement

CAREER HISTORY

UNITED STATES AIR NATIONAL GUARD (ANG)

PROGRAM MANAGER, CYBER PLANNING, INTEGRATION & SUSTAINMENT – JB ANDREWS, MD **2016 – PRESENT**

Manages 83 professionals, providing direction and oversight for Cyberspace Planning of 106K users, advising stakeholders on integration of \$78M cyber / space requirements annually across the global IT enterprise.

- Manages \$1.2M annual program budget, responsible for validating field requests and prioritizing operations, training, and readiness programs.
- Guides special projects, enabling stakeholder visibility and coordination status of hundreds of positions.
- Oversees HR Management, including performance reviews, recognition, and professional development.
 - Leads Communications Working Group within a Site Activation Task Force preparing for installation of the Logistics Information System (ALIS), resulting in providing 16 locations with communications roadmap for the eventual delivery of 360+ F-35A aircraft to the Air National Guard.
 - Oversees project planning methods, standards development, and IT integration strategies, resulting in successful delivery of 34 projects, valued at \$40M.
 - Fosters process improvement by synchronizing organizational structure with workforce, resulting in a 50% reduced HR processing time and increased stakeholder visibility of accurate, critical information.
 - Lobbied for and secured \$76K in key training to ensure secure systems / future response capabilities.

PROGRAM MANAGER, OPERATIONS / COMMUNICATIONS – JB ANDREWS, MD **2013 – 2016**

IT PROJECT MANAGER, ANG READINESS CENTER – JB ANDREWS, MD **2011 – 2013**

CYBER AND COMMUNICATIONS TECHNICIAN, AIR REFUELING – BANGOR, ME **1996 – 2011**

EARLY / ADDITIONAL CAREER HISTORY

SUPERVISOR / POSTAL EMPLOYEE, UNITED STATES POSTAL SERVICE – HAMPDEN, ME **1994 – PRESENT**

NETWORK CONTROL SPECIALIST, UNITED STATES MARINE CORPS – OKINAWA, JAPAN & NORFOLK, VA **1988 – 1994**

EDUCATION • CERTIFICATION

BS, Business Administration (Summa Cum Laude), University of Maryland University College	2014
AAS, MIS, Community College of the Air Force (CCAF)	2011
AAS, Electronic Systems Technology, CCAF	2010
PMP, Project Management Professional Certification, PMI / Vets2PM	2019
CISM, Certified Information Security Manager, ISACA	2018
PMC, Professional Manager Certification, CCAF	2013
CompTIA, Network+ and Security+ Certification	2007 & 2009

BM0109

CURRENT LOCATION: STUTTGART, GERMANY
RELOCATION: RELOCATING TO NORTHERN CALIFORNIA JULY 2019
CLEARANCE: CURRENT TOP SECRET / SCI
CERTIFICATION: PMP
AVAILABILITY: AUGUST 01, 2019
EDUCATION: MA & MPA
POSITION TYPE: SEEKING FULL TIME / PERMANENT ROLE

SENIOR PROJECT / PROGRAM MANAGEMENT • OPERATIONS MANAGEMENT • MA / MPA

PROFESSIONAL SUMMARY

Accomplished Senior Leader with more than 20 years of experience within a large, diverse organization. Expertise in Program, Project, and Operations Management, responsible for providing critical services to a global workforce. Experienced leading teams of 200+ in dynamic, high tempo environments, with a comprehensive background in planning and execution of Defense Intelligence and International Diplomacy for domestic and global operations. A natural communicator, effectively liaising at all levels, while guiding multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to manage complex risk to protect lives, property, and equipment valued \$133M+, while exceeding stakeholder expectations. *United States Air Force Veteran, TS/SCI Security Clearance, available August 2019. Bilingual (English / Spanish).*

AREAS OF EXPERTISE

Project Management	Program Management	Operations Management
Policy Implementation / Planning	Executive Administration	Stakeholder Engagement
Strategic Planning / Risk	International Affairs	Intelligence Analysis
Training & Instruction / Design	Data Analysis & Production	Technical Operations

CAREER HISTORY

UNITED STATES AIR FORCE	
PROGRAM MANAGER / DIVISION HEAD – STUTTGART, GERMANY	2016 – PRESENT
TECHNICAL OPERATIONS DIRECTOR, AIR FORCES CENTRAL COMMAND – AL UDIED AB, QATAR	2015 – 2016
DIRECTOR, TECHNICAL OPERATIONS CENTER – OFFUTT AFB, NE	2013 – 2015
DIRECTOR OF OPERATIONS, NEW STRATEGIC ARMS REDUCTION TREATY (START) – TRAVIS AFB, CA	2010 – 2013
DIRECTOR, INTELLIGENCE TRAINING – KIRTLAND AFB, NM	2006 – 2008
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1996 – 2006

EDUCATION • CERTIFICATION

MA , Defense Decision Making & Policy Planning, Naval Post-Graduate School	2009
MPA , Master of Public Administration, Troy University	2001
BA (with Honors), International Studies and Modern Languages, Virginia Military Institute	1996
Student, Spanish Language and Cultural Immersion, Universidad de Valencia, Spain	1995
PMP , Project Management Professional Certification, PMI	2019
LANGUAGES: Fluent in Spanish	

JD 1218

LOCATION: WARNER ROBINS, GA
RELOCATION: YES; CHARLESTON, SC; WILMINGTON, NC; NASHVILLE, TN; JACKSONVILLE, FL
CLEARANCE: SECRET
CERTIFICATION: PMP & PROFESSIONAL MANAGER CERTIFICATION
EDUCATION: MBA, BS
AVAILABILITY: CURRENTLY AVAILABLE
TYPE OF POSITION: FULL TIME, CONTRACT, REMOTE, CONSULTING

PROJECT MANAGEMENT • PROGRAM MANAGEMENT • QUALITY MANAGEMENT • HUMAN RESOURCES

SUMMARY

Accomplished Project Manager and Leader with more than 20 years of experience within a large, diverse organization. Expertise in Human Resources and Quality, Project, Program, and Operations Management of complex initiatives, ensuring timely, accurate delivery to support critical operations. Self-motivated, energetic, results oriented professional experienced in team leadership, project management life cycle management, and all facets of personnel administration and conflict resolution. A natural communicator, effectively liaising at all levels and across organizations, while leading multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to ensure quality, process improvement, and on-time / within budget project excellence. Has a current **SECRET Security Clearance**. *United States Air Force Veteran, open to relocation.*

Pursuing Project Management or Program Management opportunity to leverage leadership experience toward delivery of strategic objectives, organizational excellence, and total customer satisfaction.

AREAS OF EXPERTISE

Project / Program Management	SECRET Security Clearance	Human Resources Management
Process / Procedure Development	Project Management Life Cycle	Process / Change Management
Risk Management / Mitigation	Quality / QA Management	Stakeholder Engagement
Resource Management	Operations Management	Training & Development

SAMPLE PROJECTS DELIVERED

PROJECT MANAGER – INSPECTION DATABASE TRACKING SYSTEM DEVELOPMENT. Developed stakeholder register and charter to create a Microsoft Access database to track maintenance inspection records. Developed the work breakdown structure (WBS), schedule, and collected user requirements. Utilized change management plan to integrate approved changes to meet project requirements and used checklist and stakeholder meetings to verify project deliverables met established quality standards. Successfully closed project and transferred database ownership for sustainment to assigned stakeholders.

PROJECT MANAGER – EXECUTIVE AND SPOUSE WORK-LIFE BALANCE COURSE. Participated in charter development to develop an Executive and Spouse Work-Life Balance Course. Developed the scope management plan, learning objectives, and identified team and vendors. Selected and contracted 11 coaching agencies to develop and deliver team concepts for 55 military leaders and their spouses. Continuously reviewed issue log to determine corrective actions to minimize impact of project issues. Used OPA to archive project documents to comply with statutory requirements.

CAREER HISTORY

UNITED STATES AIR FORCE

SENIOR OPERATIONS / PROGRAM MANAGER, MEDICAL GROUP – WARNER ROBINS, GA

2013 – PRESENT

JET ENGINE MECHANIC – VARIOUS LOCATIONS

1999 – PRESENT

EDUCATION • CERTIFICATION

MBA , General Management, Troy University	2017
AAS , Human Resource Management, Community College of the Air Force	2014
BS , Bachelor of Applied Science, Resource & Technology Management, Troy University	2010
AAS , Aircraft Maintenance Technology, Community College of the Air Force	2008
PMP , Project Management Professional Certification in progress, PMI	2018
CC , Competent Communicator, Toastmasters International	2018
PMC , Professional Manager Certification, Community College of the Air Force	2014

JA0219

LOCATION: CURRENTLY IN GERMANY; RELOCATING TO LAS VEGAS, NV AREA MAY 2019
CLEARANCE: SECRET, (INACTIVE TOP SECRET)
CERTIFICATION: PMP, PMC (PROFESSIONAL MANAGER CERTIFICATION), LEAN SIX SIGMA GREEN BELT
AVAILABILITY: 1 JUNE 2019
EDUCATION: MBA (PROJECT MANAGEMENT EMPHASIS)
POSITION TYPE: FULL-TIME, PRIVATE SECTOR (PREFERABLY), OPEN TO FEDERAL OR CONTRACTOR

PROJECT / PROGRAM MANAGEMENT • TRAINING & DEVELOPMENT • OPERATIONS • CONTINUOUS IMPROVEMENT

PROFESSIONAL SUMMARY

Accomplished Project / Program Manager with more than 20 years of experience within a large, diverse organization. Expertise in Project, Program, and Operations Management, responsible for planning, executing, and analyzing processes and procedures for critical services to global operations. A natural communicator, effectively liaising at all levels, adept at developing and empowering teams while establishing focus and ensuring a methodical approach to projects. Success derived from application of lessons learned analysis and industry best practices to identify gaps, improve processes, and solve problems while managing specialized teams, high value assets, and resources. *United States Air Force Veteran.*

AREAS OF EXPERTISE

Project Management	Program Management	Operations Management
Stakeholder Engagement	Project Planning – Delivery	Technical Project Management
Change Management	Budget / Resource Oversight	Analytical Thinking / Analysis
Lean / Process Improvement	Training & Development	Instructional Design

SAMPLE PROJECTS DELIVERED

PROJECT MANAGER – SOFTWARE INSTALLATION. Identified key business requirements and user / project goals to conduct computer security software install and server decommission to comply with new security practices. Developed change management plan by determining how changes would be addressed and controlled and used the change management plan to integrate approved changes to meet expectations. Used inspections and UAT to verify deliverables met established quality standards and obtained sponsor acceptance of the deliverables (delivered two weeks early) to confirm the scope was achieved.

PROJECT MANAGER – PROCESS IMPROVEMENT. Obtained sponsor's charter approval to conduct a process improvement project to reduce the number of lost dental records, currently at a 30% loss rate. Developed scope management plan and WBS to establish the approved project scope and used motivation theories and coaching techniques to maximize team performance. Used lessons learned to enable continuous incremental project improvement and transferred deliverables / ownership to the assigned stakeholders per the project plan. Process Improvements resulted in a 20% reduction in lost records.

CAREER HISTORY

UNITED STATES AIR FORCE

POLICY AND PROGRAM MANAGER – RAMSTEIN AB, GERMANY	2017 – PRESENT
DIRECTOR OF OPERATIONS (SUPERINTENDENT) – KAPAUN AIR STATION, GERMANY	2016 – 2017
DIRECTOR OF OPERATIONS (SUPERINTENDENT) – EGLIN AFB, FL	2015 – 2016
DIRECTOR OF OPERATIONS (SUPERINTENDENT) – HURLBURT FIELD, FL	2011 – 2015
INSTRUCTOR SUPERVISOR / INSTRUCTOR, TRAINING GROUP – KEESLER AFB, MS	2007 – 2011
REGIONAL WEATHER SUPERVISOR – SHAW AFB, SC	2005 – 2007
WEATHER OBSERVER & FORECASTER (APPRENTICE, JOURNEYMAN, AND CRAFTSMAN) – VARIOUS LOCATIONS	1993 – 2005

EDUCATION CERTIFICATION

MBA, Project Management (GPA: 3.9/4.0), Northcentral University	2015
BSBA, Human Resource Management (Cum Laude; GPA: 3.76/4.0), Columbia Southern University	2013
AAS, Instructor of Technology and Military Science (GPA: 4.0/4.0), Community College of the Air Force	2008
AAS, Weather Technology, (GPA: 4.0/4.0), Community College of the Air Force	2008
PMP, Project Management Professional Certification, PMI / Vets2PM	2019
Lean Six Sigma Green Belt Certification, U. S. Air Force	May 2015
PMC, Professional Manager Certification, Community College of the Air Force	June 2014

COMMENDATION: Recipient of numerous awards for performance excellence (full list available upon request.)

CPM 0119

CURRENT LOCATION: DOVER, DE AREA (KENT COUNTY)
RELOCATION: NOT OPEN TO RELOCATION
CLEARANCE: CURRENT SECRET CLEARANCE, RENEWED IN 2018
CERTIFICATION: PMP AND PMC (PROFESSIONAL MANAGER CERTIFICATION)
AVAILABILITY: AVAILABLE SEPTEMBER 2019
EDUCATION: BA
TYPE OF POSITION: FULL TIME, FEDERAL, STATE, GOVERNMENT CONTRACTOR, PRIVATE INDUSTRY

PROJECT MANAGEMENT • PROGRAM MANAGEMENT • OPERATIONS MANAGEMENT • WORKFORCE MANAGEMENT

SUMMARY

Accomplished Project / Program Manager with more than 20 years of experience within a large, diverse organization. Expertise in Project, Program, Operations, and Personnel oversight, providing critical services to a global workforce. Experienced in planning, monitoring, executing, and delivering aircraft maintenance and logistics services, ensuring consistent analysis for safety, efficiency, production, performance, and quality. A natural communicator, effectively liaising at all levels and across divisions, while leading multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to plan, analyze and improve processes for continuous improvement, manage high value resources / assets, and guide staff in professional development. *United States Air Force Veteran, Secret Security Clearance (Updated 2018).*

AREAS OF EXPERTISE

Project Management	Program Management	Operations Management
Maintenance Management	Supply Chain Management	Crisis Management
Project Planning – Delivery	Stakeholder Engagement	Risk Management / Mitigation
Budget / Resource Management	Lean / Continuous Improvement	Quality Assurance
Team Leadership / Mentor	HR / Employee Relations	Regulatory Compliance

CAREER HISTORY

UNITED STATES AIR FORCE

DIRECTOR (SUPERINTENDENT), MAINTENANCE SQUADRON – DOVER AFB, DE	2017 – PRESENT
OPERATIONS MANAGER (FLIGHT CHIEF), AIRCRAFT MAINTENANCE SQUADRON – DOVER AFB, DE	2015 – 2017
DIRECTOR (SUPERINTENDENT), PRODUCTION / AIRCRAFT MAINTENANCE SQUADRON – DOVER AFB, DE	2010 – 2015
OPERATIONS MANAGER (FLIGHT CHIEF), TRAINING SQUADRON – ABERDEEN PROVING GROUND, MD	2006 – 2010
INSPECTION MANAGER, EQUIPMENT MAINTENANCE SQUADRON – TINKER AFB, OK	2004 - 2006
PROJECT MANAGER / TEAM LEADER, EQUIPMENT MAINTENANCE SQUADRON – TINKER AFB, OK	1998 – 2004

EDUCATION • CERTIFICATION

BA , General Studies, Allied American University	2016
AS , Education & Training Management, Community College of the Air Force	2014
AS , Aviation Maintenance Technology, Community College of the Air Force	2009
PMP , Project Management Professional Certification, PMI	2019
PMC , Professional Manager Certification, Community College of the Air Force	2014

COURSEWORK

Senior-level Leadership, Technical and Management Development Course	2016
Advanced Leadership and Management Development Course	2011
Advanced Skills Course “Military Training Leader”	2006
Basic Leadership Development Course	2003

MS0119

CURRENT LOCATION: TUCSON, AZ
RELOCATION: OPEN TO RELOCATION; PREFER AZ, TX, CA
CLEARANCE: CURRENT TS/SCI
CERTIFICATION: PMP, PMC (PROFESSIONAL MANAGER CERTIFICATION), CERTIFIED INSTRUCTOR
AVAILABLE: JUNE 2019
EDUCATION: BS, MANAGEMENT INFORMATION SYSTEMS
POSITION TYPE: FULL TIME / PERMANENT

DIRECTOR • PROGRAM / PROJECT MANAGER

SUMMARY

Accomplished organizational leader with more than 19 years of experience using established Project, Program, and Operations Management principles to shape and communicate strategic guidance across all levels and divisions while leading cross-functional teams in diverse, stressful, global environments towards long-term goals. A natural communicator that effortlessly builds consensus to drive successful organizational change and align teams with strategic goals. *United States Air Force Veteran, TS/SCI security clearance.*

AREAS OF EXPERTISE

Project Management	Program Management	IT / Communications
Stakeholder Engagement	Team Leader / Mentor	Organizational Leadership
Operations Management	Training & Development	Risk & Change Management
Network Administration	Systems Administration	Systems Integration

- Ready to leverage 15+ years of leadership experience to improve processes, drive efficiency, and improve employee morale and expertise.
- Possesses 19+ years of diverse IT experience including: H/W and S/W troubleshooting & integration; Unix, Linux, Wintel administration; LAN/WAN topologies; storage, backup, and security technologies.

SAMPLE PROJECT DELIVERED

PROJECT MANAGER – SYSTEM QUALIFICATION. The objective was to correct identified deficiencies in prerequisite knowledge needed to qualify members in a new data collection and analysis system. Identified assumptions and constraints and collected requirements, defined work activities, planned schedule and resource management. Managed project work / team members to create courseware, and controlled schedule with burndown chart. Transferred ownership of deliverables 25% ahead of schedule - a training program that allowed 80 staff to gain required transitional job skills.

CAREER HISTORY

UNITED STATES AIR FORCE

PROJECT PORTFOLIO MANAGER – DAVIS-MONTHAN AFB, AZ	2018 – 2019
PROGRAM DIRECTOR, LOGISTICS – DAVIS-MONTHAN AFB, AZ	2017 – 2018
SENIOR CONSULTANT – OFFUTT AFB, NE	2017
OPERATIONS MANAGER (SUPERINTENDENT) – OFFUTT AFB, NE	2016 – 2017
DIRECTOR OF OPERATIONS / HUMAN RESOURCES – OFFUTT AFB, NE	2015 – 2016
PROGRAM MANAGER, TRAINING – OFFUTT AFB, NE	2014 – 2015
PROGRAM MANAGER / SYSTEMS ENGINEER, OPERATIONS SCHEDULING AND TRAINING – OFFUTT AFB, NE	2013 – 2014
PROGRAM MANAGER / INSTRUCTOR SUPERVISOR, AIRCREW FUNDAMENTALS – JOINT BASE SAN ANTONIO, TX	2011 – 2013
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1999 – 2011

EDUCATION • CERTIFICATION

BS, Management Information Systems, Bellevue University	2015
AAS, Instructor of Technology and Military Science, Community College of the Air Force	2011
AAS, Aviation Systems Technology, Community College of the Air Force	2000
PMP, Project Management Professional #2310249, PMI	2019
PMC, Professional Manager Certification, Community College of the Air Force	2014

TECHNICAL EXPERTISE / KEY WORDS: Microsoft Office (Word, Excel, PowerPoint, Outlook), Microsoft Project, Systems Engineering, Information Security, Information Assurance, Radio / RF Communications Theory & Equipment, Data Collection, Network Systems Hardware & Software Infrastructure, Network and Complex Systems Administration, Military Aviation with 2800+ Flight Hours E-4B, HC-130P/N, RC-135V/W, EC-130H Aircraft Experience; Inspection, Troubleshooting, and Repair of Computer, Communications, Sensor, Encryption Equipment; NC3; CSAR; Intelligence, Surveillance, and Reconnaissance; Electronic Warfare

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

MB0119

CURRENT LOCATION: LOUISVILLE, KY
OPEN TO RELOCATION: NOT OPEN TO RELOCATION
CLEARANCE: CURRENT TS/SCI
CERTIFICATION: PMP, SIX SIGMA GREEN BELT IN PROGRESS
AVAILABLE: NOVEMBER 2019
EDUCATION: MA, MANAGEMENT AND LEADERSHIP
POSITION TYPE: OPEN TO FULL TIME, CONTRACT, REMOTE, FEDERAL, CONTRACTOR

PROJECT MANAGEMENT WORKFORCE MANAGEMENT CONSULTING OPERATIONS

SUMMARY

Accomplished Project Manager with more than 22 years of experience within a large, diverse organization. Expertise in leading organizations of more than 3K personnel in dynamic, high tempo, special operations and conventional environments. Adept at planning, coordinating, and implementing operational best practices as an agile leader who routinely analyzes and solves complex problems. A natural communicator, effectively liaising at all levels and across divisions, while leading multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to conduct domestic and global operations, interagency coordination, and situational leadership supporting stakeholder objectives. *United States Army Veteran, Top Secret (TS/SCI) Security Clearance, Available November 2019.*

AREAS OF EXPERTISE

Project Management	Program Management	Operations Management
Risk Management / Mitigation	Budget / Resource Management	Policy Implementation
Process Improvement	Contingency Planning	Data Analytics / Analysis
Talent Management	Training & Development	Team Leadership / Mentor

CAREER HISTORY

UNITED STATES ARMY

SENIOR OPERATING, PLANNING AND STRATEGY MANAGER – TACOMA, WA AND FT. CAMPBELL, KY	2014 – PRESENT
PROJECT MANAGER / OPERATIONS MANAGER – FORT CAMPBELL, KY AND SAVANNAH, GA	2009 – 2014
TRAINING MANAGER & OPERATIONS COORDINATOR – FORT CAMPBELL, KY	2008 – 2009
POSITIONS OF INCREASING RESPONSIBILITY – VARIOUS LOCATIONS	1997 – 2008

EDUCATION • CERTIFICATION

MA, Management and Leadership, Liberty University - Lynchburg, VA	2103
BS, Criminal Justice (Summa Cum Laude), Troy University	2008
AA, General Studies, Central Texas College	2004
PMP, Project Management Professional certification, PMI	2019
Military Security Policy and Strategy, Joint Special Operations University - Tampa, FL	2014

TECHNICAL SKILLS:

Software: Microsoft Office, SharePoint
Operating Systems: Mac / Microsoft Windows

COMMENDATION: Recipient of numerous awards for performance excellence. Full list available upon request.

JC 0119

LOCATION: BATON ROUGE, LA
RELOCATION: OPEN TO RELOCATION
CLEARANCE: CLEARABLE
CERTIFICATION: PMP
AVAILABLE: 45-DAYS' NOTICE
POSITION TYPE: FULL TIME, PERMANENT

SENIOR LEADER / DIRECTOR • OPERATIONS MANAGEMENT • PROJECT MANAGEMENT

SUMMARY

Accomplished Senior Leader with more than 18 years of experience within large, diverse organizations. Expertise in Operations Management with breadth of experience within the private and public sector, guiding programs in medical / healthcare, guiding field operations, sales and business development, strategic planning, workforce planning and development, and emergency services. A natural communicator, effectively liaising at all levels and across divisions / organizations, while leading multifunctional teams toward a common goal. Success derived from application of lessons learned analysis and industry best practices to effectively improve processes, train and develop staff, manage risk and change, and contribute to sales growth and revenue generation. *Army National Guard Veteran.*

AREAS OF EXPERTISE

Operations Management
Strategic Planning
Revenue Generation & Growth
Training & Development

Account Management
Stakeholder Engagement
Workforce Development
Field Operations

Business Development
Risk Management / Mitigation
Team Leadership / Mentor
Process Optimization

SAMPLE PROJECTS DELIVERED

PROJECT MANAGER – DEVELOPMENT OF WEB-BASED, MOBILE DEVICE SOLUTION. Used available information and stakeholder meetings to create a Web-based, mobile device-driven payroll solution to improve accuracy and reduce costs. Assessed the charter, lessons learned, and project requirements to establish detailed project deliverables and used the risk management plan and approved responses to manage project threats and opportunities to meet objectives. Used issue log reviews to determine corrective actions to minimize the impact of issues.

PROJECT MANAGER – PILOT WELLNESS PROGRAM DEVELOPMENT. Used expert judgment to assess stakeholder expectations and project goals to create a pilot wellness program for a Fortune 500 client. Developed the quality management plan and defined the product's quality standards to control the cost of quality. Used motivation theories and coaching techniques to maximize team performance and issue log reviews to determine corrective actions to minimize the impact of project issues. Used OPA to obtain financial, legal, and administrative closure and to ensure liability transfer.

CAREER HISTORY

DIRECTOR OF ONSITE OPERATIONS (US), CORE OCCUPATIONAL MEDICINE – BATON ROUGE, LA 2006 – PRESENT
US ARMY / DoD / LOUISIANA ARMY NATIONAL GUARD – PINEVILLE, LA 2000 – 2008

EDUCATION • CERTIFICATION • TRAINING

Health SVCS School Institute at Texas, Healthcare Specialist, EMT-Basic (Trans) – San Antonio, TX	2005
Pre-Hospital Trauma Life Support – Pineville, LA	2008
Flight Medic Transition Course – New Orleans, LA	2001
US Army Academy of Health Sciences, Medical Specialist Course	2001
Basic Combat Training, US Army Training Center – Fort Jackson, SC	2000
PMP, Project Management Professional Certification, PMI	2018

TOOLS & TECHNOLOGY: MS Office (Word, Excel, PowerPoint)

SJN0119

LOCATION: COLORADO SPRINGS, CO
RELOCATION: YES; PREFER NE, IA, KS, OK, MO
CLEARANCE: TS/SCI (ACTIVE)
CERTIFICATION: PMP, PROFESSIONAL MANAGER
AVAILABLE: MARCH 1, 2019
EDUCATION: MA; BS
SEEKING: FULL TIME

PROGRAM MANAGEMENT • PROJECT MANAGEMENT • OPERATIONS • HUMAN RESOURCES

PROFESSIONAL SUMMARY

Accomplished Senior Leader with more than 26 years of experience within a large, diverse organization. Expertise in advanced leadership of high-performance teams tasked with multiple large-scale, complex, and temporary projects. Experienced in project lifecycle management (initiate, plan, execute, control, and close), regularly exceeding stakeholder requirements. A natural communicator, effectively liaising at all levels and across divisions, while guiding multifunctional teams that thrive in demanding operational environments. Success derived from application of lessons learned analysis and industry best practices to translate complex objectives into easily-understood directives, delivering innovation, efficiency, and total customer satisfaction. *U.S. Air Force Veteran, available March 2019. Active U.S. Government Top Secret (SCI) security clearance.*

AREAS OF EXPERTISE

Project / Program Management	Operations Management	Human Capital Management
Security / Emergency Management	Risk Management / Mitigation	Strategic Planning / Vision
Organizational Alignment	Change Management	Quality Assurance (QA)
Training & Development	Performance Standards	Team Leadership / Mentor

- Security Specialist with 25+ years of experience in operational leadership and planning.
- Nuclear, Physical, Information, Industrial, Personnel Security, and Law Enforcement Operations.
- Advanced leadership and management expertise of diverse organizations and resource allocation.
- Adept at interpreting senior leadership strategic vision and developing detailed plans of action.
- Keen analytical skills, problem-solving, and proven inclusive, team-based work dynamic and approach.

CAREER HISTORY

UNITED STATES AIR FORCE

DIRECTOR, SECURITY OPERATIONS & HR MANAGER (CHIEF) – CHEYENNE MOUNTAIN AFB, CO	2016 – PRESENT
DIRECTOR, SECURITY OPERATIONS & HR MANAGER (CHIEF) – DAYTON, OH	2015 – 2016
SENIOR SECURITY OPERATIONS DIVISION LEAD, SECURITY FORCES – DAYTON, OH	2013 – 2015
SENIOR PROGRAM MANAGER, PERSONNEL PROTECTION OPERATIONS – AL UDEID AIR BASE, QATAR	2012 – 2013
SENIOR OPERATIONS MANAGER (SUPERINTENDENT), TRAINING SUPPORT – LACKLAND AFB, TX	2011 – 2012
SENIOR OPERATIONS & HR MANAGER (SUPERINTENDENT), TRAINING – LACKLAND AFB, TX	2009 – 2011
SENIOR MILITARY POLICE DIVISION LEAD (SUPERINTENDENT) – RAMSTEIN, GERMANY	2006 – 2009

EDUCATION • CERTIFICATION

MA , Applied Administration, University of the Incarnate Word – San Antonio, TX	2015
BS , Management Information Systems, Bellevue University – Bellevue NE	2004
AAS , Instructor of Technology and Military Studies, Community College of the Air Force	2010
AAS , Criminal Justice, Community College of the Air Force	2004
Associate , Computer Programming Technology Management, Vatterott College – Omaha, NE	2002
PMP , Project Management Professional Certification, PMI	2018
Professional Manager Certification, Community College of the Air Force	2011

TRAINING: Security Forces Advanced Course; Training Instructor Supervisor School; Civil Engineering Service Agency Emergency Management; Antiterrorism Officer Level II; Tactical Automated Security Systems; DoD Firefighter Certification Hazardous Material Incident Commander Course; US DHS and AF Emergency Response Operations (equivalent to FEMA IS-100, IS-200, IS-700, IS-775, IS-800); AF Emergency Management Program; DHS FEMA Wide Area Search Cert. Course.

COMPUTER SKILLS: MS Office; National Crime Information Center (NCIC) database; Automated Time Attendance System (ATAAPS), MyBiz+; and Performance Management / Appraisal Program (DPMAP).

AFFILIATIONS: National Society of Leadership and Success, Sigma Alpha Pi Member.

SW 0104

PROJECT MANAGER ▪ OPERATIONS MANAGER ▪ LOGISTICS ▪ TRANSPORTATION

CURRENT LOCATION: SAN FRANCISCO, CA
OPEN TO RELOCATION: YES; SC, NC, NORTHERN FL; SAVANNAH, GA
PREFERRED CITIES: CHARLESTON, SC; RALEIGH-DURHAM, NC; SAVANNAH, GA; CHARLOTTE, NC; GREENVILLE, SC; WILMINGTON, NC; JACKSONVILLE, FL
CLEARANCE: TSC/SCI (VALID THROUGH 03/2017)
AVAILABILITY: 1 MAY 2017
EDUCATION: MA, BA
CERTIFICATION: PMP; CERTIFIED LOGISTICS MANAGER; CERTIFIED TRANSPORTATION MANAGER
TYPES OF POSITIONS: FULL TIME / REGULAR

SUMMARY

Solutions-oriented Project Manager with more than six years of experience in oversight of global logistics and operations management. Proven success in planning, monitoring and delivering complex operations with responsibility for personnel, high value assets, and joint collaboration in high-tempo environments. A natural communicator, effectively liaising at all levels and with multi-cultural teams, to analyze, assess, and ensure delivery of objectives on time and per stakeholder objectives. A sound decision-maker and team mentor, with success building cohesive groups toward a common goal. *United States Army Veteran.*

Open to Project or Operations leadership role with an organization seeking a motivational achiever committed to ethical management, operational excellence, and total customer satisfaction.

AREAS OF EXPERTISE

Project Management	Logistics Management	Transportation Management
Operations Management	Contractor Management	Strategic & Operational Planning
Stakeholder Engagement	Leadership & Team Building	Military Logistics & Operations

CAREER HISTORY

United States Army	2010 – 2017
COMPANY COMMANDER, SAN FRANCISCO BAY AREA RECRUITING COMPANY – SAN FRANCISCO, CA	2016 – PRESENT
DETACHMENT COMMANDER, TRANSPORTATION BATTALION – DOHA, QATAR AND SALALAH, OMAN	2015
ASSISTANT OPERATIONS OFFICER, FIRES BRIGADE SUPPORT BATTALION – FORT BRAGG, NC	2013 – 2014
EXECUTIVE OFFICER, FIELD ARTILLERY BATTALION – FORT BRAGG, NC	2012 – 2013
PLATOON LEADER, FIELD ARTILLERY BATTALION – FORT BRAGG, NC	2011 – 2012

EDUCATION ▪ TRAINING ▪ CERTIFICATION

MA , Management and Leadership, Liberty University	2013
BA , Political Science (Law and Legal Studies), Criminal Justice The Citadel, The Military College of South Carolina	2009
PMP , Project Management Professional Certification (PMP)	Expected 2016
Certified Logistics Manager U.S. Army Logistics University	2014
Certified Transportation Manager, U.S. Army Logistics University	2011
Airborne Course, U.S. Army Airborne School	2011

Meritorious Service Medal; Commendation Medal; Achievement Medal (2nd Award)

*TS/SCI valid through March, 2017; Secret clearance valid through 2020

MB0022

PROJECT MANAGER • IT • FINANCIAL • OPERATIONS

CURRENT LOCATION: TAMPA, FL
RELOCATION: NO
CLEARANCE: TS/SCI
AVAILABILITY: CURRENTLY AVAILABLE
EDUCATION: MHR / BA
CERTIFICATION: PMP, SIX SIGMA (GREEN BELT)
TYPES OF POSITIONS: PREFER FULL TIME / REGULAR

SUMMARY

Accomplished Leader with over 17 years of Project and Program Management within Technology, Operations, and Financial disciplines. Served in leadership roles within government and industry, guiding multi-disciplinary teams on critical, time sensitive, and 'no room for errors' initiatives. A natural communicator, effectively liaising at all levels to direct and manage large, complex programs, lead across virtual, cross-organizational teams, assess problems, analyze opportunities, and negotiate solutions. Experienced leading large groups, holding responsibility for high value assets, and delivering analytical processes to technology based initiatives. *United States Air Force Veteran.*

Open to leadership opportunity with an organization seeking a trusted performer, committed to providing ethical guidance, organizational & performance excellence, and total customer satisfaction.

AREAS OF EXPERTISE

Project Management	Program Manager	Training and Development
Operations Management	Project Lifecycle Management	Stakeholder Engagement
Risk Management / Mitigation	Agile Project Management	PMP & Lean Six Sigma Certified

- IT Project Manager supporting settlement of \$1.5 Quadrillion in stock market settlements.
- Transitioned 6000+ users to Microsoft Office 365, including Email, SharePoint, Lync, OneDrive
- Transitioned Virtual Desktop Infrastructure (VDI) to the Cloud, saving millions in Disaster Recovery.
- Consolidated Cisco telephone infrastructure for 6000+ person international company.
- Led Asia Pacific Region call center infrastructure build out, moving central call center from Manila to Singapore to provide redundancy and enhanced security
- Led multi-site international security upgrade of Cisco Identity Services Engine (ISE).
- Led Distributed Denial of Service (DDoS) testing Program with external vendors.
- Identified shortfalls with, and overhauled, Firewall Request system, increasing efficiency by 30%.
- Installed Firewall configuration back up system at three datacenters, mitigating Disaster Recovery risk.
- Upgraded multi-site electronic Fingerprint Identification system for new employees.
- Multi-site, international update of almost 400 devices to most current operating system– testing and evaluation through change management process
- Selected to lead European Link Conference, explaining NATO link architecture, and paving the way for international interoperability.

CAREER HISTORY

RISK ANALYST, THE DEPOSITORY TRUST & CLEARING CORPORATION (DTCC) – TAMPA, FL	10/2016 – PRESENT
PROJECT MANAGER, DEPOSITORY TRUST & CLEARING CORPORATION (DTCC) – TAMPA, FL	2015 – 2016
UNITED STATES AIR FORCE	1999 – 2014
PROJECT MANAGER / AIR FORCE OFFICER (MAJOR) – TINKER AIR FORCE BASE, OK	2013 – 2014
PROJECT MANAGER / AIR FORCE OFFICER (MAJOR) – TINKER AIR FORCE BASE, OK	2011 – 2013
PROGRAM MANAGER - SOFTWARE & HARDWARE UPGRADES – AF OFFICER (CAPTAIN) NATO, GERMANY	2007 – 2011
CEO, BREWHAHA INDUSTRIES LLC – OKLAHOMA CITY, OK	2006

EDUCATION • CERTIFICATION

MHR, Masters in Human Relations, University of Oklahoma – Norman, OK	2012
BA, Political Science, Bowling Green State University – Bowling Green, OH	1999
PMP CERTIFIED – Worked in Agile and Waterfall environments	2015
LEAN SIX SIGMA - Green Belt Certified	2016
MILITARY TRAINING - Air Command and Staff College, Squadron Officer School, Microsoft Office Software	
SOFTWARE PROFICIENCY – Microsoft Project, Word, Excel, SharePoint, IT Document Depository (ITDR), HP Project and Portfolio Management (HP PPM)	

TM0020

PMP • SIX SIGMA BLACK BELT

CURRENT LOCATION: NJ (GREATER PHILADELPHIA AREA)
RELOCATION: YES. NORTHEAST.
EDUCATION: MBA- GENERAL MANAGEMENT
GRADUATE CERTIFICATE IN QUALITY MANAGEMENT WITH SIX SIGMA BLACK BELT
BBS - PSYCHOLOGY
CERTIFICATION: Certified PMP; Certified Six Sigma Black Belt; Certified Lean Six Sigma Green Belt;
Certified Lean Champion Facilitator
CLEARANCE: FORMERLY HELD TS/SCI WITH YANKEE WHITE ACCESS.
AVAILABILITY: AVAILABLE 30 DAYS FROM OFFER OF EMPLOYMENT

PROJECT MANAGER • CONTINUOUS IMPROVEMENT • OPERATIONS MANAGER

SUMMARY

Results driven Project Management professional with expertise in project planning, execution, and delivery in private industry and the U.S. Government. Adept at applying project management and continuous improvement methodologies, and risk mitigation through analysis for strategic planning. Possesses an MBA and certifications in Lean / Six Sigma, and PMP. A natural communicator, effectively liaising across organizations, divisions, and at all levels, leading teams with a common goal toward project excellence and total customer satisfaction.

Open to Project leadership role with an organization seeking an innovative, tenacious, and achievement oriented professional committed to delivery of organizational strategic objectives.

AREAS OF EXPERTISE

Project Management	Project Planning & Delivery	Operations Management
Training & Development	Continuous Process Improvement	Budgetary Planning / Oversight
Business Process Analysis	Contracts & Vendor Oversight	Strategic Planning

FORMER PRESIDENTIAL HELICOPTER SQUADRON MAINTENANCE OPERATIONS MANAGER

CAREER HISTORY

BUSINESS PROCESS AND SYSTEMS IMPROVEMENT MANAGER AGUSTAWESTLAND CORPORATION - PHILADELPHIA, PA	2014 – PRESENT
CONTINUOUS PROCESS IMPROVEMENT COORDINATOR HRI, INCORPORATED - STATE COLLEGE, PA	2010 – 2014
AIRCRAFT MAINTENANCE OPERATIONS MANAGER - QUANTICO, VA	2009 - 2010
Maintenance Control Manager - Quantico, VA	2007 – 2009
Assistant Director of Training, Jacksonville, NC	2004 – 2007
Aviation Life Support Systems Technician, Various Locations	1994 – 2004
Embassy Security Guard/ Assistant Detachment Commander, Berlin, Germany	1992 – 1994

EDUCATION • CERTIFICATIONS • TRAINING

TOURO UNIVERSITY INTERNATIONAL - CYPRESS, CALIFORNIA MBA- GENERAL MANAGEMENT <ul style="list-style-type: none">Graduated Magna Cum Laude with GPA of 3.8	2009
GRADUATE CERTIFICATE IN QUALITY MANAGEMENT WITH SIX SIGMA BLACK BELT <ul style="list-style-type: none">Graduated with GPA of 3.6	2013
CAMPBELL UNIVERSITY, BUIES CREEK - NORTH CAROLINA BBS - PSYCHOLOGY <ul style="list-style-type: none">Pi Gamma Mu- International Honor Society of the Social Sciences, graduated with GPA of 3.3	2006

Proficient in Microsoft Word, Excel, Visio, Outlook, SharePoint, and PowerPoint.
Held TS/SCI Security Clearance with YW Access.

SC0011

PROGRAM MANAGEMENT • ORGANIZATIONAL DEVELOPMENT • PROJECT MANAGEMENT

LOCATION: Triangle, VA
RELOCATION: Open to relocation; National Capital Region – Northern Virginia
CLEARANCE: Secret, (former TS/SCI)
EDUCATION: MMS, Masters of Military Studies
BA, Political Science, International Relations
CERTIFICATIONS: PMP, Systems Acquisition Management Certificate (Project Lifecycle), Aviation Safety Certificate, Commercial Helicopter Pilot Certificate

Creative and resourceful in developing strategies to implement long-term, high impact projects in Safety, Logistics, Human Resources, and Curriculum Development. Excels in dynamic, multi-functional environments, effectively coordinates across organizations at all levels, to achieve project deliverables. Builds cohesive teams and uses depth of experience gained through 20-year career in the United States Marine Corps, coupled with project management methodologies, to deliver projects on time and in line with organizational strategy. Open to Program Management or Project Management leadership role with an organization that values dedication, communication, and a commitment to organizational objectives.

AREAS OF EXPERTISE

Program Management Organizational Development Acquisition Management
Project Lifecycle Management Compliance - Investigations IPT Leader
Quality Assurance Finance & Budgeting Milestone & Metrics

PROJECTS DELIVERED

- Organizational Development: Created efficiencies, processes and reporting procedures to support the creation of a 260-person logistics organization with eight departments. Developed project charter, identified stakeholders, reported requirements, human resources plan, and defined and verified scope of duties to meet a new work breakdown structure. Led to new administrative and communication processes and the Marine Corps' nomination as the Maintenance Unit of the Year (Small Category).
Training: Managed 10-person team to redesign leadership training in an 1800-hour curriculum, implementing new instruction, updated concepts, and new teaching and testing techniques to create training efficiencies. Identified stakeholders, collected requirements, estimated activity durations, performed quality control, structured curriculum, and controlled schedule to ensure timely completion of an experiential based curriculum.
Acquisitions: Created the project management methodology for a logistics unit supporting 8 internal sections, 3 coequal units, and multiple units around the National Capital region. Created the prioritization process, funding assessment, and reporting process for all small and large projects and acquisitions: Montford Point Educational Park, multi-year MILCON projects for campus modernization, and the remodeling and expansion of the third-largest Marine Corps Armory.

LEADERSHIP - Cross-functional team leadership, within complex environments, and directly responsibility for over 260-personnel with 10 direct reports and 70 second-tier reports. Effective in staff management, mentorship, directing operations, project/program management, administration, budgeting, staff development, and process improvement. Led the Quality Assurance effort resulting meeting expectations and attaining the Marine Corps' nomination as Maintenance Unit of the Year (Small Unit Category). Served as the Acquisition and Project Manager Lead for the Marine Corps' premier leadership school.

SUPPLY / LOGISTICS - Program manager for a multi-tiered logistics support organization, executing supply chain management, facilities maintenance, and vehicle maintenance for accounts up to \$200M, 330 vehicles, and 66 buildings, supporting 1500 personnel in continuous operations in accordance with ISO 9001 principles.

STAFFING MANAGEMENT - Led the Integrated Project Team (IPT) for the organizational reduction of personnel and assets. Reduced personnel and equipment for a logistics unit by 50% and provided support limitations to alter training evolutions in order to meet strategic requirements. Anticipated HR requirements for a 62-person recruiting team that experienced a 50% annual turnover rate.

SAFETY / RISK MANAGEMENT - Safety, risk management, and OSHA compliance oversight, achieving 10,000 mishap free flight hours and a 20% reduction in vehicle accidents through proper application of risk management principles.

CAREER SUMMARY

PARKVILLE HIGH SCHOOL - BALTIMORE, MD 2015 – PRESENT
LEADERSHIP EDUCATION DEPARTMENT HEAD (INSTRUCTOR/SUPPLY CHAIN)
UNITED STATES MARINE CORPS 1990 – 2014
LOGISTICS AND FACILITIES DIRECTOR (PROGRAM MANAGER), THE BASIC SCHOOL - QUANTICO, VA 2013 – 2014
CURRICULUM DEVELOPER / SENIOR INSTRUCTOR, THE BASIC SCHOOL - QUANTICO, VA 2012 – 2013
VP TALENT ACQUISITION (ASSISTANT PROGRAM MANAGER) - MILWAUKEE, WI 2008 – 2011
EARLY CAREER HISTORY – UNITED STATES MARINE CORPS

SS0007

PROJECT MANAGEMENT • OPERATIONS MANAGEMENT • LOGISTICS • OPERATIONS

LOCATION: Jacksonville, NC
RELOCATION: Yes, Preferably Central TN, Southeast, or any U.S. Location
CLEARANCE: TS/SCI
EDUCATION: MA, National Security & Strategic Studies
 MS, Computer Science
 MS, Engineering Management
 BS, Civil Engineering
CERTIFICATIONS: Project Management Professional (PMP)
AVAILABLE: 27 July 2016

Senior global management professional with over 26 years of experience leading diverse programs, projects, and organizations within dynamic environments. Project management expertise gained in IT, logistics, and construction management, with measurable success and achievement. Thrives when achieving success through collaboration, leadership, and methodologies that result in on-time and within-budget execution.

AREAS OF EXPERTISE

IT Systems Development	IT Oversight / Management	Personnel Management
Construction Management	Engineering Management	International Relations
Leadership	Budgetary Oversight	Organizational Development

KEY ACHIEVEMENTS & DIFFERENTIATORS

- Managed accountability and maintenance programs for over \$2.4B of equipment, 500 facilities and real property, managed complete inventory of 10M items, and identified \$100M of account discrepancies, significantly impacting equipment accountability and readiness.
- Flawlessly planned and executed worldwide annual movement of over 26,000 personnel and 500 short tons of equipment for 400+ separate missions using multiple means of transport.
- Served as lead customer representative for seven major facility construction projects (\$54M) and a dozen minor construction facility improvement projects (\$2.2M.)
- Project leader for design and implementation of Human Resources Information System "Marine Online." Responsible for the design, development, testing, production, fielding, and operations and support of this innovative new HRIS system. Successful implementation of the system created first year ROI of \$2M, with life cycle savings of \$58M.
- Marine Online won three National IT Innovation Awards in 2003 - the DoD CIO Award, Department of the Navy eGov Award, and the 2003 Government Computer News (GCN) Award.
- Chief Architect in planning operations and US support to international forces in West Africa; establishing and leading a US interagency working group to plan support and resolve policy issues. Plan was cited as a future model in the 2013 National Security Strategy.
- Key planner for developing logistics concept of operations for complex international operations, future planning, and realignment initiatives in Iraq.
- Led effort to reorganize entire organization to become capable of worldwide relocation to operate in an austere environment in support of complex operations or humanitarian relief efforts. Central to the initiative were the establishment of a motor transport company with 110 drivers & mechanics and over 150 trucks of various cargo capacities.

Top Secret (TS) - Sensitive Compartmented Information (SCI) Security Clearance	2010
Program Management & Information Technology Level I - Defense Acquisition University	2005
North Carolina State Board of Registration for Professional Engineers – Engineer-In-Training (EIT)	1993

CAREER HISTORY

UNITED STATES MARINE CORPS - COLONEL	1990 – PRESENT
SENIOR DIRECTOR, LOGISTICS	2013 – PRESENT
DIVISION EXECUTIVE / CHIEF, INTERNATIONAL AND WEST AFRICA DIVISIONS	2010 – 2013
LOGISTICS OPERATIONS OFFICER	2008 – 2009
CHIEF EXECUTIVE / COMMANDING OFFICER, COMBAT LOGISTICS	2006 – 2007
DIRECTOR, ENGINEER BRANCH	2005 – 2006
PROGRAM MANAGER, MANPOWER INFORMATION SYSTEMS	2002 – 2005
U.S. MARINE CORPS OFFICER	1990 – 2002

KH0006
PROJECT MANAGER • HRIS • TRAINING & DEVELOPMENT

LOCATION: St. Louis, MO
RELOCATION: Cannot relocate; open to virtual role
CLEARANCE: Secret, Valid until 2018
EDUCATION: BA, Human Resource Management
 AAS, Electromechanical Technology
 AAS, General Studies
CERTIFICATIONS: PMP (Project Management Professional)
AVAILABLE: 18 July 2016

Results oriented Leader with over 12 years of experience in Project, Human Capital Management, Human Resource Information Systems, and Training & Development leadership. Utilizes breadth of experience and project management lifecycle / methodologies to lead programs affecting thousands of employees worldwide, with responsibility for budgets up to \$60K, assets valued at over \$11M, and management of over 90K hours of personnel training initiatives. A natural communicator, as a liaison across organizations, and at all levels, to plan, schedule, and execute project deliverables per customer guidelines. Personnel leadership includes successfully mentoring staff to achieve forward career progression and certification.

Open to Project or HRIS role with an organization seeking an accomplished professional with a passion for training & development, goal attainment, and total customer satisfaction.

AREAS OF EXPERTISE

Human Resources	Training & Development	Leadership & Mentoring
Personnel Management	Organizational Leadership	Team Building & Development
Change Management	Project Planning / Implementation	Resource Management

KEY ACCOMPLISHMENTS

- Led and staffed 190 training engagements with 244 training personnel, across eight organizations, in seven different locations, resulting in successful certifications for 15 units worldwide.
- After a catastrophic loss of master scheduling program, ensured continuity and spearheaded the restoration efforts of 41 assessors to populate 29 events, covering nearly 3K man-hours.
- Oversaw the complete user interface redesign for the Navy's placement portal, including customer needs assessment, beta testing, and process refinement. This improved the 700+ user experience, reducing man power placement requests processing time by 25%, and saving the Navy \$200K in contractor costs.
- Streamlined organizational training, increasing ship's availability for missions by 10%.
- Conducted 120 performance reviews, resulting in a 25% above average promotion rate for mid-level employees.

CAREER HISTORY

United States Navy	1997 – Present
Assistant Director, Scheduler / Instructor, Afloat Training Group	2012 – Present
Communications Chief, Naval Mobile Construction Battalion One	2009 – 2012
Knowledge Management Chief, Naval Personnel Command	2005 – 2009
Radar Chief, USS John F. Kennedy	2001 – 2005
Electronic Technician, Naval Computer & Telecommunications	1997 – 2001

CERTIFICATIONS • TRAINING

Project Management Professional (PMP), Member PMI	2016
Master Training Specialist	2016
Afloat Training Specialist	2013
Senior Enlisted Academy	2009
Security+ Certification	2008
Network+ Certification	2008

VOLUNTEER & COMMUNITY

Project Coordinator, Hope House - Memphis, TN (24 hours)	2007
Cook, Ronald McDonald House - Memphis, TN (42 hours)	2006 – 2009

AWARDS & COMMENDATIONS

Navy Commendation Medal (X3)	2016
United States Coast Guard Team Commendation	2013
Navy Achievement Medal (X6)	

**JC 0010
PROJECT MANAGER**

LOCATION: FORT LEONARD WOOD, MO
RELOCATION: OPEN TO RELOCATION; PREFER SOUTH
CLEARANCE: TS / SCI
EDUCATION: MBA, PROJECT MANAGEMENT; BACHELOR'S DEGREE, CRIMINAL JUSTICE
CERTIFICATIONS: PMP
AVAILABLE: IMMEDIATELY

Results driven Leader with Project Management proficiencies from planning through execution. As a Special Agent in the United States Army, gained expertise as a Case Agent for investigations, applying project management methodologies to achieve a 95%+ solve rate. Led project plan through execution of over 500 investigations, applying technical expertise, strong leadership skills, and responsible for the management of over \$2M in organizational assets. A natural communicator, easily liaising across global organizations, divisions, and at all levels, to assemble and lead teams with a common goal.

Open to Project Management / Leadership role with an organization seeking a trusted leader dedicated to achievement of organizational objectives.

AREAS OF EXPERTISE

Project Management	Program Management	Project Planning & Execution
Operational Planning	Stakeholder Engagement	Federal Law Enforcement
Emergency Management	Security Operations	National Security

SAMPLE PROJECTS DELIVERED

Project Manager to establish a forward deployed Criminal Investigation Division / Army Criminal Investigation Command office in Kuwait and in Iraq. Directed project initiatives, identified key stakeholders, and reviewed charter to confirm project scope, risks, issues, assumptions and constraints. Evaluated project risks, and executed tasks defined in project plan. Identified new risks and took corrective actions. Closed project by updating project records and documents, resulting in successful establishment of Kuwait and Iraq offices.

Pre-Deployment train-up program was established for combat deployment. As Project Leader, responsible for directing a train-up schedule. Defined project scope, gathered and documented requirements, and developed a communication plan. Executed tasks defined in project plan, implemented approved changes, obtained project resources. Reported performance and closed the project by successfully creating and distributing final project report for train-up for deployment.

The Target Analysis project objective was to analyze thefts of government furniture. As Project Manager, responsible for directing project initiatives. Developed project charter, created work breakdown structure, and divided and prioritized schedules. Implemented approved actions and workarounds, reported performance and verified scope of project. Created and distributed final project report, and measured customer satisfaction, resulting in the identification of a cost of loss to Army of over \$79M.

CAREER HISTORY

UNITED STATES ARMY	2006 – 2016
Special Agent / Economic Crimes Coordinator	2015 – 2016
Special Agent / Detachment Sergeant	2015
Special Agent / Drug Suppression Assistant Team Chief	2012 – 2015
Special Agent	2011 – 2012
Squad Leader / Downed Aircraft Recovery Team Leader / NCOIC	2010 – 2011
Team Leader / Forward Arming & Refueling Point Chief	2008 – 2010
Downed Aircraft Recovery Team Leader / Radio Transmitter Operator	2007

AC0008
PROJECT MANAGER • PROGRAM MANAGER • OPERATIONS MANAGER

LOCATION: Spanaway, WA
RELOCATION: Open
CLEARANCE: Secret
EDUCATION: BS in Law and Justice, General
CERTIFICATIONS: Project Management Professional (PMP)
 Microsoft Office Suite Certified (*Word, Excel, PowerPoint, Outlook*)
 Lean Six Sigma White Belt
AVAILABLE: Immediately

Collaborative Project Leader with over six years of experience leading cross functional teams, driving project delivery, and accomplishing organizational objectives based on high level strategy. A natural communicator, liaising across organizations, disciplines, and cultures, to guide the planning, execution and sustainability of operations. Trusted to hold responsibility for large groups of personnel (1200+), high value equipment and resources (\$120M). A young professional who values the guidance received from mentors, leading to substantial opportunity, and committed to providing the same direction to others.

Open to Project, Program or Operations Management role with an organization seeking a motivational leader committed to mentorship, organizational excellence, and total customer satisfaction.

AREAS OF EXPERTISE

Project Management	Program Management	Operations Management
Team Development / Leadership	Project Planning / Delivery	Key Stakeholder Engagement
Technical Project Management	Strategic Advisor/Planning	Personnel Management

SAMPLE PROJECTS DELIVERED

ADVISOR TO PROJECT SPONSOR – Afghan National Army Training Program Development to implement training program for providing the capability to sustain independent long-term stability and security. Identified and documented risks and constraints, and created Work Breakdown Structure and WBS dictionary. Held team building activities, updated high level risks, and gathered and archived lessons learned.

PRIMARY PROJECT LEADER – Property Accountability project to account for, locate, return, and recover funds for missing equipment and materials purchased during global war on terrorism. Assessed project feasibility within given constraints, determined and created planning requirements and gained approval of plan. Managed project resources, evaluated performance and influenced factors of deviation from the plan. Gained final acceptance of deliverables.

PROJECT MANAGER – Process Improvement project for improvement of existing processes and procedures in disseminating mission critical orders and taskings throughout the organization. Created initial expectations for scope, gaining approval from stakeholders. Developed project schedule based on WBS and maximized team performance with limited time constraints. Communicated project status to key stakeholders and transferred ownership of deliverables to operations team.

CAREER HISTORY

UNITED STATES ARMY	2010 – 2016
DIRECTOR OF OPERATIONS / ASSISTANT PROGRAM MANAGER	2014 – 2016
ASSISTANT DIRECTOR OF OPERATIONS / ASSISTANT PROGRAM MANAGER	2013 – 2014
SENIOR PROJECT MANAGER	2012 – 2013
OPERATIONS / PROJECT MANAGER	03/2011 – 02/2012
PROJECT MANAGER	2010

TRAINING

120VC	2016
Training for standards and practical application of Project Management	
Directors Career Course	05/2014 – 11/2014
Senior leader organizational management and professional development	
Managers Leadership Course	09/2010 – 03/2011
Junior leader core training and professional development	

GM0001

STRATEGIST • COMMUNICATOR • ACTION-ORIENTED LEADER

LOCATION: Denver, CO
AVAILABILITY: Currently Available
RELOCATION: Cannot relocate; Open to 20% travel or virtual/remote
EDUCATION: MBA, 2016 (Projected); BS, Mechanical Engineering
CERTIFICATIONS: Project Management Professional (PMP)
Salesforce.com Certified Administrator (ADM201)
Lean Six Sigma Yellow Belt

Dynamic and technically proficient with experience leading teams in global environments.

Specialties:

- Strategic Planning
- Process Design & Implementation
- Program & Project Management
- Supply Chain Management
- Leadership Development
- Customer Relationship Management

PROFESSIONAL EXPERIENCE

PRODUCTION SUPERVISOR - Directed operations and maintenance activities in an FDA regulated manufacturing facility.

- 44 direct reports; 20 full-time operators, 4 mechanics, & 20 temporary-hire operators.

U.S. MARINE CORPS - (CAPTAIN / COMMISSIONED OFFICER)

TRANSPORTATION DEPARTMENT MANAGER - Directly responsible for \$18M in equipment & rolling stock and a 127-member department comprised of logistics operations & maintenance sections. 15 direct reports, 112 indirect reports.

- Global Supply Chain & Fiscal Officer - Planned, developed, and led the overseas procurement and asset accountability program for an organization of 1,300 members and \$144M in assets. Managed annual budgets in excess of \$1.6M.

SUCCESSFUL PROJECTS

INTERNATIONAL SUPPLY CHAIN DEVELOPMENT AND RESTRUCTURING

- Led project team of 13 in development, test, and implementation of a global sourcing and procurement system to support an international organization comprised of over \$150M in assets dispersed to three ships and four foreign countries.
- 1,800+ stakeholders with direct & indirect procurement requirements.
- Integrated and aligned inter-agency resources within the Department of Defense and foreign governments to leverage multiple channels of supply.
- Utilized international logistics hubs, air & sea transportation assets, and internal support cells and echelons of supply.
- End result – average fill time of 11 days on critical repair parts shipped to remote locations.

ORGANIZATIONAL MERGER / ACQUISITION

- Led project team of 11 in acquisition of \$100M in capital equipment and 300 people from five organizations.
- Asset management program, policies and procedures to improve performance capabilities.
- Repeated implementation in delivery of four similar initiatives.

TRANSPORTATION & LOGISTICS SUPPORT EXERCISE

- Led project team of 127 in logistics capabilities analysis of an organization of 900 members / \$235M equipment.
- Developed 24 page SOP and training plan to bridge gaps identified with evaluation criteria during execution phase.

CONTINUING PROCESS IMPROVEMENT INITIATIVE

- Led project team of 14 through multiple lean process improvement projects in a manufacturing facility.
- Improved liquid filler washout procedure saving \$25K of wasted material annually. Identified training gaps with respect to quality and labor utilization - Improved labor efficiency to 109%.

JB0005

PROJECT MANAGER • AVIATION • AEROSPACE

LOCATION: Leesville, LA
RELOCATION: Open to relocation, Prefer Southeast (Ideal: Huntsville, AL)
CLEARANCE: Secret
EDUCATION: BA, Organizational Management
CERTIFICATIONS: PMP (Project Management Professional)
AVAILABLE: Currently available

Project driven leader with expertise in all facets of project management lifecycle and delivery of strategic operational objectives. Possessing 12 years of experience in project and program leadership roles, and recognized for consistently surpassing all performance objectives. A natural communicator skilled at working across all levels to guides teams, with a shared purpose, to project delivery - on time and with total mission success. *Formally recognized for outstanding performance and service throughout 12-year career in the United States Army.*

Open to Project Management role with an organization seeking a seasoned leader committed to goal achievement and total customer satisfaction.

AREAS OF EXPERTISE

Project / Program Management	Operations Management	Aviation / Aerospace
Project Lifecycle Management	Requirements Definition	Identification of Deliverables
Timeline Development	Project Scope / Resources	Milestone & Metrics
Risk Assessment / Analysis	Validation of Project Alignment	Continuous Improvement

KEY PROJECTS DELIVERED

- Overhauled existing Unit Inspection program to pass major organization inspection. Identified key deliverables by conducting program analysis to ensure operational readiness.
- Successfully led Personnel Logistics Movement project, consisting of a team of 10 multi-divisional stakeholders, to relocate 1,500 personnel. Applied analysis of 'lessons learned' from previous projects, facilitated effective communication among divisions, and developed a Work Breakdown Structure (**WBS**). Transferred ownership to key stakeholders upon project completion.
- Directed multi-stakeholder Base Realignment project to integrate and deliver high value assets, ensuring efficient and expeditious transport of equipment and personnel. Identified high levels of risk and constraints based on environment and organizational factors.
- Led project to establish work center located in an austere environment, successfully implementing project plan, achieving all deliverables. Managed changes by following the Change Management Plan.
- Directed multi-stakeholder Personnel Recovery Program Development project, to certify operational preparedness. Utilized Organizational Process Assets (**OPAs**) to implement corrective actions to meet project requirements.
- Developed project charter for Quick Reference Handbook Development project, calculating Quality Management Plan, and defining standards for content based on scope. Effectively acquired project resources according to the Procurement Management Plan.
- Led multi-stakeholder Database Update project, defining roles and responsibilities centered on the human resources management plan and activity list.
- Led Multi National Insertion and Extraction project. Identified high level requirements and risks, led real-time research, and managed project team members during execution. Closed project by successfully returning all personnel and equipment to their respective organizations.
- Led Organizational Deployment of automation equipment project to prepare organization for operations in an austere environment. Ensured necessary resources to meet project requirements, and ensured work was performed to quality standards.

CAREER HISTORY

Project Manager / UH72 Lakota Pilot, Louisiana National Guard	2015 – 12/2016
UNITED STATES ARMY	2003 – 2014
PROJECT MANAGER / UH72 HELICOPTER PILOT	2012 – 2014
PROJECT MANAGER / HELICOPTER PILOT	2008 – 2012
OPERATIONS ADVISOR / UH60 HELICOPTER MAINTAINER / INSTRUCTOR	2004 – 2006
BASIC TRAINING	2003
PMP / Member, PMI	2016

ML0002
PROJECT MANAGEMENT • OPERATIONS MANAGEMENT

LOCATION: College Station, TX
RELOCATION: Yes, Austin / San Antonio, TX Region
EDUCATION: B.S., Criminal Justice
CLEARANCE: Top Secret / SCI
AVAILABILITY: 1 July 2016

CERTIFICATION/TRAINING

Project Management Professional (PMP), Project Management Institute (PMI) 2016
Lean Six Sigma Green Belt, USMC (In Progress) Expected May 2016
Lean Six Sigma Yellow Belt
Expeditionary Warfare School, United States Marine Corps
Government Top Secret/Secret Compartmentalized Information (TS/SCI) Clearance

SUMMARY

Dedicated leader committed to project delivery, operational excellence and total customer satisfaction. Possesses expertise in all facets of project management lifecycle and delivery of strategic operational objectives. Eight years leading and mentoring diverse teams, and developing solutions to complex problems, increasing capability, improving efficiency, and delivering mission success. Highly skilled at communicating across all functional levels to guide teams toward on-time project delivery and increased operational excellence.

CORE COMPETENCIES

PMP Certification # 1914617 Project Management Operations Management
Risk Assessment / Analysis Communications & Integration Stakeholder Management
Timeline/Schedule Management Project Scope / Resources Quality Management

SUCCESSFUL PROJECTS DELIVERED

Led training/advising program for Afghan Army that focused heavily on stakeholder communication, risk management, change management, and leveraging cultural differences. Increased output by 400% while transitioning a static and operationally-stagnant unit of 150 individuals into a dynamic and independently functioning force achieving operational excellence within their market.

Developed new Standard Operating Procedures (SOPs) with key stakeholders to institute change in a high risk environment. Led team in researching, testing and implementing unconventional methods that would reduce risk while improving quality, efficiency, and safety. Final product adopted by Executive Management as framework for 900-person organization.

Led the merger of two separate departments involving flow of sensitive and compartmentalized information. Developed new tools and techniques while establishing procedures to stay within constraints/restraints. Produced an agile, efficient, and dynamic organization of 300 individuals capable of capitalizing on fleeting business opportunities, and ultimately increasing bottom line by 200%.

Led project to design and create a new company operations site. Relocated a 50-person team with associated resources while controlling flow of personnel into new location and taking corrective action for variances induced by the environment. Decisively increased market opportunity and expanded company's customer base by nearly 20%.

CAREER HISTORY
UNITED STATES MARINE CORPS

DIRECTOR, OFFICER RECRUITING, OFFICER SELECTION OFFICE
DEPARTMENT HEAD / DIRECTOR

- Led, trained, and developed a 35-person team of elite and highly specialized individuals in providing key operational support to parent organizations.

FOREIGN MILITARY TRAINING TEAM LEADER

- Led six-person team to serve as military advisors to a 140-person unit of the Afghan National Army.

STUDENT, TRAINING AND EDUCATION COMMAND

MS0004
PROJECT MANAGER • ACQUISITION OFFICER

LOCATION: Washington, DC (beginning summer 2016). Currently Pinehurst, NC.
RELOCATION: Yes/Prefer West Coast or DC Beltway, open to other locations.
CLEARANCE: TS/SCI Clearance (Active)
EDUCATION: MBA, University of Baltimore, Baltimore, MD
BS - Marketing, DePaul University, Chicago, IL
CERTIFICATIONS: PMP - Project Management Professional
Defense Program Management (DAWIA), Level III
Defense Acquisition Corps Member

CAREER HISTORY

ACQUISITION OFFICER, UNITED STATES ARMY, 2008-PRESENT

RESEARCH AND DEVELOPMENT PORTFOLIO MANAGER: Formulated and executed an annual \$90 Million investment program utilizing highly streamlined acquisition strategies tailored to support the complexities of the Special Operations tactical environment.

UNMANNED AERIAL VEHICLE TEST OFFICER: Responsible for independent assessments of the effectiveness and suitability of Unmanned Aerial Vehicles (UAVs) for future integration into the Army's acquisition portfolio.

ASSISTANT PROGRAM MANAGER FOR ARMY NETWORK INTEGRATION: Responsible for planning and integrating the Army's future networked capability sets for operational evaluations; executing a recurring semi-annual \$45 million budget for hardware and software design and integration.

OPERATIONS OFFICER, MILITARY ENTRANCE PROCESSING COMMAND: Managed a 30-person joint-service Military Entrance Processing Station (MEPS) servicing Hawaii, American Samoa, Guam, the Federated States of Micronesia, The Republic of Palau and the Republic of Marshall Islands in enlisting personnel into all branches of the military.

FIELD ARTILLERY OFFICER, UNITED STATES ARMY, 2002-2008

BRIGADE EFFECTS COORDINATOR, COMBAT AVIATION BRIGADE HAWAII: Responsible for advising an aviation brigade on the capabilities, limitations and implementation of non-organic assets into combat operations.

FIELD ARTILLERY OFFICER, INFANTRY BRIGADE COMBAT TEAM HAWAII: Led a 38-person team and associated equipment worth \$3 million supporting infantry formations with expertise in indirect lethal and non-lethal effect producing capabilities.

ADDITIONAL INFORMATION: Current TS/SCI Clearance; Over 27 months leading Soldiers in support of Operation Iraqi Freedom; Airborne, Ranger Qualified; Life Time and Active Member of the Veterans of Foreign Wars (VFW); Proud Husband of 10 years and father of two sons.

SC0003

PROJECT MANAGER • PROGRAM MANAGER • IT

LOCATION: OXNARD, CA
RELOCATION: YES, RALEIGH/DURHAM, NC
CLEARANCE: SECRET
EDUCATION: BS, COMPUTER INFORMATION SCIENCES
CERTIFICATIONS: PMP (PROJECT MANAGEMENT PROFESSIONAL), CSM (CERTIFIED SCRUM MASTER)
AVAILABLE: SEPTEMBER, 2016

Mission focused Program and Project Leader with expertise in the real-world application of project management lifecycle methodologies in the execution of complex programs and operations. Consistent record of success in increasing productivity, reducing expenditures, and applying continuous improvement initiatives across technical entities. A natural communicator, adept at working across organizations, divisions, with foreign stakeholders, and at every level, to achieve mission success. Currently pursuing CompTIA certification.

AREAS OF EXPERTISE

Project / Program Management	Organizational Leadership	IT / Technology Initiatives
Project Lifecycle Management	Requirements Definition	Identification of Deliverables
Timeline Development	Project Scope / Resources	Milestone & Metrics
Risk Assessment / Analysis	Training & Development	Continuous Improvement

KEY PROJECTS DELIVERED

MISSION ESSENTIAL TASK TRAINING PROGRAM - Identified key deliverables and project schedule to outline milestones and resources. Managed task execution and measured project performance thru task completion standards and proficiency levels. Archived lessons learned following each training activity.

REDEPLOYMENT AND REINTEGRATION - Identified and analyzed risks using organizational factors and expert judgment. Developed project schedule focused on resource management and timeliness of project. Managed information flow to stakeholders. Continuously monitored and assessed risk involved and closed project once deliverables safely arrived to destination.

FIRES BRIGADE CERTIFICATION - Conducted benefit analysis with stakeholders on communication deliverables and impacts on organizational strategy. Obtained stakeholder approval, and determined corrective actions to maximize effectiveness of deliverables. Obtained feedback from stakeholders to improve future projects.

CAREER HISTORY

UNITED STATES ARMY OFFICER **2008 – PRESENT**

OPERATIONS PROGRAM MANAGER

- Plan and supervise talent acquisition and customer service of quality applicants. Lead six recruiting centers covering a population of over 1 million people. Conduct detailed market analysis to create recruiting strategy. Develop customer and client relationships with education and community leaders to increase influence in target geographic areas.

OPERATIONS PROGRAM MANAGER

- Managed 24-hour IT support to over 1000 users. Consultant on communication systems to the Division Head. Planned and supervised the engineering, installation, operation, maintenance, and defense of all automation, software, hardware, and network devices. Managed 2 teams of 37 IT employees.

INFORMATION TECHNOLOGY OPERATIONS MANAGER

- Principal Consultant to the Department Head on operational and strategic communications. Responsible for planning, employment, operations, training, and maintenance of all network devices.

ASSISTANT OPERATIONS PROGRAM MANAGER

- Planned, coordinated, and directed operations in Iraq, supervising 90 employees. Head of the Human Resources (HR) and Logistics, managing over 200 operations in Central Baghdad.

PROJECT MANAGER

- Principal Adviser to the Senior Operations Manager on fire support and intelligence. Planned, coordinated, synchronized, and employed resources during specialized operations. Responsible for nine employees and their families.

TECHNICAL

Operating Systems: Windows Operating System, Ubuntu (Linux). **Programming:** C++, COBOL, JAVA, Visual Basic, HTML, Cascading Style Sheets (CSS), SQL. **Software Applications:** Microsoft Office Suite (Excel, Word, Access, Outlook, Publisher). **Web Applications:** SharePoint, Google (Drive, Docs, Sheets, Gmail, Hangouts, Calendar, Keep, Voice). **Networking:** TCP/IP, Local Area Networks (LAN), Wide Area Networks (WAN), KU-band Satellite Earth Stations **Hardware:** Promina Switches, CISCO Routers, Firewalls, Video Teleconference (VTC). **Peripherals:** Cellular Phones. **Military Systems:** FM/HF Radio Systems, Warfighter Information Network-Tactical (WIN-T), Joint Network Node (JNN), Command Post Node (CPN), Trailer Mounted Satellite Terminals, Transit Cases, Classified/Unclassified Network Components and Automations, "Legacy" Systems, SPEED, TIGR, FalconView, AFATADS, IKRome, BiZone.